



अखिल भारतीय आयुर्विज्ञान संस्थान, नागपुर

ALL INDIA INSTITUTE OF MEDICAL SCIENCES, NAGPUR

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File No. AIIMS-NAG/PROC/Cent-Store/24-25/13/26-27/NIQ/24

Dt 02/09/2026

NOTICE INVITING QUOTATIONS

The Executive Director, All India Institute of Medical Sciences (AIIMS), Nagpur, invites quotations from reputed and eligible vendors for **procurement of Customized Mementos, Shawls and Conference Jute Bags on Rate Contract Basis for a period of two years** at AIIMS Nagpur. The details are as follows:

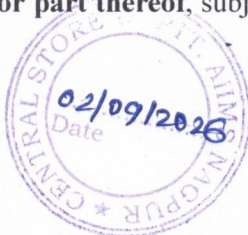
Sr. No	Item Description	Anticipated Qty.	Unit Cost (Excluding GST)	Total Cost (Excluding GST)	GST %	Total Cost with GST
1	Double Glass frame Memento	10 Nos				
2	Round Golden Plague Memento	30 Nos				
3	Mementos in MDF	65 Nos				
4	Shawl for Guest and Dignitaries	50 Nos				
5	Conference Jute bag	100 Nos				
Total -----						

Note:

- The detailed technical specifications of the items are enclosed as Annexure-I.
- The bidder shall submit a duly filled and signed compliance statement against each technical specification given in Annexure-I along with the quotation.
- The quantities indicated above are anticipated quantities for a period of two years and are only indicative. AIIMS Nagpur does not guarantee procurement of the entire anticipated quantity during the validity of the Rate Contract. The actual quantity shall be procured as per the requirement of the Institute.

TERMS OF CONDITIONS:

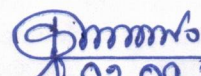
- All quotations shall be submitted in the name of **Executive Director, AIIMS Nagpur** only. Quotations not addressed to the Executive Director, AIIMS Nagpur, shall be liable to be rejected summarily.
- Evaluation of L1:**
L1 shall be determined on the basis of the total evaluated cost of all the items, calculated by multiplying the quoted unit rate of each item (excluding GST) by the corresponding anticipated quantity and adding the values of all items. The bidder shall quote for all the items. Partial quotation shall not be considered for evaluation.
- A copy of the NIQ, duly signed and stamped by the bidder, shall be submitted along with the quotation as a token of acceptance of all the terms and conditions of the NIQ.
- The **HSN Code** of each product shall be clearly mentioned in the quotation.
- Rates shall be quoted **per unit item excluding GST**. The quoted rates shall include all other applicable charges, including packing, forwarding, transportation, loading/unloading, delivery and any other incidental charges, unless specifically stated otherwise.
- The ordered items shall be supplied **within 30 days from the date of issue of the respective Supply Order/Purchase Order**.
- Place of Delivery: The delivery shall be **FOR Office of Central Store, AIIMS Nagpur**. The supplier shall be responsible for safe delivery of the material at the designated place.
- Declaration regarding Debarment/Blacklisting:**
A declaration duly signed and stamped by the bidder shall be submitted along with the quotation stating that the bidder has **not been debarred/blacklisted by the Department of Commerce, Government of India, or any Ministry/Department of the Government of India/State Government or any other Government organization** as on the date of submission of quotation.
The declaration shall be dated **on or before the last date of submission of quotation**.
- Liquidated Damages:** In the event of failure of the supplier to supply the ordered goods within the stipulated delivery period, **Liquidated Damages (LD)** shall be recovered at the rate of **0.5% of the value of the delayed stores for each week of delay or part thereof**, subject to a maximum of **10% of the value of the delayed stores**.



