



अखिलभारतीयआयुर्विज्ञानसंस्थान] नागपुर
ALL INDIA INSTITUTE OF MEDICAL SCIENCES, NAGPUR

Address: Government Medical College Campus, Hanuman Nagar, Nagpur - 440003

Email: - aiimsnagpur1@gmail.com

Ph.No.0712-2744447



No. AIIMS/Nag/Store/Bio-Chem/LP/Cons.Item/2018-2019/219

Date: - 12/03/2019

Invitation of quotation for Procurement of Consumable Items for
Biochemistry Lab

Sealed Quotations are hereby invited by the undersigned on behalf of the Director, AIIMS Nagpur for supply of Consumable Items for Clinical Biochemistry Lab for Department of Biochemistry as per terms & conditions mentioned below. The filled quotations along with all the required documents must reach in the office of the undersigned on or before **22.03.2019** by **15.00 hrs**. Quotations submitted by due date will be opened on same date i.e on **22/03/2019** at **15.30 Hrs**. Quotations The Envelope containing the quotation would please be sealed and super scribed as under:-

“Quotation for Procurement of Consumable Items for Biochemistry Lab against Inquiry No. AIIMS/Nag/Admn/Bio-Chem/LP/Cons.Item/2019/219 dt 12/03/19” due on 22.03.19 by 15.00 HRS”

“Quotation to be addressed to Director, AIIMS Nagpur.”

Terms & Conditions:

1. The interested Companies/Firms/Agencies may send their quotations complete in all respect to the undersigned duly superscripted “Quotation for Procurement of Consumable Items for Clinical Biochemistry Lab against Inquiry No. No. AIIMS/Nag/Store/Bio-Chem/LP/Cons.Item/2018-2019/219.dt 12/03/19” before **15.00 hrs** on **22nd March 2019** by speed post/registered post or may be dropped in the tender box placed in Administrative Office, Government Medical College building, AIIMS Nagpur. The quotations received after this deadline shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible.
2. Unsealed quotation will be summarily rejected.
3. Quotations must be in the enclosed prescribed Performa and forwarding letter on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, in case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation.
4. Rates must be quoted as per the format specified taxes extra if any must be written separately. The rates must be quoted in figures as well as in words.

5. In general no overwriting or cutting is permitted in the rate. If found, the tender shall be summarily rejected. However, except rate all cuttings and over writings must be signed by the authorized person of the firm.
6. The rates quoted must be valid for 120 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
7. Becoming L1 (lowest bidder) will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
8. In case holidays is declared on the date of opening of quotation it will be opened on the next working day at the same time.
9. RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
10. The firm/agency may satisfy the following conditions and attach self attested copy of them with the quotation:
 - a) Firm shall be registered with the Government of Maharashtra/ Central Government.
 - b) The firm shall have valid GST No. and IT PAN.
 - c) Affidavit to the effect that the bidder is not blacklisted by Central/State Govt./Autonomous bodies/ PSUs/or any other organizations in the format given in **Annexure -3**.
11. Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional tender shall be rejected summarily.
12. The bidders will be asked to submit a sample of the product, which will be evaluated by a technical evaluation committee. Price bids of only those firms will be opened which qualifies technically as per the recommendation of the committee.
13. **Schedule of Requirement & Technical Specifications** – Items are required as per list attached as **Annexure ‘1’**
14. **Delivery Period** – Within 15 days from the date of Supply Order.
15. **Liquidated Damage:** -In the event of the Seller’s failure supply the stores/goods are conduct trails, installation of equipment, training, etc. as specified in this inquiry, the Buyer may at his discretion, withhold any payment until the completion of the contract. The Buyer may also deduct from the Seller as agreed, liquidated damages to the sum of 0.5% of the contract price of the delayed/undelivered, stores/services mentioned above for every week of delay or part their of a week, subject to the maximum value of the Liquidated Damages being not higher that 10% of the value of delayed stores.
16. **Guarantee/Warranty Terms:** The equipments/Instruments/Materials supplied by result of this Quotation/supply order shall be of the best quality and workmanship and new in all respects and shall be strictly in accordance with the specifications and particulars contained /mentioned against each item in the tender document/ supply order. The seller guarantees that the said good equipments / Instruments would continue to confirm to the description and quality a foresaid for a period of 12 months from the date of delivery/installation of the said equipments/Instruments/materials to the buyer.

