



अखिल भारतीय आयुर्विज्ञान संस्थान, नागपुर
ALL INDIA INSTITUTE OF MEDICAL SCIENCES, NAGPUR
Address: Plot No. 2, Sector-20, MIHAN, Nagpur- 441108



Email: - library@aiimsnagpur.edu.in

Ph.No.0710-3295709

Notice Inviting Tender

For

Supply of Nursing Books for LRC

At

All India Institute of Medical Sciences (AIIMS), Nagpur

NIT No.	: AIIMS/NAG/LRC/Nur_Books/OTE/2023/02
Published Date	: 13/02/2023 at 05.00PM
Bid Document Download / Sale Start Date	: 13/02/2023 at 05.05 PM
Bid Submission Start Date	: 14/02/2023 at 09:00 AM
Bid Submission End Date	: 07/03/2023 at 3.00PM
Bid Opening Date	: 08/03/2023 at 3.00 PM

Tender documents may be downloaded from institute's web site www.aiimsnagpur.edu.in (for reference only) and CPPP site <https://eprocure.gov.in/eprocure/app>

All India Institute of Medical Sciences (AIIMS), Nagpur, an apex healthcare institute established by an Act of Parliament of India under aegis of Ministry of Health & Family Welfare, Government of India, invites Online bids in two bid system for Tender for Supply of books for the learning resource center at the Institute. You are requested to quote your best offer along with the complete details of specifications, terms & conditions.

Chapter I- Instruction to bidders

1. Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>.

2. The complete bidding process is online. Bidders should be in possession of valid digital Signature Certificate (DSC) of class II or III for online submission of bids. Prior to bidding DSC need to be registered on the website mentioned above. In case the supplier requires any elucidation regarding the tender documents, they are requested to contact to AIIMS Nagpur through e-mail: procurement@aiimsnagpur.edu.in on or before end date of clarification as per critical date sheet.

3. Tenderer/Contractor/Bidders are advised to follow the instructions provided in the 'Instructions to the Contractors/Tenderer/Bidders for the e-submission of the bids online through the Central Public Procurement Portal for e Procurement at <https://eprocure.gov.in/eprocure/app>.

4. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

5 Bid Validity- **90 Days** from the date of opening of Bid.

6. EARNEST MONEY DEPOSIT [EMD]:-

Money Deposit i.e. **₹ 27,500/- (Twenty-Seven Thousand and Five Hundred Only)** to be deposited in the form of Insurance Surety Bonds/Demand Draft/ FDR/Banker's Cheque or BG (including e-Bank Guarantee). Scanned copy to be enclosed with technical bid. It is also clarified that the bids submitted without earnest money will be summarily rejected. The Insurance Surety Bonds/Demand Draft/ FDR/Banker's Cheque or BG (including e-Bank Guarantee) may be prepared in the name of "The Director, AIIMS, Nagpur". The EMD (Original Insurance Surety Bonds/Demand Draft/ FDR/Banker's Cheque or BG (including e-Bank Guarantee) or any exemption certificate) must reach at Store Office (Hospital Store), First Floor, IPD, AIIMS, Plot No. 2, Sector-20, MIHAN, Nagpur prior to opening of tender.

- No request for transfer of any previous deposit of earnest money or security deposit or payment of any pending bill held by the AIIMS Nagpur in respect of any previous supply will be entertained. Tenderer shall not be permitted to withdraw his bid or modify the terms and conditions thereof. In case the tenderer fails to observe and comply with stipulations made herein or backs out after quoting the rates, the aforesaid amount of earnest money will be forfeited

- Tenders without Earnest Money will be summarily rejected.

- No claim shall lie against the AIIMS Nagpur in respect of erosion in the value or interest on the amount of EMD.

- If MSME firm (only Micro and Small Enterprises) is registered for above tendered item, then the firm will be exempted for submission of EMD amount. Firm must upload scanned copy of following documents in support of exemption.

a) District Industries Centers (DIC)

b) Khadi and Village Industries Commission (KVIC)

c) Khadi and Village Industries Board

d) Coir Board

e) National Small Industries Corporation (NSIC)

f) Directorate of Handicraft and Handloom

g) Any other body specified by Ministry of MSME (MoMSME)

h) Udyog Aadhaar Acknowledgment/Udyog Aadhaar Memorandum/Udyam issued by MoMSME.

i) Startups firms as recognized by Department of Industrial Policy & Promotion (DIPP) is also exempted for depositing of EMD amount. Valid documents should be uploaded.

- The earnest money will be returned/refund to the unsuccessful tenderers after the tender is decided.
- EMD should remain valid for a period of 180 days beyond the final bid validity period. When the tenderer agrees to extend the validity of bid, he shall also extend the validity of EMD suitably.

7. Purchase Preference to Local Suppliers

In pursuance of Government of India Order No. P-45021/2/2017-B.E.-II dated 16th September 2020 (as amended from time to time) and F.No. Z.28018/67/2017-EPW dated 12th June 2018 purchase preference shall be given to local suppliers in all procurements undertaken in the manner specified hereunder and the procurement shall be made as per terms and conditions contained in the said order.

(i) Minimum local content: The minimum local content shall as per Government of India Order No. P-45021/2/2017-B.E.-II dated 16th September 2020 (as amended from time to time) and F.No. Z.28018/67/2017-EPW dated 12/06/2018, till the Nodal Ministry prescribes a higher or lower percentage.

(ii) Margin of Purchase Preference: The margin of purchase preference shall be 20%. The Local supplier whose quoted price falls in the margin of purchase preference desirous of claiming benefit of the Order No. P-45021/2/2017-B.E.-II dated 16th September 2020 shall submit an undertaking within 7 days of opening of financial bid, that he would be ready to supply the product at L1 price. In case of non-receipt of the same, he would not be given purchase preference.

(ii) The bidders are required to submit the following annexure in compliance of public procurement (Preference to Make in India) order, 2017: Affidavit of self-certification regarding local content (to be provided on Rs. 100/- stamp paper as per **Chapter-VIII**).

(iv) All other terms & conditions will be as per the Department of Industrial Policy and Promotion (DIPP) order No. P-45021/2/2017-B.E.-II dated 16th September 2020 (as amended from time to time).

8. Land Border Sharing – as per Certificate regarding compliance Rule-144 (xi) , any bidder from such countries sharing a land border with India will be eligible to bid in any procurement whether of goods, services (including consultancy services and non-consultancy services) or works (including turnkey projects) only if the bidder is registered with the Competent Authority. Bidders to submit self declaration on their letter head as per **Chapter-IX**.

Chapter-II- Conditions of Contract

General Terms and Conditions

Subject: - Notice inviting bids for Tender of Books for the Learning Resource Center at All India Institute of Medical Sciences, Nagpur

1. Parties:

The parties to the contract are the contractor (the tenderer to whom the work have been awarded) and the AIIMS through Administrative Officer, All India Institute of Medical Sciences, Nagpur for and on behalf of the Director, AIIMS, Nagpur.

- 2.** Proposal for rate contract may be submitted in the prescribed format and all columns may be filled up. Incomplete proposals and tenders received after due date shall not be entertained. The Institute shall not be responsible for any postal delay and delay in receipt of the offer. Any bids received by the Institute which does not fulfill the desired terms and conditions shall be rejected out rightly and no communication in this regard shall be sent. Delayed / Late Bids will not be accepted, at any circumstances.
- 3.** Quotations qualified by such vague and indefinite expression such as “Subject to prior confirmation”, “Subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional tender shall be rejected summarily.

4. The Publisher's / principals offering for the Rate Contract may furnish the name and address of their local authorized distributor / dealer, so that the copies of orders can be endorsed to them for expeditious supply. In such cases where local dealers/stockiest has been nominated by the principal, the bills raised by them against our purchase order will be accepted.
5. Any addition and deletion of authorized dealership / distributorship shall be intimated to the undersigned immediately on authorization of a new party.
6. At any time prior to date of submission of tender, Tender Inviting Authority may, for any reason or decision, modify the terms & conditions of the tender document by a corrigendum displayed on the website of AIIMS Nagpur (<http://www.aiimsnagpur.edu.in>). In order to provide reasonable time to take the amendment into account in preparing their bid, Tender Inviting Authority may or may not, at his discretion, extend the date and time for submission of tenders.
7. The bidders are required to mention tax rate applicable on each category otherwise rates will be treated as inclusive of all taxes.
8. In case of discrepancy between unit price & total price, the unit price shall prevail.
9. The rate quoted by each firm in tenders be given both in words and figures failing which the same is liable to be rejected. Tenderer is at liberty to be present or to authorize a representative to be present at the time of opening of the tenders.
10. In case of supply of books made through valid authorized dealer, their name & mail address may be declared / indicated in the tender.
11. Authorization certificate in respect of foreign firms duly self-attested and showing validity period may be submitted.

12. DOCUMENTS COMPRISING THE BID:

The bids prepared by the bidder shall comprise of (1) Technical Bid and (2) Financial Bid:

Technical Bid:- To qualify in the Technical Bid the firm should have the minimum eligibility criteria as under and the firm in this regard must submit the following documents in support of their eligibility criteria:-

- (a) Valid registration certificate of the firm of the Govt./State Govt.
- (b) Duly filled format of Technical Bid as per **Chapter –IV**.
- (c) Copy of constitution or legal status of the bidder manufacturer / Sole proprietorship / firm / agency etc.
- (d) Price list of the items from the Principal.
- (e) Authorization Certificate from the principal must be attached by Local Authorized Dealer.
- (f) PAN number with document
- (g) GST No. with document
- (h) The bidder shall be a publisher/ Distributors / Agents (Certificate of authorization must be attached).
- (i) **Financial Status:** - The average annual turnover from similar jobs, of the quoting firm should not be less than **20 Lakh (Twenty Lakh)** in the **last three financial years (2019-20, 2020-21 & 2021-22)**. Copies of profit & loss account and balance sheets duly authenticate by a **Chartered Accountant for the last three financial years** should be enclosed.
- (j) Copy of Income Tax Return Acknowledgement for last Three financial years.
- (k) Copy of PAN Card / Service Tax Registration.
- (l) Copy of GST registration certificate.
- (m) Details of clients where similar services are presently provided by the tenderer separately for govt. and private clients.

