

अखिल भारतीय आयुर्विज्ञान संस्थान नागपुर
ALL INDIA INSTITUTE OF MEDICAL SCIENCES, NAGPUR



Minutes of Meeting

1st Meeting of Academic Committee, AIIMS Nagpur by Video Conference



Date: 11 July 2020

Time: 11:00 Hours

Venue: Conference Room, Director, AIIMS Nagpur



ALL INDIA INSTITUTE OF MEDICAL SCIENCES, AIIMS, NAGPUR.

Minutes of 1st Meeting of Academic Committee of AIIMS, Nagpur. 11 July 2020

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Minutes of 1st meeting of the Academic Committee of AIIMS, Nagpur held on 11th July 2020 by Video Conferencing.

1st meeting of the Academic Committee of AIIMS, Nagpur held on 11th July 2020 by Video Conferencing.

The Meeting was attended by

- | | |
|-----------------------------|------------------|
| 1. Dr. Vir Singh Negi | Chairman |
| 2. Dr. Rajendra A Badwe | Member |
| 3. Dr. Shashi Kant | Member |
| 4. Dr. D. S. Rana | Member |
| 5. Maj Gen (Dr) Vibha Dutta | Member Secretary |

It was noted that the quorum was complete.

Maj Gen (Dr) Vibha Dutta, Director, AIIMS, Nagpur & Member Secretary of the Academic Committee welcomed Dr. Vir Singh Negi, Chairman of Academic Committee of AIIMS Nagpur. The Chairman, called the meeting to order. The Chairman requested the Member Secretary to introduce the agenda and initiate discussion for threadbare deliberations on the agenda items.

Welcome by Director, AIIMS, Nagpur.

Maj Gen (Dr) Vibha Dutta, Director, AIIMS, Nagpur & Member Secretary of the Academic Committee welcomed and introduced the members of Academic Committee of AIIMS Nagpur. The Member Secretary introduced the agenda and thereafter made a presentation to the Academic Committee.



(Maj Gen (Dr.) Vibha Dutta, SM)
Member Secretary,
Academic Committee,
AIIMS, Nagpur



(Dr. Vir Singh Negi)
Chairman,
Academic Committee,
AIIMS, Nagpur

Minutes of 1st Meeting of Academic Committee of AIIMS, Nagpur. 11 July 2020

Composition of Academic Committee with the approval of the President, AIIMS, Nagpur is as follows:

1	Dr. Vir Singh Negi HOD (Clinical Immunology) JIPMER, Puducherry	Chairman
2	Vacant Members of Parliament under clause (g) of Section 4 of AIIMS Act, 1956 Rajya Sabha	Member
3	Dr. Rajendra A Badwe Director Tata Memorial Cancer Centre Mumbai	Member
4	Dr. Shashi Kant Professor & Head Department of Community Medicine, AIIMS New Delhi	Member
5	Dr. D. S. Rana Honorary Sr. Consultant Nephrology Sir Gangaram Hospital, New Delhi	Member
6	Vacant	Member
7	Maj Gen (Dr) Vibha Dutta, SM Director, All India Institute of Medical Sciences Nagpur	Member Secretary


(Maj Gen (Dr.) Vibha Dutta, SM)
Member Secretary,
Academic Committee,
AIIMS, Nagpur


(Dr. Vir Singh Negi)
Chairman,
Academic Committee,
AIIMS, Nagpur

Address by the Chairman of Academic Committee of AIIMS, Nagpur

The Chairman of Academic Committee of AIIMS, Nagpur Dr. Vir Singh Negi, Head of Department (Clinical Immunology), JIPMER, Puducherry addressed the members. He greeted all the members of the Academic Committee and emphasized the need to deliberate at Institute level on how to conduct exams in COVID period.

As admissions will be delayed due to NEET UG being held on 13th Sep 2020; he suggested to organize the curriculum & teaching activities accordingly.

✓
(Maj Gen (Dr.) Vibha Dutta, SM)
Member Secretary,
Academic Committee,
AIIMS, Nagpur.

✍
(Dr. Vir Singh Negi)
Chairman,
Academic Committee,
AIIMS, Nagpur.

