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अखिल भारतीय आयुर्विज्ञान संस्थान, नागपुर

ALL INDIA INSTITUTE OF MEDICAL SCIENCES, NAGPUR

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File No. AIIMS/HA/NCPS/2026/08/MSO-2081/NCPS/NIQ/Dele. 21/21

Dt. 20/08/2026

NOTICE INVITING QUOTATIONS

The Executive Director, All India Institute of Medical Sciences, Nagpur invites quotations from the reputed vendor for Procurement of Delegate Kit for National Conference on Patient Safety (NCPS) 2026 at AIIMS, Nagpur details are given below:

Sr. No.	Item Description	Qty.	Unit Cost	Total Cost	GST %	Total Cost with GST
1	Delegate Kit for National Conference on Patient Safety (NCPS) 2026 As per Annexure - I	600 Nos				
Total -----						

Note:

- The technical specification of the Items is attached as Annexure-I.
- A compiled statement of technical specification against the service needs to be submitted along with quotation.

TERMS OF CONDITIONS:

- All quotations to be submitted in the name of **Executive Director, AIIMS Nagpur** only. Quotations not addressed to Executive Director, AIIMS, Nagpur will not be opened and rejected summarily.
- Copy of NIQ along with Annexure – I duly signed and stamped by the vendor to be submitted along with quotation by accepting all the terms and conditions of NIQ.**
- HSN Code of the product needs to be mentioned.
- Rates of articles should be quoted per unit item without including GST. (as mentioned in the above format)
- Taxes livable should be quoted separately.
- Delivery Period: - Within 07 days
- A declaration by vendor is required to be submitted along with quotation station that vendor is not debarred by Department of Commerce or Ministry/ Department concerned. The date of declaration should not be before the date of NIQ and after the last date of submitted of quotation.**
- In the Event of the seller's failure to supply the item within the time period appropriate action will be taken as per the decision of competent Authority as per GFR/mentioned of procurement rules.
- Payment will be released on inspection of goods found satisfactory by the concerned department as regard to quality of services.
- Bank details such as Account Number, IFSC Code etc. should be furnished so as to facilitate payment on line, if any.
- Interested parties should submit their quotations in **sealed envelope in store office, super scribing "QUOTATION FOR SUPPLY OF DELEGATE KIT FOR NATIONAL CONFERENCE ON PATIENT SAFETY (NCPS) 2026 FOR OFFICE OF MEDICAL SUPERINTENDENT at AIIMS, NAGPUR WITH NUMBER OF NIQ"** on or before **25/08/2026** before 17.00 hrs which will be opened on **25/08/2026** at **11.00 hrs.**
- Rights to accept/reject any quotation rests with the AIIMS Nagpur.



[Signature]
20.08.2026
Administrative Officer (P&MM)
AIIMS, Nagpur
विपिन कुमार/Vipin Kumar
प्रशासनिक अधिकारी (पी.एम्.एम)/Administrative Officer (P & MM)
अ.भा.आ.स. नागपुर/AIIMS, Nagpur

Specification for Delegate Kit for NCPS 2026

Sl. No.	Particulars	Quantity	Strict Technical Specifications / Material	Dimension
1	Delegate Kit - Laptop / Duffle Bag with Conference Pad & Pen	600 Nos.	A. Laptop / Duffle Bag: Split leather construction, minimum 1.0 mm thickness, durable, abrasion-resistant and water-resistant surface finish. Suitable for carrying 15-inch laptop. Minimum 2 main compartments, including one fully padded laptop compartment. Minimum 2 additional internal/external utility pockets. Heavy-duty, corrosion-resistant zipper with smooth operation. Reinforced stitching at all load-bearing joints. Two padded carrying handles with reinforced attachment points. Adjustable and detachable padded shoulder strap, minimum width 1.5 inches. Adequate internal lining and protective padding. Bag shall withstand a minimum carrying load of 8 kg without tearing, deformation or failure. Approximate bag weight 1.2 kg $\pm$ 10%. B. Conference Pad: A4-size conference/writing pad with rigid backing, good-quality split-leather/leatherette outer finish, internal document pocket, pen holder and provision for holding A4 writing sheets. Neat and professional finish suitable for conference/ delegate use. C. Pen: Good-quality ball-point pen with blue ink, metal/ metal-finish body, smooth-writing refill, retractable or cap type, with minimum 0.7 mm writing tip. D. Complete Kit: Bag, conference pad and pen shall be supplied as one complete coordinated delegate kit. All items shall be new, unused, uniform in colour/ design/ finish and free from manufacturing defects.	Bag: Approx. 25 × 55 × 25 cm. Laptop compartment: Suitable for 15-inch laptop. Conference Pad: A4 size – 21 × 29.7 cm

Additional mandatory requirements

- Sample approval:** One complete delegate kit shall be submitted for inspection and approval before commencement of bulk supply.
- Uniformity:** All 600 Nos. shall be of identical specification, material, colour, design and finish.
- Branding:** Provision shall be made for **AIIMS Nagpur / Conference logo and event name** through high-quality printing, embossing or equivalent approved method, as directed by the Institute.
- Quality:** No loose stitching, exposed edges, defective zippers, stains, scratches, wrinkles or manufacturing defects shall be acceptable.
- Packing:** Each delegate kit shall be individually packed suitably to prevent damage, dust and moisture during transportation and storage.
- Inspection:** The Institute shall have the right to inspect and reject any item not conforming to the approved sample or stipulated specifications.
- Replacement:** Any defective or non-conforming item shall be replaced by the supplier at **no additional cost**.
- Delivery:** The complete quantity shall be supplied within the stipulated delivery period at the designated location of **AIIMS Nagpur**, including unloading and stacking.
- No deviation:** No deviation from the approved specifications/sample shall be permitted without prior written approval of the competent authority.
- Compliance:** The bidder shall submit a **point-wise compliance statement** against each technical specification along with the offer.

Note:

"The specifications indicated above are minimum mandatory requirements. The bidder shall quote only items conforming to all the stipulated specifications. Offers with deviations in material, dimensions, construction, components or performance parameters may be considered technically non-responsive."