- (n) The bidder must have experience of execution of similar work in atleast 03 Govt. Medical College for last three years. Necessary supporting documents like work orders, work completion certificate, payment certificate etc.for last three years from 03 institutioes to this effect must be submitted along with the offer.
- (o) The concerned firm/company whose product has been declared as of spurious or plagiarised quality and any criminal cases is filled and is pending in any court shall not be eligible to participate in the bidding process. Convicted firms/company shall also not be eligible to participate in the bid. Similarly, blacklisted / banned / debarred firms / company by any central / state govt. or its organization or autonomous bodies or central drug procurement agency is not eligible to participate in the bid.
- (p) **Brochure, original book catalogue** with detailed specification of the product offered, if relevant.

Financial Bid: The financial bid shall contain:

- (a) (a) **Price bid in the form of BOQ_XXXX .xls**

13. Signing of Tender:

Individual signing the tender or other documents connected with contract must specify whether he sign as:

- (a) A sole proprietor of the concern or constituted attorney of such sole proprietor;
- (b) A partner of the firm, if it is a partnership firm in which case he must have authority to execute the contracts on behalf of the firm and to refer to arbitration disputes concerning the business of the partnership either by virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firm.
- (c) Director or a principal officer duly authorized by the Board of Directors of the Company, if it is a company.

14. A person signing the tender form or any document forming part of the tender on behalf of another person should have an authority to bind such other person and if, on enquiry it appears that the person so signing had no authority to do so, AIIMS, Nagpur may without prejudice, cancel the contract and hold the signatory liable for all costs, consequences and damages under the civil and criminal remedies available.

15. The tenderer should sign and affix his firm's stamp at each page of the tender and all its annexure as the acceptance of the offer made by tenderer will be deemed as a contract and no separate formal contract will be drawn. **NO PAGE SHOULD BE REMOVED/ DETACHED FROM THIS NOTICE INVITING TENDER.**

16. BID PRICES:

- (a) It should be submitted in form given in **Chapter VII**. The price quoted will be exclusive of taxes and inclusive of all applicable charges (i.e. packing, forwarding, postage and transportation) at F.O.R. AIIMS, Nagpur and shall be fixed and final. Taxes, as applicable will be extra, which will be separately quoted in the bid, at the time of payment Income Tax or any other Tax payable shall be deducted at source.
- (b) The offer shall be firm and in Indian Rupees only. No foreign exchange will be made available by the Institute.
- (c) The rate quoted by the bidder shall remain fixed during the entire period of contract and shall not be subject to variation on any account. A bid submitted with an adjustable price quotation will be treated as non-responsive and rejected.

24. TECHNICAL EVALUATION:

(a) Detailed technical evaluation shall be carried out by Purchase Committee pursuant to conditions in the tender document to determine the substantial responsiveness of each tender. For this clause, the substantially responsive bid is one that conforms to all the eligibility and terms and condition of the tender without any material deviation. The Institute's determination of bid's responsiveness is to be based on the contents of the bid itself without recourse to extrinsic evidence. The Institute shall evaluate the technical bids also to

determine whether they are complete, whether required sureties have been furnished, whether the documents have been properly signed and whether the bids are in order.

(b) The technical evaluation committee may call the responsive bidders for discussion or presentation to facilitate and assess their understanding of the scope of work and its execution. However, the committee shall have sole discretion to call for discussion / presentation.

(c) Financial bids of only those bidders who qualify the technical criteria will be opened provided all other requirements are fulfilled.

(d) AIIMS Nagpur shall have right to accept or reject any or all tenders without assigning any reasons thereof.

25. FINANCIAL EVALUATION:

(a) The financial bid shall be opened of only those bidders who are found to be technically eligible. The financial bids shall be opened in presence of representatives of technically eligible bidders, who may like to be present. The Institute shall inform the date, place and time for opening of financial bid.

(b) Arithmetical errors shall be rectified on the following basis. If there is a discrepancy between the unit price and total price that is, the unit price shall prevail and the total price shall be corrected by the Institute. If there is a discrepancy between words and figures, amount in words shall be considered as valid. If the Supplier does not accept the correction of the errors, his bid shall be rejected.

(c) The AIIMS Nagpur does not bind itself to accept the lowest bid or any bid and reserves the right of accepting the whole or any part of the bid or portion of the job offered; and the bidder shall provide the same at the rates quoted. AIIMS Nagpur, reserves the right to reject any or all offers received in response to tender or cancel or withdraw the tender notice without assigning any reason, whatsoever.

26. AWARD OF CONTRACT: PLACEMENT OF ORDER:

The Institute shall consider placement of orders for jobs on those bidders whose offers have been found technical, commercially and financially acceptable. The Institute reserves the right to counter offer price(s) against price(s) quoted by any bidder. L1 will be decided on individual item basis.

27. Opening of Tender:

The tenderer is at liberty either him self or authorize not more than one representative to be present at the opening of the tender. The representative attending the opening of the tender on behalf of the tender should bring with him a letter of authority from the tenderer and proof of identification.

28. Right of acceptance:

The AIIMS, Nagpur reserve the right to accepting the whole or any part or portion of the bid; and the bidder shall provide the same at the rates quoted. The AIIMS Nagpur reserve the right to reject any or all tenders / quotations or all offers received in response to the tender or cancel or withdraw the tender notice without assigning any reason thereof and also does not bind itself to accept the lowest quotation or any tender and no claim in this regard shall be entertained.

29. Delivery:

Delivery of books shall be made by the supplier with in **90 days** from date of purchase order.

30. Liquidated Damages

Supply of material will have to be completed within specified period in the purchased order. The liquidated damages charges @ 0.5% per week of the value of that part of the goods that, as a consequence of the delay, shall be imposed if supply made after expiry of delivery period subject to maximum 10% of the total value of goods/contract value. Quantum of liquidated damages assessed and levied by the purchaser shall be final and not challengeable by the supplier.

31. Risk Purchase

If successful tenderer fails to supply books within the stipulated delivery date or books supplied other than specification specified in our NIT, AIIMS Nagpur reserves the right procure same or equivalent books from alternative sources at the vendor's risk, responsibility and cost. Any extra cost incurred in the procurement of the books from alternative source will be recovered from the Security Deposit / Bank Guarantee and Pending Bills and if the value of the materials under risk purchase exceeds, the amount of

Security Deposit and / or Bank Guarantee and Pending Bills, the same may be recovered if necessary by due legal process.

32. The Payment clause: 100% payment after supply and acceptance by the user subject to following-

The bill in triplicate may be sent to this office for settlement after satisfactorily delivery of the material. The bill should have full particulars of the items(s).

No payment shall be made in advance nor shall the loan from any bank or financial institutions be recommended on the basis of the order of award of work.

The contractor shall submit the bill only after supply of the books to the satisfaction of the AIIMS Nagpur, on receipt of a pre-receipted bill invoice from the Contractor the case of issuing sanction and passing of bill for payment will be initiated. No payment will be made for books rejected

33. Performance Security:

The successful tenderer will be required to furnish a Performance Security Deposit equivalent to **3%** of the value of the contract to be deposited after receiving of award of contract in the form of **Fixed Deposit Receipt or Bank Guarantee from any Nationalized Bank** duly ledged in the name of the **"The Director, AIIMS Nagpur"** which shall be kept valid for a period of 60 days beyond completion of all the contractual obligations. In the event of non-deposition of the same the earnest money will be forfeited. The security deposit can be forfeited by order of this Institute in the event of any breach or negligence or non-observance of any condition of contract or for unsatisfactory performance or non-observance of any condition of the contract. Performance Security will be discharged after completion of contractor's performance obligations under the contract.

No interest on security deposit and earnest money deposit shall be paid by the Institute to the tenderer.

34. The technically qualified Bidder who submits the lowest rate in financial bid shall be declared as successful bidder (L1) and communication to that effect shall be made subject to approval and as decided by the competent Authority.

35. Breach of Terms and Conditions:

In case of breach of any terms and conditions as mentioned above, the Competent Authority, will have the right to cancel the work order/job without assigning any reason thereof and nothing will be payable by AIIMS, Nagpur in that event the security deposit shall also stands forfeited.

36. Subletting of Work:

The firm shall not assign or sublet the work/ job or any part of it to any other person or party without having first obtained permission in writing of AIIMS, Nagpur, which will be at liberty to refuse if thinks fit. The tender is not transferable. Only one tender shall be submitted by one tenderer.

37. Arbitration:

If any conflict or difference arises concerning this agreement, its interpretation on payment to the madethere-under, the same shall be settled out by mutual consultation and negotiation. If attempts for conciliation do not yield any result within a period of 30 days, either of the parties may make a request to the other party for submission of the dispute for decision by an Arbitral Tribunal containing Sole Arbitrator to be appointed by the Director, AIIMS Nagpur. Such requests shall be accompanied with a panel of names of three persons to act as the sole arbitrator. In case of such arbitrator refusing, unwilling or becoming incapable to act or his mandate having been terminated under law, another arbitrator shall be appointed in the same manner from among the panel of three persons to be submitted by the claimant. The provision of Arbitration and Conciliation Act,1990 and the rule framed there under and in force shall be applicable to such proceedings.