Agenda Item no. AC-01/01:

Modalities and Workflow of the Academic Committee at AIIMS, Nagpur.

The Member Secretary presented the modalities and workflow of the Academic Committee. Dr. Vir Singh Negi suggested to constitute Board of Studies for UG & PG Programmes and submit the proposals through the Board of Studies to the Academic Committee in future.

Resolution: Approved.

Agenda Item no. AC-01/02:

Approval for Curriculum of all subjects and Academic Calendar of MBBS.

The curriculum of all subjects made on the guidelines of AIIMS, Delhi curriculum and for The Academic calendar for 2018, 2019 and 2020 batches of MBBS at AIIMS, Nagpur as per Annexure – 1, 2 was presented.

Resolution: Approved.

Agenda Item no. AC-01/03:

Eligibility criteria of examiner for MBBS examinations at AIIMS, Nagpur. (Annexure – 3)

The Member Secretary elaborated the eligibility criteria of examiner for MBBS examinations which are as per AIIMS, Delhi.

Resolution: Approved.

Agenda Item no. AC-01/04:

Rules of conduct of Internal Examinations & Professional examination of MBBS at AIIMS, Nagpur.

The Member Secretary proposed the Policy of conduct of internal examinations as per Annexure-3 & Documents & rules for conduct of Professional Examinations as per Annexure-3. These are exactly as per AIIMS, Delhi.

Resolution: Approved.


(Maj Gen (Dr.) Vibha Dutta, SM)
Member Secretary,
Academic Committee,
AIIMS, Nagpur.


(Dr. Vir Singh Negi)
Chairman,
Academic Committee,
AIIMS, Nagpur.

Agenda Item no. AC-01/05:

Starting Postgraduate (MD) programme in Anatomy, Biochemistry, Physiology, Pathology, Pharmacology, Microbiology, Forensic Medicine & Toxicology and Community Medicine & PhD programme as per syllabus of AIIMS, Delhi.

The Member Secretary proposed two seats per subject per term for postgraduate (MD) and 1 seats per subject for PhD in the above mentioned subjects as requisite number of faculty and infrastructure is available in these Departments.

The SOPs for PG Programme & PhD Programme as per AIIMS, Delhi are laid down in Annexure - 4. Curriculum of MD courses at AIIMS, Nagpur in the subjects of Anatomy, Biochemistry, Physiology, Pathology, Pharmacology, Microbiology, Forensic Medicine & Toxicology & Community Medicine as per Annexure – 5.

Dr. Badwe suggested to strengthen Physiology Department for PhD in areas of translational research in collaboration with Medicine Department.

Resolution: Approved.

Agenda Item no. AC-01/06:

Eligibility criteria for Postgraduate Teacher / PG Guide & Co-Guide at AIIMS, Nagpur.

The Member Secretary presented the criteria of eligibility for Post Graduate Teacher (Guide & Co-Guide) for MD / MS Courses at AIIMS, Nagpur and for PhD Guide which is as per AIIMS, Delhi.

Resolution: Approved.

Agenda Item no. AC-01/07:

To start B. Sc. (Nursing) course at AIIMS, Nagpur with 40 students in Academic Session July 2021.

Academic calendar of BSc (Nursing) courses at AIIMS, Nagpur shown in Annexure – 6 and Syllabi of BSc (Nursing) at AIIMS, Nagpur as in Annexure – 7 is as per AIIMS, Delhi.

Resolution: Approved.


(Maj Gen (Dr.) Vibha Dutta, SM)
Member Secretary,
Academic Committee,
AIIMS, Nagpur.


(Dr. Vir Singh Negi)
Chairman,
Academic Committee,
AIIMS, Nagpur.

Agenda Item no. AC-01/08:

Reimbursement to faculty members posted at AIIMS, Nagpur for attending the Academic events like Conferences, Workshops, Training programs, CMEs etc.

The Member Secretary presented the Academic events to be reimbursed to faculty at AIIMS, Nagpur as per rules of AIIMS, Delhi.

Resolution: Approved.

Agenda Item no. AC-01/09:

Proposal to constitute various academic/research related committees in AIIMS, Nagpur.