17. **Payment Terms:** 100% (hundred percent) payment within 30 (thirty) days on receipt and acceptance of material in good condition by the concerned department subject to submission of following documents: -

- a) Bill in triplicate along with supporting vouchers.
- b) Store Receipt Certificate issued by stores, and
- c) Installation/Inspection Report issued by the concerned department.

18. **Disputes:** - In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Nagpur with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the Director, AIIMS Nagpur whose decision will be final and binding upon the contractor.

19. AIIMS, Nagpur reserves the right to increase or decrease amount of work. Decision of Quantity of Equipment and Instruments in the AIIMS, Nagpur will be final in this regard.

20. AIIMS, Nagpur reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, NAGPUR will be final in this regard.

Administrative Officer
AIIMS, Nagpur

Encl: Annexure 1 (List of items required)
Annexure 2 (Format of Price Bid)
Annexure 3 (Format of Affidavit)

Sr No.	Chemicals/Reagents/Kits	Pack Size	Grade	Qty Reqd
1	Benedicts qualitative reagent	500ml	AR	5
2	Diacetyl Monoxime	25g	AR	2
3	Solvent Chemical (Spirit)	500ml	----	15
4	Isopropanol	500ml	AR	5
5	Potassium dihydrogen phosphate	500g	AR	2
6	Total Bilirubin kit for semi auto analyser (Diazo method)	Pack size ranging from 500-1000 ml	---	10 litres
7	SGPT (ALT)kit for semi auto analyser (IFFC kinetic)	Pack size ranging from 500-1000 ml	---	6 litres
8	Calcium estimation kit for semiauto analyser (arsenazo III)	Pack size ranging from 500-1000 ml	---	4 litres
9	Inorganic phosphorus estimation kit for semiautoanalyser (molybdate method)	Pack size ranging from 500-1000 ml	---	5 litres
10	Total Cholesterol kit for semi auto analyser (enzymatic method)	Pack size ranging from 250 -1000ml	---	4 litres
11	Total triglyceride kit for semi auto analyser (enzymatic method)	Pack size ranging from 250 -1000ml	---	2 litres
12	Disodium Hydrogen Phosphate	500gm	AR	1
13	Sodium Dihydrogen Orthophosphate	500gm	AR	1
14	Sulphosalicylic acid	250gm	AR	1
15	Thiosemicarbazide	100gm	AR	1

Specifications for kits (Sr no. 6-11)

1. All the kits provided for an analyte should be of the same lot.
2. Should have long expiry, at least 2 year from the date of supply.
3. Colorimetry based kit for semi auto analyser
4. Kits should be CE/FDA approved.
5. The kits will be accepted subjected to satisfaction of the expert.
6. The replacement of unaccepted kits should be made within 1 month.

General instructions for chemicals/reagents/kits

- The packaging should be intact. There should not be any leakage.
3. Should have long expiry date, at least 2 year from the date of supply.
 4. The reagents will be accepted subjected to satisfaction of the expert.
 5. The replacement of unaccepted reagents should be made within 1 month.
 6. The items should be delivered within 15 days from date of order.
 7. All the bottles/packs of the material supplied should have same lot.

PRICE BID FORM

To,
The Director,
AIIMS Nagpur.

Dear Sir/Madam

1. I/We submitted the quotation for Inquiry No. No. AIIMS/Nag/Admn/Bio-Chem/LP/Cons.Item/2019/219 dated 12/03/19 for “Supply of Consumable Items for Biochemistry Lab for Department of Biochemistry” at AIIMS Nagpur.
2. I/We thoroughly examined and understood terms & conditions of contract given in the enquiry document.
3. I/We hereby offer to supply at the following rates. I/ We undertake that I/ We are not entitled to claim any enhancement of rates on any account during the validity of rate.

Sl No.	Product with Description	Qty	Price per unit	GST %	Total Amount exclusive of taxes (f=cxd)	Total Amount inclusive of taxes (g)	Total Amount in Words (h)
(a)	(b)	(c)	(d)	(e)	(f=cxd)	(g)	(h)

(Signature of Authorised Person)
(Name)
(Designation)
Name of Firm/Company/Agency
Contact Details

DECLARATION

Date.....

To,

The Director
AIIMS NAGPUR

Ref.: Inquiry No.

Dear Sir,

I / We hereby confirm that our firm has not been banned or blacklisted by any government organization/Financial institution/Court /Public sector Unit /Central Government and no police/Vigilance enquiry/criminal case is pending against us.

Signature of Authorized Person.....

Name.....

Place:

Date:

Designation.....

Seal