38. Legal Jurisdiction:

The agreement shall be deemed to have been concluded in Nagpur, Maharashtra and all obligations hereundershallbedeemedtobelocatedatNagpur, Maharashtra and Court within Nagpur, Maharashtra will

have Jurisdiction to the exclusion of other courts.

Chapter - III

Other terms & conditions of the Contract

1. The successful firm will be required to do the work / job for the period of contract from the date of award the contract. AIIMS, Nagpur shall, however, reserve the right to terminate the contract at any time without assigning anyreason.
2. The items will have to be supplied at AIIMS, Nagpur. No transportation/ cartage charges will be provided for thesame.
3. The firm may supply the required books as per unit price mentioned in the pricelist.
4. The books should be securely packed to avoid damages etc. intransit.
5. All India Institute of Medical Sciences (AIIMS), Nagpur shall be the sole authority to cancel or amend the order, as per requirement, and also to place order for supply of item beyond office hours/holidays/place of supply for which, no additional payment shall bemade.
6. In case a proposal is accepted the supplier/principal will have to sign an agreement deed with us on a non-judicial stamp of appropriate value while entering into ratecontract.
7. The firm should have availability of a responsible person on call on all working days between 09:00 Hrs to 18.00Hrs.
8. The books shall be delivered at the AIIMS, Nagpur should be the latest edition of it available and if due for reedition need to be mentioned at time of delivery.
9. Order shall be issued for tentative annual requirement on actual need basis. Bills in triplicate for the books supplied by the selected firm(s), should be raised for payment. Payment shall be released after it is ensured that the quantity and quality of books supplied are to the entire satisfaction of this office and accepted. If any book is found to be defective, or misprinted or missing pages, the same shall be replaced immediately, for which no extra payment shall be made by AIIMS,Nagpur.
10. The selected tendering Firm/Agency/Company shall also provide the name and mobile number of a key person,who can be contacted at any time, even beyond the office hours on holidays.The person should be capable of taking orders and making arrangement for supply of the desired books even on short notice to AIIMS,Nagpur.
11. In case the print of books supplied are not in conformity with the standard given in tender or the supplies are found defective at any stage the books shall immediately will be taken back by the supplier and will be replaced with the tender quality books, without any delay. The Purchase Committee reserves all right to reject the books if the same are not found in accordance with the required description / specifications and liquidates damages shall becharged.
12. Each page of the Tender Notice to be signed and stamped by the bidder in token of having accepted thesame.
13. **Discount:** The Discount which will be offered by the publisher/authorized distributors on the publisher's price list for the contract year may be mentioned. Firms must offer a flat discount rate on all books instead of separate discount on different books.Discount rates offered by the firms shall not

be linked with the quantum of the purchase order.

14. **GST:** The rate of GST should be mentioned clearly.
15. **Authorization Letter:** Authorization letter from the publisher for the current financial year should be submitted along-with quotation, failing which quotations will not be considered.
16. The AIIMS, Nagpur reserves the right to place an order for supply of any book mentioned in the Financial Bid or otherwise, to any other firm(s) in emergency/unavoidable situation.
17. The all Books should be good condition and latest edition and original copy published by the publisher (not pirated).
18. The Supplier shall supply all the ordered books within **90 days** from the date as specified in the purchase order. If the supply is not received within the stipulated time, the Director, AIIMS, Nagpur reserves the right to cancel either the entire order or part thereof without any further notice/reminder. In case, the supplier needs some more time for supply, he/she should seek in writing on sound grounds, further time from the concerned officer at least four days before supply date expires.
19. All Books/Annual Reviews/ Monographs shall be supplied with an authentic price proof
20. The Supplier shall append the declaration on the bill that - Only the latest editions of the books etc. have been supplied
21. The actual prices of Publications have been charged without any handling/postage charges.
22. These are not remaindered titles/ damaged books with missing pages.
23. The Indian/Low priced editions of these publications (if foreign) are not available in India.
24. Damaged books, books with missing pages shall have to accept back by the supplier even after they have been stamped for accessioning.
25. Any Supplier found to have cheated by supplying old and remaindered books and defaulted in supplying books even on extended time limit without reasonable grounds, will be liable for blacklisting besides imposition of penalty that may deem fit.
26. In case of cheating by charging more than actual Publisher's Price, the Firm can be punished by blacklisting/forfeiting the Performance Security deposit or both.
27. All books carry a discount as per the agreed terms.
28. If a book is ordered from abroad, we should be informed accordingly before sourcing it.
29. The latest paperback editions should always be supplied unless otherwise mentioned. Indian reprints/editions, if available should be supplied. Librarian of AIIMS, Nagpur should be consulted beforehand if vendors intend to supply hardback editions, if the ordered paperback edition is not available.
30. This order would be treated as cancelled, if the books are not supplied or no report as to availability or otherwise is received within this period.
31. Librarian should certify on the invoice that the prices quoted there in are the publisher's current prices. And, enclose the stamped price proof along with the invoice.
32. Payment will be made within 45 days from date of receipt of the invoice.

Disclaimer:

The near relatives of employees of AIIMS, Nagpur are prohibited from participation in this tender.

The near relative for this purpose are defined as:

- (a) Members of a Hindu undivided Family.
- (b) Theirspouses
- (c) The one related to the other in the manner as father, son(s), Son's wife (daughter-in-law), daughter(s) and daughter's husband (sons-in-law) brother (s) and brother's wife, sister(s) and
- (d) Sister's husband, brother(s)-in-law.

Special Conditions:

- (a) Freight, insurance charges, if any will be borne by the supplier, similarly shortage, pilferage in transit will be sole responsibility of the supplier and the same will be intimated to the supplier on receipt of books by the purchaser for resupply. The defective supply will have to be replaced by the supplier within 10 days without additional freight / transportcharge.
- (b) GST and other Govt. levies will be paid extra as applicable by the supplier.
- (c) Delivery of goods will be taken at the risk and cost of the supplier and on F.O.R. basis to the Institute from railway / roadtransport.
- (d) Payment of the bill will be made preferably after receipt of the books in satisfactory condition.
- (e) No revision in rate (on higher side) will be accepted during contract period.
- (f) Order will be placed as per requirement, irrespective of value of the order.
- (g) Supply should be made in full against the order and shortage will be procured from other publisher/dealer on the risk and cost of the original supplier.
- (h) Supply should be made from of the latest available edition in the market
- (i) While submitting the tender document, the tenderer should sign on each page of the tender document.
- (j) The tenderer should enclose a signed copy of the terms & conditions stipulated for award of the contract, conveying his acceptance of the same.

Inspection:

- (a) AIIMS, Nagpur shall have the right to inspect to confirm their conformity to the NIT Specifications at no extra cost to the AIIMS, Nagpur.
- (b) AIIMS, Nagpur right to inspect, where necessary, reject the books after the arrival at the final destination shall in no way be limited or waived by reason of the books having previously been inspected, and passed by AIIMS, Nagpur prior to the goods shipment.
- (c) The Director, AIIMS Nagpur shall be the final authority to reject full or any part of the supply which is not conforming to the specification and other terms and conditions.
- (d) No payment shall be made for rejected Stores. Rejected items must be removed by the Bidders within two (02) weeks of the date of rejection at their own cost and replaced immediately. In case these are not removed, these will be auctioned at the risk and responsibility of the suppliers without any further notice.

**Faculty In-charge Library
AIIMS, Nagpur**

Chapter - IV

TENDER FORM - 1 - TECHNICAL INFORMATION AND UNDERTAKING.

(Tenderer may use separate sheet wherever required)

Following mandatory documents should be uploaded to qualify in technical bids

S.No.	Details of the Firm / Bidder	Page No.	Remarks
1.	Name & Address of the Publisher/Authorized Distributor		
2.	State clearly whether it is Sole proprietor or Partnership firm or a company or a Government Department or a Public Sector Organization		
3.	EMD of Rs. 27,500/- or MSEs certificate, if EMD exempted		
4.	Copy of Registration of firm		
5.	Copy of GST Registration		
6.	Copy of PAN/TAN Card		
7.	Authorization certificate from the publisher/principal		
8.	Authorization certificate for Distributors/Dealer		
9.	Certificate for No Deviation		
10.	Certificate for Price Justification		
11.	Non Blacklisting Certificate		
12.	Copy of Income Tax Return for last 3 financial years (2019-20, 2020-21 & 2021-22)		
13.	Each page of NIT and its annexure should be signed and stamped		
14.	List of Major Customer should be given on a separate sheet and proof of satisfactory supply, if any		
15.	List of quoted companies and category as mentioned in Chapter - VI		
16.	Have you previously supplied these items to any government / private organization? If yes, attach the relevant proof. (Also provide an affidavit that you have not quoted the price higher than previously supplied any government institute)		
17.	Proof of average annual turnover of the quoting firm which should not be less than Rs. 20 Lakh in last three financial years (2019-20, 2020-21 & 2021-22)		
18.	Whether copies of authenticated balance sheet by CA for the past three financial years (2019-20, 2020-21 & 2021-22) enclosed		
19.	Name and Mobile Number of a Key person, who can be contacted at any time. The person should be capable of taking order and making arrangement for supply of the desired items.		
20.	Declaration of local content on 100/ stamp paper as per Chapter -VIII		

21.	Declaration on letter head as per Chapter -IX		
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- **Page number/serial number may be given to each and every page of Tender Documents and photocopies of the documents attached. Mention Page number, wherever the copy (ies) of the document(s) is kept.**
- **In case of non-fulfilment of any of the above information/ document(s), the Tender will be summarily rejected without giving any notice.**

(Dated Signature of the Tenderer with stamp of firm)

Dated:

Place:

Undertaking

1. That I/we have carefully studied all the terms & conditions of NIT and shall abide by it.
2. That I/We shall supply the items of requisite quality.
3. That I/We undertake that the information given in this tender are true and correct in all respect and I/We hold the responsibility for the same.
4. That I/We undertake that sample of items will be kept ready for inspections by the AIIMS, Nagpur. I/We shall be responsible for the cancellation of tender if samples are not up to mark.