The Member Secretary presented the composition to constitute various committees at AIIMS, Nagpur as follows -

1. Research Cell
2. Institutional Ethics Committee
3. Center for Medical Education Technologies

Dr. Shashikant suggested to include one lay person in Institutional Ethics Committee & the same has been rectified in the IEC.

Resolution: Approved.

Agenda Item no. AC-01/10:

Leave Regulations at AIIMS, Nagpur for faculty and residents/research staff As per CCS Leave rules 1972. (Annexure-11)

The Academic Committee approved to implement the leave rules & Regulations as per CCS Leave rules 1972.

Dr. Shashikant suggested that winter vacation is of 9 days and the calculation of 15 days earned leaves is $(30+9=39/2.60=15)$. The same has been amended for faculty and nursing tutor/Clinical Instructor/Tutor on permanent teaching post. Junior resident (non academic) is posted at one time for 6 months so he has 15 days leaves/6 months. The same has been amended.

Resolution: Approved.


(Maj Gen (Dr.) Vibha Dutta, SM)
Member Secretary,
Academic Committee,
AIIMS, Nagpur.


(Dr. Vir Singh Negi)
Chairman,
Academic Committee,
AIIMS, Nagpur.

Agenda Item no. AC-01/11:

Institution of Awards, Honors, Medals, Gold Medals, Trophies in the AIIMS Medical & Nursing Courses.

The Member Secretary presented the composition to constitute an Awards Committee for giving various awards at AIIMS, Nagpur.

Dr. Vir Singh Negi suggested to start institutional and endowment awards and they should be in name of persons who are known in the fields of Medicine and Medical Education. Dr. Shashikant suggested to make contribution of at least Rs. 10 Lakhs for starting endowment award.

Resolution: Approved.

Agenda Item no. AC-01/12:

Eligibility and modalities for appointments of Dean and Associate Deans in AIIMS, Nagpur.

The Member Secretary proposed to appoint following Officiating Deans and Associate Deans at AIIMS, Nagpur. Academics, Examinations & Research.

Dr. Shashikant suggested to make appointment of Dean from among selected few Senior most Professors of the Institute, particularly Dean Academics & Dean Exam. Dr. Badwe suggested that for Dean Research the appointment should be based on research output & acumen of the Professor & not on seniority.

Resolution: Approved.

Agenda Item no. AC-01/13:

To start Centre for Humanities. (Annexure – 12)

The Academic Committee consented for constituting Centre for Humanities under Academic Section as per guidelines of AIIMS Act 1956 Point 14(c).

Dr. Badwe suggested to make a module for implementation of Humanities course in consultation with expert person.

Resolution: Approved.


(Maj Gen (Dr.) Vibha Dutta, SM)
Member Secretary,
Academic Committee,
AIIMS, Nagpur.


(Dr. Vir Singh Negi)
Chairman,
Academic Committee,
AIIMS, Nagpur.

Agenda Item no. AC-01/14:

Any other matter with the permission of the Chair.

1. Permission sought for implementing Visiting Faculty Scheme at AIIMS Nagpur as per guidelines of MOHFW, PMSSY Division letter dated 23 March 2018 (No. Z-28016 / 236 / 2017-PMSSY-IV) vide point 6. **(Annexure-13)**

Dr. Vir Singh Negi & Dr. Shashikant suggested to prepare complete SOPs & detailed protocol for implementing the Visiting Faculty Scheme at AIIMS, Nagpur.

Resolution: Approved.

2. Permission sought for initiating paramedical courses as follows:-

- a) BSc MLT
- b) Emergency Medical Technician
- c) Medical Record clerk course
- d) MPH (Master of Public Health)

Dr. Vir Singh Negi suggested to resubmit the proposal after formation of Board of Studies. Dr. Badwe suggested to approve the courses but henceforth all new courses should be submitted through Board of studies.

Resolution: Approved.


(Maj Gen (Dr.) Vibha Dutta, SM)
Member Secretary,
Academic Committee
AIIMS, Nagpur.


(Dr. Vir Singh Negi)
Chairman,
Academic Committee
AIIMS, Nagpur.