



ALL INDIA INSTITUTE OF MEDICAL SCIENCES, NAGPUR)

Plot No. 2, Sector-20, MIHAN, Nagpur – 441108

Website: www.aiimsnagpur.edu.in

RECRUITMENT NOTIFICATION

PROJECT OFFICE HELPER (PROJECT SUPPORT STAFF-I)

Ref. No.: AIIMS/NGP/Pathology/Rec/2026/PSS-I-01	Date:21.08.2026
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Applications are invited for one contractual post of Project Office Helper (Project Support Staff-I) under the Department of Pathology, AIIMS Nagpur, for the following ICMR-funded multicentric research project:

“Development of AI Image Binary Classification Algorithm and Validation of Bioimpedance Device to Classify Oral Lesions: A Multicentric Study”

Principal Investigator (PI)	Dr. Milind Bhatkule, Additional Professor
Duration of Appointment	Initially 11 months, extendable up to completion of the project, subject to satisfactory performance and availability of funds.
Place of Posting	Department of Pathology, AIIMS Nagpur and designated study sites within Nagpur district.

1. Name of the Post, Eligibility, Salary and Age Limit

Name of Post	No. of Posts	Eligibility Criteria	Salary	Age Limit
Project Office Helper (Project Support Staff-I)	01	Essential: 12th Pass (Matriculation/High School) from a recognised Board. Desirable: Three-year Bachelor's Degree from a recognised University in any discipline. Experience in hospital/research/community health project, patient registration, documentation or office assistance. Ability to communicate in Marathi and Hindi; basic English desirable.	₹18,460/- per month (Gross) Approx. ₹16,522/- per month in hand (after applicable deductions).	Maximum 35 years

Note: These are the minimum qualifications applicable. Candidates with higher qualifications may also apply; however, remuneration will be as per ICMR Project Support Staff-I norms.

2. Roles and Responsibilities

- Assist in identification and recruitment of eligible participants from ENT/Dental/Surgical Oncology OPD after permission from the treating clinician.
- Explain the study objectives and procedures in Marathi/Hindi using the IEC-approved Participant Information Sheet.
- Assist the research team in obtaining written informed consent from participants before enrolment under the supervision of the Principal Investigator/Co-Investigator.
- Maintain confidentiality of participant information and informed consent documents.

- Assist in patient registration, enrolment, scheduling and follow-up.
- Coordinate AI image capture and bioimpedance measurement of enrolled participants.
- Maintain screening, enrolment, consent and project registers.
- Photocopying, scanning, printing, filing and maintaining research records.
- Assist in inventory management, transportation and maintenance of project equipment and consumables.
- Perform any other project-related work assigned by the Principal Investigator.

3. Terms and Conditions

1. This post is a tenure position for a fixed duration under an ICMR-funded research project.
2. This is not a regular post under AIIMS Nagpur or ICMR.
3. The selected candidate cannot claim permanent employment at AIIMS Nagpur or ICMR.
4. The appointment is purely contractual and co-terminus with the project.
5. If the candidate wishes to resign, a 30-day notice period must be given.
6. No TA/DA will be paid for attending the interview.
7. Apart from the consolidated salary, no other allowances will be admissible.
8. The candidate should be willing to travel to rural and urban study sites within Nagpur district whenever required.
9. The selected candidate will receive orientation/training in ICMR National Ethical Guidelines, Good Clinical Practice (GCP), informed consent procedures, confidentiality and study documentation before field work.

4. How to Apply

Interested candidates may send their application via Google form link https://docs.google.com/forms/d/e/1FAIpQLSdPrMc559_q-fd5JsKW0FJq_Iyj3ktLMk3NI3iSwE-iY8Lw/viewform?usp=header on or before 10/09/2026, also send application form scan copy with educational and supportive documents by mail on pathologydept@aiimsnagpur.edu.in

Shortlisted candidates will be called for a written test/skill test (if required), followed by a personal interview. **Online interview will not be permitted.**

5. Important Instructions

- Applications will be accepted only in the prescribed format (Annexure).
- Applications received after the deadline will not be accepted.
- Only shortlisted candidates will be called for the interview.
- Written test/skill test may be conducted depending on the number of applications received.
- Recruitment notifications, including eligibility list, interview date, results and corrigendum, if any, will be published only on the AIIMS Nagpur website.
- Canvassing in any form will lead to disqualification.

Principal Investigator
Dr. Milind Bhatkule
Additional Professor
Department of Pathology
AIIMS Nagpur

ANNEXURE – APPLICATION FORM

Project Office Helper (Project Support Staff-I)

Project: Development of AI Image Binary Classification Algorithm and Validation of Bioimpedance Device to Classify Oral Lesions: A Multicentric Study

1.	Name of the Candidate (Full in Block Letters):	
2.	Father's Name:	
3.	Mother's Name:	
4.	Name of Local Guardian & Contact Number:	
5.	Address for Correspondence:	
6.	Mobile Number:	
7.	Email ID:	
8.	Date of Birth:	
9.	Category:	
10.	Marital Status:	Married / Unmarried

11. Educational Qualification

S. No.	Examination Passed	Board/University	Year of Passing	Grade/Percentage	Specialization
1	10th				
2	12th				
3	Other Qualification				
4	Other Qualification				

12. Work Experience (if any)

S. No.	Period (From–To)	Post Held	Scale of Pay	Name of Employer	Nature of Work
1					
2					
3					

13. If selected, what duration would you require for joining?

14. Have you been declared unfit by medical/court for appointment in any Government service? Yes / No

If Yes, mention the reason: _____

Declaration

I hereby declare that the information furnished above is true and correct to the best of my knowledge and belief. I understand that if any information is found to be false or incorrect, my candidature/appointment is liable to be cancelled.

Date: _____	Place: Nagpur
Signature of Candidate: _____	Name of Candidate: _____