(Dated Signature of the Tenderer with stamp of firm)

Date:

Place

CERTIFICATE OF PRICE JUSTIFICATION

[To be given on letter head]

NIT No.:

I/We,M/s. _____ certify that the rates provided are our best rates and we have not given these books to any Government Department/PSU/Institution for lesser than these rates in last one year.

SIGNATURE AND STAMP OF THE BIDDER

CERTIFICATE OF NO DEVIATION

[To be given on letter head]

NIT No.:

I/We, M/s _____ hereby certify that not with standing any Contrary indication/conditions elsewhere in our offer documents, I/We have neither set any terms and conditions nor there is any deviation taken from the conditions of AIIMS Nagpur's tender specification either technical or commercial and I / We agree to all the terms and conditions mentioned in AIIMS Nagpur's tender specification with associated amendments & clarification

[Signatures of the Bidder with Name, Designation & Company's Seal]

FORMAT FOR PUBLISHER’S AUTHORIZATION

Dated:

To,
The Director,
All India Institute of Medical Sciences (AIIMS) Nagpur
Nagpur, Maharashtra

Reference: NIT No.Dated:..... for Supply
of books for Learning Resource Center.

Subject: Manufacturer’s AuthorizationLetter

Dear Sir,

Ref. YourNIT No _____,dated _____
We, _____ who are proven and
reputablepublisher’s of _____ (nameanddescriptionoftheitems/
category offered in the Quotation) having office at _____, hereby authorize Messrs.
_____ (name and address of the agent) to submit a
Quotation, process the same further and enter into a Rate Contract with you against your requirement as contained
in the above referred Quotation Form for the above books publishedbyus.

We also hereby confirm that we would be responsible for the satisfactory execution of supply contract placed on
the authorized dealer.

We also confirm that the price quoted by our dealer shall not exceed than that which we would have quoted directly.

Yoursfaithfully,

[Signature with date, name and designation]

For and on behalf ofMessrs. _____

[Name & address of the manufacturers]

Note:-

1. This letter of authorization should be on the letter head of the publishing firm and should be signed by a person competent and having the power of attorney to legally bind thepublisher.
2. Original letter may be enclosed with Quotation Form during submission in the sealedcover.

FORMAT FOR DISTRIBUTOR'S AUTHORIZATION

Dated:

To,
The Director,
All India Institute of Medical Sciences (AIIMS) Nagpur
Nagpur, Maharashtra

Reference: NIT No.Dated: for Tender
for Supply of books for Learning Resource Center.

Subject: Distributor's Authorization Letter

Dear Sir,

With reference to above mentioned Rate Contract, we wish to inform you that our below mentioned distributor is authorized to receive orders, to make the supplies, to raise the invoices for products manufactured/marketed by [Name of Manufacturer] and collect the payments thereof on our behalf.

1. Name of the firm :
2. Complete Address :
3. Contact Person :
4. Contact No.: :
5. Email ID: :

You are kindly requested to place your valuable orders and to make payment directly to our authorized distributor for prompt supply.

This authorization will remain valid for whole contract period.

[Signature with date, name and designation]

For and on behalf of Messrs. _____

[Name and address of Manufacturer]

Note:-

1. This letter of authorization should be on the letterhead of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.
2. Original letter may be enclosed with Quotation Form during submission in the sealed cover.

Chapter – V

Subjectwise list of books required**BIOCHEMISTRY**

Sr. No.	Author	Title	Publisher	Editi on & Year	ISB N	No. of Copi es
1	U. Satyanarayan , U. hakrapani	Biochemistry 6th Edition	ELSEVIER	2021		1
2	U. Satyanarayan , U. Chakrapani	Essentials of Biochemistry 3rd Revised	ELSEVIER	2021		4
3	Dinesh Puri	Textbook of Medical Biochemistry 4th Edition	ELSEVIER	2020		1
4	Robert K. Murray	Harper's Illustrated Biochemistry 31st Edition	McGraw-Hill Education	2022		1
5	Harbans Lal	Essentials of Biochemistry, 2nd Edition	CBS Publisher	2022		2

NUTRITION

Sr. No.	Author	Title	Publisher	Editi on & Year	ISB N	No. of Copi es
6	Sreemathy Venkatraman	Nutrition for Nurses,1st Edition	ELSEVIER	2019		6
7	Eleanor D. Schlenker, Joyce Glibert	Essentials of Nutrition and Diet Therapy 12Edition	ELSEVIER	2018		1
8	Alpers	Manual of Nutritional Therapeutics 6th Editions	Wolters Kluwer	2016		2
9	Mitch	Handbook of Nutrition and the Kidny 7th Editions	Wolters Kluwer	2018		2
10	Dr. M Swaminathan	Advanced Text Book on Food & Nutrition - Volume I & II	The Bangalore Press	2019		6
11	Sheila John	Essentials of Nutrition and Dietetics for nursing 2nd Edition	Wolters Kluwer	2016		5
12	Gupta	Food and Nutrition : Facts and Figures 6th Edition	Jaypee	2010		2
13	Maimum Nisha	Diet Planning for Diseases	kalpaz Publications	2006		2
14	TK Indrani	Manual of Nutrition & Therapeutic Diet 2nd Edition	Jaypee	2017		2
15	M. Raheena Begum	A Textbook of Foods, Nutrition and Dietetics	Sterling Publishers	2019		2
16	Darshan sohi	A Comprehensive Textbook of Applied Nutrition AndDietetics For Bsc Nursing Students	Jaypee	2018		4
17	Darshan sohi	A Comprehensive Textbook Of Nutrition And Therapeutic Diets For Bsc Nursing Students	Jaypee	2018		2
18	Monika Sharma	Textbook of Nutrition 3rd Edition	CBS	2022		3
19	Joshi Shubhangini A	Textbook of Nutrition and dietitics,5th ed	Mcgraw Hill	2021		

ENGLISH/First Aid/Computer/other

Sr. No.	Author	Title	Publisher	Editi on & Year	ISB N	No. of Copi es
20	ShamaLohumi	English for Nurses,2nd Edition	ELSEVIER	2015		2
21	Liza Sharma	English for Nurses,2nd Edition	CBS	2019		2

			Publishers			
22	Sanju Sira	First Adi Manual for Nurses 2nd Edition	CBS Publishers	2019		6
23	Priyanka Randhir	Computer 4 Nurses 1st Edition	CBS Publishers	2017		2
24	Manisha Saxena	Hospital Mangement vol 1	CBS Publishers	2022		2
25	Manisha Saxena	Hospital mangement vol. 2	CBS Publishers	2022		2
26	Shendurniker and Thaker	Computer for nurses 2 nd Edition	JAYPEE	2017		4
27	Bandana	Communicative English for BSc Nursing	JAYPEE	2022		6
28	Indrani	First AID for nurses 2nd Edition	JAYPEE	2018		4
29	Bhavana Puri	A Textbook Of Computer In Nursing 3Rd Edition	AITBS Publishers	2019		4
30	DurgiCharani	Introduction to computers For First year B.Sc Nursing	Vijayam Publications	2019		5
31	Rajiv Khanna	Introduction to Computers	New Age International (P)	2018		2
32	RanjuSood	Computer for Nursing (Basics of Information Technology)	Avichal Publishing	2019		2
33	Tickoo M.L. & Subramaniam A.E,	Living English Grammar & Composition	Oriental Longman	2020		3
34	Valke, Thoratpatil	English for practical purposes	Macmillan	2019		2
35	S Chand	English Grammer& Composition	Wren & Martin	2015		5
36	S Chand	Self-Practice Book for English Grammer& Composition	Wren & Martin	2015		4
37	Selva Rose,	Carrier English for Nurses, 4th Edition	orient Longman, Delhi	2016		4
38	Taylor G.	English Conversation Practice	Tata Mc Graw Hill	2012		6
REVIEW						
Sr. No.	Author	Title	Publisher	Editon & Year	ISBN	No. of Copies
39	Annu Kaushik	Quick Review Series for B.Sc Nursing: 1st year, 1st Edition	ELSEVIER	2018		6
40	Annu Kaushik	Quick Review Series for B.Sc Nursing:2nd Year, 1st Edition	ELSEVIER	2018		10
Dictionary						
41	Skidmore - Roth	Mosby's 2022 Nursing Drug Reference 5th Edition	ELSEVIER	2021		1
MICROBIOLOGY/IMMUNOLOGY						
Sr. No.	Author	Title	Publisher	Editon & Year	ISBN	No. of Copies
42	Amita Jain, Parul Jain	Essentials of Microbiology 1st Editions	ELSEVIER	2019		8
43	D.R. Arora	Applid Microbiology 2nd Edition	CBS Publishers	2020		6
44	Anju Dhir	Textbook of Microbiology 1st Edition	CBS Publishers	2018		6
45	Mathur	Hospital Acquired Infections : Prevention & Control	Wolters Kluwer	2010		2
46	Nagoba	Microbiology for Nurses 3rd Edition	Wolters	2016		2

