अखिल भारतीय आयुर्विज्ञान संस्थान नागपुर
ALL INDIA INSTITUTE OF MEDICAL SCIENCES, NAGPUR
Address: Plot no.2, Sector -20, MIHAN, Nagpur - 441 108
DEPARTMENT OF PHYSIOLOGY

AIIMSNGP/PHY/ICMRProj(FOT)/2026/221

Date: 11 Nov 2026

Interview notification

1. **Interview date: 12th Nov 2026 (Thursday)**
2. **Venue**: **Demonstration Room**, First Floor Laboratory Block, Department of Physiology, All India Institute of Medical Sciences, Nagpur, MIHAN, Nagpur.
3. **Reporting and Document Verification**: 09:30 AM to 10:30 AM

   List of Document: Applicants must bring one recent passport-size photograph, **Original Documents** and **one set of self-attested photocopies** of the following documents, arranged in the sequence specified below:

   a. **Application form**
   b. **Proof of identity:** Aadhaar Card, Driving License, or any other valid government-issued photo identity card;
   c. **Proof of date of birth:** Birth Certificate, Class 10 Board Certificate, or Aadhaar Card;
   d. **Class 12-mark sheet and passing certificate;**
   e. **B.Com. mark sheets for all years/semesters and degree certificate;**
   f. **M.Com., MBA (Finance), Tally or equivalent higher-qualification mark sheets and degree certificate, if applicable;**
   g. **Experience certificates** arranged chronologically, beginning with the oldest and ending with the most recent; and
   h. **No-Objection Certificate** from their present employer
   i. **Caste Certificate**
   j. Any other relevant certificates or testimonials supporting the information provided in the application.

4. **Failure to bring any original certificates** to the written test/interview will result in **disqualification from consideration.**
5. **Experience Certificate**: It should clearly state the nature of work during the period of employment. Experience should have been gained after acquiring the minimum essential qualification.
6. **No-Objection Certificate:** Candidates currently employed must submit a No-Objection Certificate from their present employer. The selected candidate will be required to join within one week of the declaration of the result.
7. **For Reserved category Certificate:** Candidates must produce their latest Caste Validity Certificate. OBC candidates must possess a latest valid non-creamy layer certificate valid OBC-Non-Creamy Layer certificate in form no 9 formats of Government of India for current financial year. PWD candidates shall produce latest disability certificate issued by a medical board of Government hospital with not less than 40% disability.
8. **Age relaxation**: Relaxation of the upper age limit is applicable as per Government of India/ICMR rules issued from time to time. The upper age limit is Relaxable by five years for SC/ST candidates and three years for OBC candidates. Additional relaxation may be considered for candidates with adequate relevant project/accounts experience, as permissible under the applicable rules.
9. **Practical Skill Assessment – Accounts**: 11 Am to 1 pm.

   As part of the selection process for the post of **Project Technical Support-II (Accounts)**, candidates will be required to appear for a **Practical Skill Assessment on Preparation of Utilization Certificates (UCs)**. Candidates will be provided with budget allocations and expenditure details under different budget heads for Six participating centers of a multicentric research project. Based on the information provided, candidates will be required to prepare a Utilization Certificate (UC), including budget-head-wise expenditure, total funds utilized, and unspent balances.

Instructions to Candidates:

1. Candidates should **bring their own laptop** for the exam.
2. Candidates should have basic knowledge of accounting, budget management, and preparation of Utilization Certificates.
3. The practical assessment will evaluate accuracy of calculations, correct classification of expenditure, and preparation of financial statements.
4. Candidates should be familiar with Microsoft Excel for financial calculations and preparation of statements.
5. The practical assessment will form part of the overall selection process.

The necessary financial data and instructions will be provided at the time of the assessment.

10. **Lunch Break** 1-2 Pm
11. **Interview**: 3pm
12. Request for Change of Interview Date and online interview will not be entertained.
13. No TA/DA will be paid for attending the interview.
14. Canvassing in any form will be a disqualification.
15. Submission of wrong or false information during the process of selection shall disqualify the candidature at any stage.
16. If any candidate wishes to raise an objection regarding their eligibility status as indicated in the provisional scrutiny list, they are requested to contact **Dr. Smita R. Sorte**, PI- ICMR Project, on email **icmrfot@gmail.com**

Dr. Smita R Sorte
Additional professor
Dept of Physiology
AIIMS Nagpur

Dr. Smit... सोरते
MBBS... HPE
Additi... प्राध्यापक
Dept. of ... विभाग
A... नागपुर