[Signature]

- 10) **Variation in Quantity:** The purchaser reserves the right to **increase the quantity of any item by up to 50% of the anticipated/ordered quantity during the currency of the Rate Contract**, at the rates and terms and conditions of the Rate Contract, subject to the applicable procurement rules and availability of funds.
- 11) **Inspection and Payment:** Payment shall be released after inspection and acceptance of the supplied material by the concerned department/authorized representative of AIIMS Nagpur with regard to quality, quantity, specifications and satisfactory condition of the material. Any damaged, defective or broken articles shall be replaced by the supplier at no additional cost before payment is released.
- 12) **Bank Details:** The supplier shall furnish complete bank details, including Name of Account Holder, Account Number, Name of Bank, Branch, IFSC Code and other relevant details, to facilitate payment through electronic mode.
- 13) **Rate Contract Validity:** The Rate Contract shall remain valid for a period of two years from the date of award of the Rate Contract, unless terminated earlier in accordance with the terms and conditions of the Rate Contract.
The rates quoted by the successful bidder shall remain **firm during the validity period of the Rate Contract**.
- 14) **Quotation Validity:** The quotation shall remain valid for a minimum period of **90 days from the last date of submission of quotation**.
- 15) **Submission of Quotation:** Interested vendors shall submit their quotations in a **sealed envelope** at the Central Store Office, AIIMS Nagpur, duly superscribing:
"QUOTATION FOR SUPPLY OF CUSTOMIZED MEMENTOS, SHAWLS AND CONFERENCE JUTE BAGS ON RATE CONTRACT BASIS FOR CENTRAL STORE, AIIMS NAGPUR – NIQ No. _____"
The quotation shall reach the Institute **on or before 16/09/2026 up to 17:00 hrs**.
The quotations received within the stipulated time shall be opened on **17/09/2026 at 11:00 hrs** at the designated office of AIIMS Nagpur.
- 16) The quotation shall be accompanied by all required documents, including the **technical compliance statement, signed and stamped copy of the NIQ, declaration regarding debarment/blacklisting, GST registration details, PAN and other documents as applicable**.
- 17) Any clarification/addendum/corrigendum, if issued by AIIMS Nagpur in connection with this NIQ, shall form an integral part of the NIQ.
- 18) AIIMS Nagpur reserves the right to **accept or reject any or all quotations, in whole or in part, without assigning any reason thereof**, and the decision of the competent authority shall be final and binding.
- 19) In case of any dispute arising out of or in connection with this NIQ/Rate Contract, the decision of the competent authority of AIIMS Nagpur shall be final, subject to the applicable rules and regulations.
- 20) **Performance Security:** The successful bidder shall furnish **Performance Security @ 3% of the total contract value** within the 15 days from the date of award of the Rate Contract, as per applicable procurement rules. The Performance Security shall remain valid 60 days beyond the contract period & shall be released after satisfactory completion of the contractual obligations.
- 21) **Termination of Rate Contract:** AIIMS Nagpur reserves the right to terminate the Rate Contract, wholly or partly, in case of **breach of terms and conditions, repeated delay in supply, supply of defective/sub-standard material, failure to replace rejected material, or any other default by the supplier**. In such cases, the Performance Security may be forfeited and any additional expenditure/loss incurred by AIIMS Nagpur may be recovered from the supplier from the outstanding amount.




02.09.2026
Administrative Officer (P & MM)
AIIMS, Nagpur
विपिन कुमार/Vipin Kumar
प्रशासनिक अधिकारी (पी & एमएम)/Administrative Officer (P & MM),
अ.भा.आ.स. नागपुर/AIIMS, Nagpur

Annexure – I

Sr. No.	Description of Item	Anticipated Qty.
1	Exclusive designed Divinity Customized mementos on 24 CT Gold plated foil Double Glass frame, Size 7 inches x 8.5 inches, 24 CT Gold plated foil of AIIMS logo and name plate other matter in screen printing with customized premium box with AIIMS logo (Samples should be approved by AIIMS Nagpur before mass Production)	10
2	Exclusive designed customized mementos on Golden colour printing MDF Frame size 6.3 inches x 7.8 inches, all matter, logo will be golden colour print with customized premium box with AIIMS logo (Samples should be approved by AIIMS Nagpur before mass Production)	65
3	Exclusive designed Round Golden plaque on metal circle plate and MDF base 10 inches MDF base with 8.5 inches metal customized design on engraving with customized velvet box (Samples should be approved by AIIMS Nagpur before mass Production)	30
4	Shawl for Guest and Dignitaries (Samples will be verified by AIIMS Nagpur before issuing Contract)	50
5	Conference Jute Bag (Samples will be verified by AIIMS Nagpur before issuing Contract)	100



Raund Golden Plaque Mementos



Mementos in MDF



24 CT Gold Plated Mementos

Conference Jute Bag



Product Specifications

[View More](#)

Bag Style

Sling Style

Laptop Compartment

For 15.6 inch

Handle Type

Handheld + Strap