			Kluwer			
47	Collee	Mackie & Mccartney Practical Medical Microbiology 14th Edition				2
MEDICAL SURGICAL NURSING						
Sr. No.	Author	Title	Publisher	Editi on & Year	ISB N	No. of Copi es
48	Cecilia Correia	Nursing Aid Artificial Kidney Dialysis Unit And Operation Theater Techniques	CBS Publishers & Distributors	2016		4
49	Daisy Thomas	Medical Surgical Nursing, 1st Edition	ELSEVIER	2020		4
50	Joyce M. Black, Jane Hokanson Hawks	Black's Medical Surgical Nursing, 1st Edition	ELSEVIER	2019		4
51	Chintamani and Mrinalini Mani	Lewis's Medical Surgical Nursing 3rd Edition	ELSEVIER	2018		4
52	Pamela L. Swearingen	Nursing Care Planning Resource 1st Edition	ELSEVIER	2017		10
53	Nancymarie Philips	Operating Room Techniques 1st Edition	ELSEVIER	2016		6
54	MM Kapur	Handbook of Instruments 1st Edition	ELSEVIER	2015		10
55	Jennie Wilson forwarded by Heather Loveday	Infection Control in Clinical practice 3rd Edition	ELSEVIER	2018		6
56	Suresh K sharma, S Madhavi	Brunner & Suddarth's Textbook of Medical Surgical Nursing (Volume I & II) 1st edition	Wolters Kluwer	2018		4
57	Nischal Madan	Bates' Pocket Guide to Physical Examination and History Taking 1st Edition	Wolters Kluwer	2020		2
58	Suresh K sharma	Lippincott Manual of Medical Surgical Nursing, soth Asian Edition	Wolters Kluwer	2016		4
59	Clement	Textbook on Operation Theater Nursing 1st Edition	JAYPEE	2014		1
60	Ghosh	MCQ in Medical Surgical Nursing (With Explanatory Answers) 2nd Editions	JAYPEE	2019		2
61	Vijayalakshmi	Medical Surgical Nursing (Solved Questions for Undergraduate Nurses) 1st Editions	JAYPEE	2010		2
62	Gupta	Nursing Interventions for the Critically Ill 2nd Editions	JAYPEE	2014		1
63	Janice I hinkle Kerry h. Cheever	Brunner and suddharth's textbook of medical-surgical nursing, 2	Wolters Kluwer	2017		2
64	Malarvizhi	Black's medical - surgical nursing: clinical management for positive	Reed elsevierindia	2019		3
65	Linda honanpellico	focus on adult health medical surgical nursing	Spring house publishing	2012		2
66	Jaya Kuruvilla	Essentials of critical care nursing	JAYPEE	2014		2
67	Prakash S shastri	Icumannual for nurses	JAYPEE	2017		2
68	John ebnezar	Orthopedics for nurses	JAYPEE	2007		2
69	Reena Geogrgge	Text book of caradiac nursing	JAYPEE	2017		2
70	Gersch	Medical - surgical nursing made incrediby easy, 4e (pb)	Lippincott	2017		2
71	Booker	Critical care nursing: monitoring and teatment for advance nursing	John willeyblackw	2015		2

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72	Atul prabhakarkulkarni,amoltrimbakrao kothe	Text book of hemodynamic monitoring & theory in the critically ill	JAYPEE	2020		2
73	Vijay deshpane, tr chandrashekar	Mechanical ventilation, clinical application	Cbs	2020		2
74	P. Hariprasad	Text book of cardio vascular and thoracic nursing	Jaypee brothers	2016		2
75	B. Venkatesan	Text book of cardio thoracic nursing	Jaypee brother	2017		2
76	Pagana	Mosby's Diagnostic and Laboratory Test Reference 12th Edition	Mosby	2014		2
77	Santanuguha	Handbook of cardiac critical care	Jaypee brothers	2016		2
78	Richard hatechett	Cardiac nursing a comprehensive guide	Churchill livinstore	2007		2
79	John hampton, joannahampton	The ecg made easy	Relxindia pot. Ltd	2019		2
80	Atul luthra	Ecg for nurses	Jaypee brothers	2004		2
81	Dianc mc Laughlin	Fast facts about neuro critical care	Springer	2018		2
82	Andrew d derstan, neilsoni	Oh's intensive care manual	ELSEVIER	2013		2
83	C. Caballero/f creed/c.gochmanski/j .lovegrow	NursingOSCES. A complete guide to exam success	Oxford	2012		2
84	Elizabeth simon	Critical care nursing, practice guide A road map for students and ne.	Jaypee brothers	2017		2
85	Phillip jevon&beverley evens	Monitoring the critically ill patients	Wiley-blackwell	2002		2
86	David w. Woodruff	Critical care nursing. Made incredibly easy	Lippincott wiliams	2015		2
87	Susan newton margie hickey jeanninebrant	Mosbysoncolog nursing advisor - a comprehensive guide to clinic	ELSEVIER	2016		2
88	Jeannine m. Brant	Core curriculum for oncology nursing	Saunders	2019		2
89	Roland t skeelsamir n khleif	Handbook for cancer chemotherapy	Lippincott wiliams	2011		2
90	Martha langhornejanetfulton shirleyotto	Oncology nursing	Mosby	2007		2
91	Sethideepak	Medical surgical nursing I & ii	jaypee	2016		2
92	Suresh K. Sharma	Lippincott manual of medical - surgical nursing adaptation of netting	Wolters Kluwer	2016		2
93	Susan I woods erika s sivarajanfroelicher sand	Cardiac Nursing	Lippincott wiliams	2009		2
94	Mariann M. Harding PhD RN CNE, Jeffrey	Lewis Medical surgical Nursin Volume 1 & 2	ELSEVIER	2019		2
95	Saunders	Saunders Comprehensive Reviw for the NCLEX-RN Examination	Saunders	2020		2
96	Joan F. Needham	Gerontogical Nursing		1994		2

97	Bailliere Tindall, china	Clinical Nursing & Related Science 6th Edition	Watson's	2005		2
98	Nugent	Mosby's Comprehensive Review of Nursing for the Nclex-Rn Exam	Mosby	2012		4
99	Javed Ansari	Comprehensive Medical Surgical Nursing (part-A+B) 3rd Edition	Vikas and company	2018		2
COMMUNICATION AND EDUCATION						
Sr. No.	Author	Title	Publisher	Editi on & Year	ISB N	No. of Copi es
100	Suresh K. sharma	Communication and Educational Technology 2nd Editon	ELSEVIER	2016		1
COMMUNITY HEALTH NURSING						
Sr. No.	Author	Title	Publisher	Editi on & Year	ISB N	No. of Copi es
101	Gangadharan	Community Health Nursing Volume I & II 1st Edition	ELSEVIER	2021		6
102	Rajkumar Patil	Community Medicine (Practical Manual) 1st Edition	ELSEVIER	2018		8
103	Keshav Swarnakar	Community Health Nursing, 4th Edition	NR Brothers	2018		6
104	Neelam Kumari	A Textbook of Community Health Nursing I	PV Publication	2017		6
105	Marcia Stanhope & Jeanette Lancaster	Foundation for Population Health in Community/Public Health Nursing, 6th Edition	ELSEVIER	2022		2
106	Edelman and Kudzma	Health Prmotion throughout the Life Span,10th Edition	ELSEVIER	2022		2
107	Cheric Rector, Mary to Stanley	Community and Public Health Nursing	Wolters Kluwer	2021		2
108	K Park	Park's Textbook of Preventive And Social Medicine,26th Edition	narasidasBha not Publish	2021		4
109	Thressiamma PM	Procedures and Theories of Community Health Nursing	Jaypee	2010		4
110	K Park	Essentials of community Health Nursing 7Edition	narasidasBha not Publish	2015		4
111	S Kamalam	Essentials in Community Health Nursing	Jaypee	2017		4
112	KK Gulani	Community health nursing (principles &Practics) 3rd Edition	Kumar Publishing House	2019		4
113	Baljit Kaur	Community Health Nursings Procedure	Jaypee	2012		4
114	I Clement	Manual of Community Health Nursing	Jaypee	2012		4
115	Bijayalaskhmi Dash	Comprehensive Textbook of Community Health Nursing	Jaypee	2017		4
116	CecyCorriea	Comprehensive Community Health Nursing	Jaypee	2011		4
117	CecyCorriea	Nursing Profile	Jaypee	2011		4
118	AI Prakash Narain, Rajesh Kumar	Textbook of Chronic Noncommunicable Disease : The Health Challenge of 21st Centure 1st Edition	Jaypee	2016		4
119	Rabindra Nath Roy, IndranilSaha	Mahajan & Gupta Textbook of Preventive and Social Medicine	Jaypee	2013		2
120	Parikshit Sanyal	Community Medicine : A Student's manual	Jaypee	2015		2
121	Nitin Gupta, BS Chavan, Priti Arun, AjeetSidana, Sushrut Jadhav	Community Mental health in India	Jaypee	2012		2
122	TNAI	A community Health Nursing manual	TNAI	2005		4

