APPLICATION FOR POSTS OF Project Technician-II (Accountant) Under ICMR FOT Project, at AIIMS Nagpur

Hard copy to be sent to: Dr. Smita R Sorte, Room No. 118, Dept of Physiology, 1st Floor, Medical College Building, AIIMS Nagpur, MIHAN, Khapri, Nagpur - 441108, Maharashtra

Candidate shall fill in the application form in CAPITAL LETTER.

S N	Question	Yes / No
1	Do you have Bachelor's degree in Commerce (B.Com.), Business Administration (BBA), Computer Applications (BCA), Computer Engineering/Computer Science (B.E./B.Tech.), or an equivalent relevant discipline from a recognized university/institution	
2	Do you have Tally Certification: Certificate of training in Tally Prime/Tally ERP 9 from a recognized training institute, with practical knowledge of accounting entries, ledger maintenance, voucher preparation and bank reconciliation.	
3	Do you have Minimum six months of post-qualification experience in accounting, bookkeeping or financial management, including maintenance of accounts, bills, vouchers, cashbooks and expenditure records, in a government institution, academic institution, research project or recognized organization.	
4	Are you below 28 years of age as on 26 November 2026	
5	If your age is **between 28 and 31 years** as on 26 November 2026, do you **belong to the OBC (Non-Creamy Layer) and have OBC certificate in central govt format (Form no 9) or** If your age is between **28 and 33 years** as on 26 November 2026, **SC/ST category** and possess the required valid caste/category certificates for claiming age relaxation?	
6	Are you aware that the consolidated monthly emoluments for the post are ₹20,000/- plus 20% HRA (₹4,000/-), totaling **₹24,000/- per month**, and are you **willing to accept and work** at this remuneration if selected?	
7	Are you aware that the duration of the **post is initially up to 19 December 2026 and may be extended up to 19 March 2027**, subject to continuation of the post by ICMR, satisfactory performance, and approval of the Competent Authority? Are you **willing to work for the specified duration** if selected?	
8	Are you currently employed in any Government, Semi-Government, Autonomous, or other organization?	
9	If you are currently employed in any Government, Semi-Government, Autonomous, or other organization, **will you be able to produce a valid No Objection Certificate (NOC) from your present employer** for applying to this post and attending the selection process?	

1. Name (BLOCK LETTER): _____
2. Date of Birth: _____
3. Gender _____
4. Age on Date of Interview (Years months Days) _____
5. Mobile No. : | | | | | | | | | | |
6. WhatsApp No: | | | | | | | | | | |
7. Email id:
   _____
8. Father's name: _____
9. Mothers Name: _____
10. Marital status: Married /Unmarried
11. Husband's/wife Name_____
12. Residential Address: _____
    _____
13. Address for correspondence:_____
    _____
14. Aadhaar card.: _____
15. Name of the local Guardian & Contact number: _____

Affix your recent colour passport size photograph

16. Educational Qualification:

Name of Examination	Specialization	Year of Passing	Board/University	Total Marks	Marks obtained	% of Marks	Document Attached	Office use
Madhyamik/10th Standard								
H.S./12th Standard								
Graduation								
Tally certification								
Certificate of Computer Course								
Higher degrees								

17. Experience:

Sr. No	Name of Institute /employer	Nature of Post (Contractual/ permanent)	Post Name	Date of Joining	Till date	Total Experience	Document Attached	Office use
1								
2								
3								
Total								

If selected, what **duration would you require for joining**? _____

Have you been declared unfit by medical/court for appointment in any Govt service: Yes/No

If Yes, Mention the reason:

I do hereby undertake that the particulars furnished above are true to the best of my knowledge and belief. If any of the particulars supplied is found wrong at any stage of engagement, my candidature will be cancelled forthwith without assigning any reason thereof.

Date: _____ _____

Place: _____ (Signature of the applicant)

N.B.: Self attested photocopies of certificates regarding age proof, address proof (Aadhaar), qualification, experience, computer certificate etc. must be attached with the application.