123	B T Basavanthappa	Community Health Nursing, 3rd Edition, 2 volumes	Jaypee	2016		6
124	Rajvir Bhalwar, Puja Dudeja, Ashok K.Jindalanuj Bhatnagar	Textbook of Community Medicine, 4/e 1st Edition	Wolters Kluwer	2021		2
125	Sundaram	Medical Statistics : Principles and Practice 2nd Editions	Wolters Kluwer	2014		4
126	Thakur	Public Health Approaches to Non-Communicable Diseases	Wolters Kluwer	2015		2
127	Poornima Tiwari	Mastering Practicals community Medicine, 2 Edition	Wolters Kluwer	2019		2
PHARMACOLOGY						
Sr. No.	Author	Title	Publisher	Editi on & Year	ISB N	No. of Copi es
128	Tara Shanbhag, Veena Nayak , Smita Shenoy	Pharmacology for Nurses, 2nd Edition	ELSEVIER	2016		6
129	Sangeeta Sharma, Deep Inder	Pharmacology for Nurses	CBS Publishers			6
130	H.L Sharma & k K Sharma	Principles of Pharmacology 1st Edition	Paras, Hyderabad	2007		2
131	Dr. P.H.B.S. Sharma	Medical Laboratory Technology 1st Edition	Neel Kamal,	2005		5
132	P.N. Bennelt, H.J Brown	clinical Pharmacology 9th Edition	Elsevier, New Delhi	2005		2
133	Linda Skidmore - Roth	Mosby Nursing Drug Reference 1st Edition	Elsevier, Missouri	2006		3
134	Pascal Bousquet and Emmanuel Oge	Fundamental & Clinical Pharmacology 6th Edition		2018		3
135	Rang & Dale's	Rang & Dale's Pharmacology 6th Edition	E volve	2018		3
136	Lilley, Rainforth, Snyder	Pharmacology and the Nursing process, 7e (Lilley, Pharmacology 7th Edition	E volve	2018		2
137	Jagindersingh Pathani a, Rupendrakumar bharti, vikassood	Textbook of Pharmacology 1st Edition	CBS Publishers	2022		6
PATHOLOGY AND GENETICS						
Sr. No.	Author	Title	Publisher	Editi on & Year	ISB N	No. of Copi es
138	Sonal Sharma, Geetika K. Bhattacharya, Suresh D. Gangane,	Textbook of Pathology and Genetics for Nursing, 2nd Edition	ELSEVIER	2019		6
139	Sharma	Genetics and Genomics in Nursing (Previously known as Human Genetics in Nursing) 3rd Edition	JAYPEE	2016		4
140	Swaminathan	Pathology & Genetics for Nurses 3rd Edition	JAYPEE	2021		6
141	Vinay Kumar et al	Robbins and Cotran Pathology Basic Disease 7th Edition	ELSEVIER	2005		2
142	Dr. R. Geetha	MCQ'S in General pathology & Hematology 1st Edition	B I New Delhi	2007		3
143	Dr. Suresh, K Sharma Navneet Kumari	Essential Pathology for Nursing Students 1st Edition	Lotus, Jalander	2009		2
144	Dr. A.K. Mandal, Dr. Shramanachoudh	Comprehensive Textbook of Pathology for nursing (Pathology clinical)	APC	2016		2

	ury					
145	Sonal Sharma Geetika Khanna Sd	Textbook of Pathology and Genetics for Nurses 2nd Edition	ELSEVIER	2015		2
146	S.D. Gangane	Human Genetics 2nd Edition	Elseveir	2014		6
MENTAL HEALTH NURSING (Psychiatric)						
Sr. No.	Author	Title	Publisher	Editi on & Year	ISB N	No. of Copi es
147	Rajesh Kumar	Essentials of Psychiatric and Mental Health Nursing,1st Edition	ELSEVIER	2020		6
148	Dorothy D. Theodore	Mental Health Nursing vol. I 1st Edition	ELSEVIER	2015		6
149	Dorothy D. Theodore	Mental Health Nursing vol.II, 1st Edition	ELSEVIER	2015		6
150	Sandeep K Goyal	Essentials of Psychiatry	Wolters Kluwer	2020		2
151	Suresh K Sharma	Lippincott Manual of Nursing Practice,2nd Edition	Wolters Kluwer	2019		2
152	Sandeep Goyal	Essentials of Psychiatry	Wolters Kluwer	2020		2
153	Bhaskara Raj	Textbook of Mental Health Nursing 1st Edition	JAYPEE	2011		1
154	Gupta	A Textbook of Therapeutic Modalities in Psychiatric Nursing Textbook of Psychiatric Nursing 1st Editions	JAYPEE	2015		1
155	Nambi	Psychiatry for Nurses 2nd Editions	JAYPEE	2014		2
156	Neeraja	Essentials of Mental Health and Psychiatric Nursing (2 Vols) 1st Editions	JAYPEE	2009		1
157	Raju	Psychiatry & Mental Health Nursing 1st Editions	JAYPEE	2010		1
158	Samson	Practical Guide to Mental Health Nursing 1st Edition	JAYPEE	2011		1
159	Seervi	Solved Question Papers of Mental Health Nursing for B.Sc Nursing 3rd Year 1st Editions	JAYPEE	2017		1
160	Shija	Foundations of Psychiatric Mental Health Nursing 1st Editions	JAYPEE	2018		1
161	Sreevani	A Guide to mental Health & Psychiatric Nursing 4rt Editions	JAYPEE	2016		2
162	Sreevani	Questions Bank Mental Health Nursing 1 Edition	JAYPEE	2007		1
163	Townsend	Psychiatric Mental Health Nursing (FA Davis/JPB) 9th Editions	JAYPEE	2020		2
164	Elder	Mental Health Nursing A Manual For Practice (Hb) by Elder	Elsiever	2014		1
165	Chambers	Psychiatric And Mental Health Nursing: The Craft Of Caring 3Rd Edition by Chambers,	T&F Routledge	2017		1
166	Sheila L. Videbeck	Psychiatric Mental Health Nursing International 8th Edition 2020	Wolter Kluwer	2020		1
MIDWIFERY & OBSTETRICAL NURSING						
Sr. No.	Author	Title	Publisher	Editi on & Year	ISB N	No. of Copi es
167	Shobha Naidu	Elsevier Clinical skills Manual Obstetrics & gynaecology Nursing,1st Edition	ELSEVIER	2020		4
168	Jayne E. Marshall , Maureen D. Raynor	Myles Textbook for Midwives, International Edition,17th Edition	ELSEVIER	2020		4

169	Shirish Daftary, Sudip chakravarti, Muralidharpai and Prahalad Kushtagi	Holland and Brews Manual of Obstetrics,4th Edition	ELSEVIER	2016		1
170	VG Padubidri, Shnish N Dattary	Howkins & bourneshaw,s Textbook of Gynaecology,17th Edition	ELSEVIER	2018		2
171	Pamela L Swearingen	Nursing Care Planning Resource,1st Edition	ELSEVIER	2018		4
172	Cathy Ashwin, Michelle Anderson	Myles Pocket Reference for Midwives,1st Edition	ELSEVIER	2017		2
173	A.V. Raman	Maternity Nursing 20th Edition	Wolters Kluwer	2019		4
174	lakshmi Seshadri, Gita Arjun	Essentials of Obestetrics	Wolters Kluwer	2020		4
175	V. Padubidri	Textbook of Obestrics 2nd Edition	Wolters Kluwer	2018		2
176	Seshadri	Essentials of Gynaecology 2nd Edition	Wolters Kluwer	2016		2
177	Sood	Mastering Practicals: Obstetrics and Gynecology	Wolters Kluwer	2013		3
178	Raman	Reeder's Maternity Nursing 11th Edition	Wolters Kluwer	2019		2
179	Chilumulachaithanya	A practical guide to onstetric&Gyanecological instruments for Nurses 1st Editions	CBS Publishers & Distributors	2022		3
180	Jacob	Maternal and Neonatal Nursing care plans 2nd Editions	JAYPEE	2019		2
181	Dube	Case Book for Midwifery and obseteric Nursing for Basic BSc Nursing 2nd Editions	JAYPEE	2020		1
182	Jacob	A Comprehensive Textbook of Midwifery and Gynecological Nursing 5th Editions	JAYPEE	2019		3
183	Tamrakar	Textbook of Gynaecology for Nurses 1st Editions	JAYPEE	2014		2
PEDIATRIC NURSING						
Sr. No.	Author	Title	Publisher	Editi on & Year	ISB N	No. of Copi es
184	Smiriti Arora	Elsevier clinical skills Manual, Child Health Nursing.1st Edition	ELSEVIER	2020		4
185	AssumaBeevi	Concise Textbook of Paediatric Nursing,2nd Edition	ELSEVIER	2019		4
186	Judie Arulappan	Wrong Essentials of Pediatric Nursing.2nd Edition	ELSEVIER	2018		2
187	Pamela L Swearingen	Nursing Care Planning resources 1st Edition	ELSEVIER	2018		6
188	Dorothy R.Marlow, Barbara A. Redding	Marlow's Textbook of Pediatric Nursing	ELSEVIER	2013		2
189	Hockenberry wilsonrodgres	Wongs's Nursing Care of Infants and Children ,11Edition	ELSEVIER	2018		2
190	Parual Datta	Pediatric Nursing 4th Editions	JAYPEE	2018		2
191	Piyush Gupta	Essential Pediatric Nursing 5th Editions	JAYPEE	2022		5
192	Datta	Manual of Pediatric Nursing Procedures 1st Editions	JAYPEE	2022		5

193	A Parthasarathy	IAP Textbook OfPediatrics 7the Editions	JAYPEE	2019		1
194	Suraj Gupte	The short textbooks of Pediatrics 13th Editions	JAYPEE	2020		1
195	Goel & Gupta	Hutchison's Paediatrics 2nd Editions	JAYPEE	2012		1
196	Poonam Joshi,RakeshLodha	Pediatric Neonatal Nursing Manual 1stEditions	JAYPEE	2020		1
197	AssumaBeevi	Pediatric Nursing Care Plans 1st Editions	JAYPEE	2012		2
198	Baldev Prajapati	IAP Clinical Examination in Pediatrics 1st Editions	JAYPEE	2021		4
199	GL Chattri	Pediatric Drug Doses 4th Editions	JAYPEE	2021		5
200	Madhu Sharma	Basic Pediatric Nutrition 2nd Editions	JAYPEE	2017		2
201	A Parthasarathy , Anupama S Borker, MKC Nair , Swati Y Bhave	Partha's Fundamentals of Pediatrics ,2nd Editions	JAYPEE	2013		5
202	Rahul Sinha	Manual of Neonatal Procedures 1st Editions	JAYPEE	2016		5
203	Datta	Pediatric Nursing 4th Editions	JAYPEE	2018		4
204	Neeraja	Textbook of Growth & Development for Nursing Students 1st Editions	JAYPEE	2006		4
205	Padmaja	Child Health Nursing:Nursing Process Approach1st Editions	JAYPEE	2015		2
206	Padmaja	Textbook of Child Health Nursings 1st Editions	JAYPEE	2016		4
207	Sarkar	Pediatric Nursing 1st Editions	JAYPEE	2018		4
Management of Nursing Services & Education						
Sr. No.	Author	Title	Publisher	Editon & Year	ISBN	No. of Copies
208	I. Clement	Management of Nursing Services and Education,3rd Edition	ELSEVIER	2020		2
209	Latha Venkatesan and Poonam Joshi	Textbook of Nursing Education,1st Editon	ELSEVIER	2015		4
210	Beena MR, Hari Krishna GL, Kiruba JC	Nursing Management & Services 1st Edition	CBS Publishers & Distributors	2019		3
211	JohnyKutty Joseph, Babitha K Devu	Nursing Management and leadership 1st Edition	CBS Publishers & Distributors	2022		3
212	Dharitri Swain	Nursing Administration and Mangement 1st Edition	CBS Publishers & Distributors	2018		3
213	Gopichandhan, C Kanniammal	Essentials of Communication & Education Technology	CBS Publishers & Distributors	2019		4
214	Ezhilarasu	Educational Technology : Integrating Innovations in Nursing Education	Wolters Kluwer	2016		6
215	Madhavi	Clinical Handbooks for Brunner &Suddarth's Textbook of Medical surgical Nursing south asian editions	Wolters Kluwer	2019		4
216	Marquis	Leadership Roles and Management Functions in Nursing theory and application, 9th Editions	Wolters Kluwer	2017		2
217	McKenna	Drug Handbook for Nursing and Midwifery	Wolters Kluwer	2019		1
218	Sigamany	Nursing Service Administration	Wolters Kluwer	2012		4
219	Suresh k Sharma	Lippincott Manual of Nursing Practice, South Asian Edition	Wolters Kluwer	2019		2
220	B T Basavanthappa	Nursing Education 2nd Editions	JAYPEE	2009		5

221	B T Basavanhappa	Communication and Educational Technology for Nurses 1st Editions	JAYPEE	2011		3
222	Clement	Essentials of Communication & Education Technology 2nd Editions	JAYPEE	2019		2
223	Correia	Creative Tools and Techniques of Multidimensional Educational Methods in Nursing 1st Editions	JAYPEE	2017		2
224	Sankaranarayanan	Learning & Teaching Nursing 4th Editions	JAYPEE	2012		4
225	Chatterjee	Social Epidemiology for Community Health Nursing 1st Editions	JAYPEE	2018		4
226	Dash	A Comprehensive Textbook of Community Health Nursing (As per INC Syabllbus) 1st Editions	JAYPEE	2017		4
227	Mohan	Handbook of Community Health Nursing 1st Editions	JAYPEE	2019		2
228	Narwal	Exam Preparatory Manual for Nurses Community Health Nursing 1 Multiple Choice Questions in community Health Nursing 1st Editions	JAYPEE	2017		2
229	Basavanhappa	Management of Nursing Services and Education,2nd Edition	JAYPEE	2020		4
230	Kaur	Textbook of Nursing Management and Services for BSc and Post Basic Nursing 2nd Edition	JAYPEE	2022		4
COMPETITIVE						
Sr. No.	Author	Title	Publisher	Editon & Year	ISBN	No. of Copies
231	Silvestri	Saunders Q&A Review for the NCLEX-RN Examination,8th Editions	ELSEVIER	2021		2
232	Diane M. Billings, Desiree Hensel	Lippincott Q &A Review NCLEX-RN 12th Editions	ELSEVIER	2016		1
NURSING RESEARCH /BIOSTATISTICS						
Sr. No.	Author	Title	Publisher	Editon & Year	ISBN	No. of Copies
233	Sukhapal Kaur ,Amarjeet Singh	Nursing Research 21st Century, 1st Edition	CBS Publishers	2020		1
234	T Sivabalam, G Vimala	Nursing research & Statistics, 1st Edition	CBS Publishers	2018		1
235	Sukhapal Kaur ,Amarjeet Singh	My workbook on Nursing Research & statistics 1st Edition	CBS Publishers	2019		1
236	Mukhmohitsingh , ShevtaSahi	CBS Handbook on Biostatistics for nurses 1st Edition	CBS Publishers	2022		1
237	Anju dhir	Textbook of Biostatistics for nurses 1st Edition	CBS Publishers	2022		1
238	Polit	Nursing Research 11th Edition	Wolters Kluwer	2020		2
239	Polit	Essentials of Nursing Research-Appraising Evidence for Nursing practice 9th Editions	Wolters Kluwer	2017		6
240	Walia	Exercise Book of Nursing Research (For Msc, BSc and Post Basic BSc Students 1st Editions	JAYPEE	2014		1
241	LWW	Brunner &Suddarth's Handbook of Laboratory and Diagnostic Tests 3rd Edition	Wolters Kluwer	2020		2

SURGERY						
Sr. No.	Author	Title	Publisher	Editon & Year	ISBN	No. of Copies
242	Bhowmik	A First Handbook of Medical Instruments 3rd Edition	Wolters Kluwer	2011		4
243	Yagnik	Fundamentals of Operative Surgery 2nd Editions	Wolters Kluwer	2018		4
OTHERS/Multi Subject						
Sr. No.	Author	Title	Publisher	Editon & Year	ISBN	No. of Copies
244	Evans	Manual of Obstetrics 9th Editions	Wolters Kluwer	2020		2
245	Bergin	Medicine Recall 4th Editions	Wolters Kluwer	2010		2
246	Biswas	Florence Nightingale - she Dared to be different Comprehensive Nursing Manual 1st Editions	JAYPEE	2010		2
247	Gomez	Nursing at a Glance 1st Editions	JAYPEE	2010		2
248	Gangadharan	VIJAYM: The Comprehensive Guide for Kerala PSC Nursing Exam 3rd Editions	JAYPEE	2022		2
249	Narwal	Key to Success Staff Nurses Recuritment Exam 9th Editions	JAYPEE	2022		2
250	Bhaskara Raj	Nursing Theories : A Practical View 1st Editions	JAYPEE	2011		1
251	Kumar	Applications of Nursing Theories 1st Editions	JAYPEE	2017		1
CLINICAL RECORD BOOKS						
Sr. No.	Author	Title	Publisher	Editon & Year	ISBN	No. of Copies
252	John	Practical Record Book for Community Health Nursing 1st Editions	JAYPEE	2015		1
253	Manivannan	Community Health Nursing Record Book for Basic BSc Nursing Program 2nd Editions	JAYPEE	2022		1
254	Pateel	Community Health Nursing Practical Record Book for Basic BSc Nursing IInd Year 1st Editions	JAYPEE	2018		1
255	Pateel	Community Health Nursing Practical Record Book for Basic BSc Nursing IVth Year 1st Editions	JAYPEE	2018		1
256	Pateel	Cumulative Record Book for B.Sc Nursing as per Revised INC Syallbus 1st Editions	JAYPEE	2018		1
ENVIRONMENTAL SCIENCES AND HYGIENE (BSC NURSING)						
Sr. No.	Author	Title	Publisher	Editon & Year	ISBN	No. of Copies
257	Rawat	Essentials of Environmental Sciences and Hygiene for Nursing and pharmacy students 1st Editions	JAYPEE	2018		2
PSYCHOLOGY						
Sr. No.	Author	Title	Publisher	Editon & Year	ISBN	No. of Copies
258	Basavanna	Psychology for Nurses 1st Edition	JAYPEE	2015		1
259	Reddy	Applied Psychology for Nurses 2nd Editions	JAYPEE	2022		1

260	Salgado	Introductory Psychology for Nursing & Allied Health Sciences 1st Editions	JAYPEE	2010		1
261	Seervi	Psychology for BSC Nursing 1st Year (Fully solved Papers for 2015-2004) 2nd Editions	JAYPEE	2016		1
262	Barkway P	Psychology for Health Professionals 2nd Edition	Elseiver	2013		2
263	Jacob Anthikad	Psychology for Graduate Nurses (General and Educational Psychology) 5th Edition	JAYPEE	2014		6
264	David G Myers	Psychology in Everyday Life 5th Edition	Macmillan	2020		2
265	Michael W. Passer, ronaldE.smith	Psychology - The Science of Mind and Behavior 4th Edition	McGraw-Hill Higher E.	2007		2
266	Balachandram M	Psychology for nursing students 1st Edition	Maanas Pub	2016		5
267	Dr.Karobi Das, Bhatia, Margaretta Craig	Bhatia And Craigs Elements of Psychology And Mental Hygiene F. 4th Edition	The Orient Blackswan	2019		5
268	Sreevani	Psychology for Nurses 3rd Edition	JAYPEE	2017		6
269	Jan J F terLaak	Understanding Psychological Assessment : A Primer on the Global A.	Sage India	2013		2
270	Colin Cooper	Psychological Testing 2nd Edition	Routlege	2018		2
271	Susana Urbina	Essentials of Psycholoical Testing 2nd Edition	Wiley	2014		2
272	Robert F DeVellis	Scale Development : Theory and Application 3rd Edition	Sage India	2011		1
273	HE Garrett	Statistics in Psychology & Education	Paragon International	2005		2
274	SK Mangal	Psychology for nursing	Avichal Publishing C.	2018		2
275	Gary Groth - Marnat, a. Jordan Wright	Handbook of Psychological Assessment 6th Edition	Wiley	2016		2
276	Morgan and Clifford	Introduction to Psychology 6th Edition	McGraw-Hill	2016		2
SOCIOLOGY						
Sr. No.	Author	Title	Publisher	Editi on & Year	ISB N	No. of Copi es
277	Indrani	Textbook of Sociology for Nurses 2nd Editions	JAYPEE	2018		4
278	Nalini	Principles of Sociology for Graduates Nurses 1st Editions	JAYPEE	2017		4
279	Sreevani	Applied Sociology for Nurses 1st Edition	JAYPEE	2022		4
280	Tyagi	Applied Sociology & Psychology for Nurses 1st Editions	JAYPEE	2022		2
281	Mary Isidore Lennon	Sociology for social problems in nursing 3rd editions	Mosby	2008		2
282	Tara Madhusudan	Sociology for Nursing and allied health sciences 1st edition	JAYPEE	2011		5
283	Jacob anthikad	Sociology For Graduate Nurses 2nd Editions	JAYPEE	2014		4
284	KP Neeraja	Textbook of sociology for Nursing students 1st Edition	JAYPEE	2010		4
285	Elaine Denny Sarah Earle	Sociology for Nurses 3rd Edition	Polity	2016		2
286	TK Indrani	Textbook of Sociology for Nurses as per Inc Syllabus 2nd Edition	JAYPEE			4
287	Kavita VRS	Sociology in Nursing globe 1st Edition	JAYPEE	2008		4
288	Pandit	Sociology for Health Professionals 2nd Editions	Wolters Kluwer	2016		2
NURSING FOUNDATION						

Sr. No.	Author	Title	Publisher	Editon & Year	ISBN	No. of Copies
289	Audrey Berman, Shirlee J Snyder Geralin Fran	Koizer&Erbs Fundamentals of Nursing Concepts, Process &Practicels 10th Edition	Person Education	2018		4
290	Sandra M. Nettina	Lippincott Manual of Nursing Practice	Wolters Kluwers	2019		4
291	Omayal Achi	Manual of Nursing procedure 7 Practice	Wolters Kluwers	2018		5
292	Sr. Nacy	Principles & Practice of Nursing	N.R. Publishing House	2018		4
293	Ruth F. Craven & Cons.	fundamentals of Nursing,Human Health and Function 5th Edition	Lippincott Williams & Williams, Philadelphia	2006		3
294	Carol Taylor Et A1	Fundamentals of Nursing, the Art of Sciences of Nursing care 5th Edition	Lippincott Williams & Williams, Philadelphia	2006		3
295	TNAI	Fundamentals of Nursing, A Procedure Manual 1st Edition	TNAI New Delhi	2007		5
296	Du Gas	Introduction To Patients Care, A Comprehensive Approach to Nurse 4th Edition	Elsevier New Delhi	2006		2
297	L.C. Gupta	Manual of First Aid 1st Edition	Jaypee Brothers, New Delhi	2005		5
298	Anthony F.T. Brown	Accidents And Emergency 4th Edition	Arnold, London	2002		2
299	Dr. Shashank V Paulkar	First Aid 3rd Edition	Vora Medical, Mumbai	2006		5
300	CMAI	A New Text Book ForNuses In India	B.I. Publications, New Delhi	2005		2
301	Norman G Kirby & Step	Bailliers Handbook of First Aid 4th Edition	A.I.T.B.S; New Delhi	2004		3
302	Dorling Kindelesy Limited; London	First Aid Manual 8th Edition	St. John Ambulance	2006		3
303	Wolters Kuwers	Lippincott Nursing Procedures	Lippincott	2018		3
304	alice Augustine	Clinical Nursing Procedure Manual 2nd Edition	alice Augustine	2004		3
305	Nicholas J Talley	Clinical Examination - A Systematic Guide to Physical Diganosis 5th Edition	Elsevier, New Delhi	2006		3
306	Sira S	FIRST AID MANUAL FOR NURSES 2ED	CBS	2019		5
307	I Clement	Basic Concepts of Nursing Procedure	Jaypee Brothers, New Delhi	2018		2
308	Watson Roger	Essentials Science for Nursing Students	Elsevier	2020		2
309	Wiley	Principles of Sciences for Nurses	Joyce James, colin Bake	2002		2
310	I clement	Text book on first aid & emergency nursing	Jaypee brothers	2018		2
311	Notion Press	Essence of communication for Nurses in India	usha Menon	2018		2

312	Julie Hosely et al	practical guide to Therapeutic Communication for Health Professor	Elsevier	2006		2
313	Marilyn Parker	Nursing Theories and Nursing Practice 4th Edition	Davis Plus	2015		4
314	Ajesh Kumar	Application of Nursing Theories 1st Edition	Jaypee brother	2017		2
315	Francis and Mishra	Fundamentals of Nursing 3rd Edition	Lotus	2020		2
316	Thomas Alexandere	Communicate - care.cure 3rd Edition	Wolters Kluwers	2015		3
317	Rosa Linda	Critical Thinking, Clinical Reasoning, and Clinical judgement: A Practical Approach 7th Edition	Elsevier	2019		2
318	Riley Julia Balzer	Communication in Nursing	Elsevier	2019		2
319	Omayal Achi college of Nursing	Manual of Nursing Procedures and practice 2 Edition		2018		2
ANATOMY AND PHYSIOLOGY						
Sr. No.	Author	Title	Publisher	Editi on & Year	ISB N	No. of Copi es
320	Sujit Kumar Chaudhuri	Concise medical Physiology 6th revises Edition	New Central Book Agen	2011		2
321	A.K. Jain	Physiology for B.Sc. Nursing	Avichal Publishing	2017		5
322	Indu Khurana	Textbook of Medical Physiology 2nd Edition	Elsevier India	2015		2
323	Kim E. Barrett	Review of Medical Physiology: 3rd Edition	Saunders	2015		2
324	GK Pal	Textbook of Practical Physiology 5th edition	Universities Press	2020		2
325	Chaudhary	Textbook of Practical physiology	Ncba	2016		2
326	W. Gordon Sears	Anatomy and Physiology for Nurses and Students of Human Biology 6th edition	Hodder Arnold	1985		2
327	Evelyn Pearce	Anatom and Physiology for nurses (including notes on their clinic) 16th Edition	Jaypee	1993		2
328	D Venkatesh, HH sudhakar	Basic of Medical Physiology for Nursing students	Wolters Kluwers	2020		2
329	BD Chaurasia's	Applied Anatomy and Physiology 1st Edition	CBS Publisher	2022		1
330	Indukhurana, ArushilKhurna	Anatomy & Physiology for nursing 2nd Edition	CBS Publisher	2018		1
331	Richard Drake	Gray's Atlas of Anatomy International Edition 4th Edition	Elsevier	2019		2
332	Sreedevi	Fundamental Aspects of Anatomy	CBS	2014		5
333	PR Ashalatha	Textbook of anatomy &Physicology for Nurses with Free Booklet	Jaypee	2020		5
334	Kimber, diana, Clifford	Kimber-Gray-Stackpoli's anatomy and Physiology17th Edition	Mac Millian Publisher	1977		2
335	IB Singh	Essentials of anatomy 2nd Edition	Jaypee	2009		2
336	Ross & Wilson	Ross & Wilson anatomy and Physiology in Health and lilness13th Edition	Elsevier	2018		2
337	N.N. Yalayyaswamy	Human Anatomy and Physiology 4th Edition	CBS	2018		1
338	Krishna Garg	BD chaurasia's Applied anatomy and phisiology 1st Edition	CBS Publishers & Distributors	2022		4
HINDI						
Sr. No.	Author	Title	Publisher	Editi on & Year	ISB N	No. of Copi es
339	Chopra	Samanya Hindi	Unique	2018		2

			Publication			
340	ON Varma	Samanya Hindi	Arihant Publication	2012		2
DICTIONARIES AND ENCYCLOPEDIAS						
Sr. No.	Author	Title	Publisher	Editi on & Year	ISB N	No. of Copi es
341		Mosby's Dictionary of Medicine Nursing & Health profesions2022	Elsevier	2019		2
342	Tanya Macferran	oxford Dictionary of Nursing	Oxford	2008		3
343	Janye Taylor	Baillire's Dictionary for Nurses and Health Care Workers,2Nd so.	Elsevier	2019		3
MARATHI						
Sr. No.	Author	Title	Publisher	Editi on & Year	ISB N	No. of Copi es
344	Kalyan Kale	Learn Marathi through english	Repro Books	Jul-05		5
345	RV Dhongade,Usha Ranade	मराठीशिक्षा: Learn Marathi	Deccan College Publisher	2000		2
346	Velankar M	Readwell's Learn Marathi	Read Well Publications	23-Jun		2
347	Kendriya Hindi Nideshalay	मराठीहिंदी मराठी वार्तालाप पुस्तक : Marathi Hindi Conversation Book	Kendriya Hindi Nideshalay	10-Jul		4
348	Krishna Gopal Vikal	Learn Marathi through english	Repro Books	Jul-05		5

Chapter – VI

List of quoted publishers

Sr. No.	Books	Publishers
1.		

Note:

- 1. Authorization(s) for quoted company(ies) must be attached by the distributor with the technicalbid.**
- 2. Publishers are required to mentioned on Authorizations for which a distributor is authorized to supply.**

Chapter – VII

Financial Bid

To

**The Director,
All India Institute of Medical
Sciences, Nagpur**

Sir,

I/We M/s. _____ wish to submit our Rate Contract for supply of library books for the Learning Resource Center at AIIMS Nagpur on following rates.

Books for library:

Sr. No.	Library Books with Details (Author, Title, Publisher, Ed. & Year, ISBN)	Qty.	Unit Price	GST Price	Price With GST
1					
2					
3					

(a) Price bid in the form of BOQ_XXXX .xls

I/We agree to forfeit of the earnest money if I/we fail to comply with any of the terms and conditions in whole or in part laid down in the contract form.

We have carefully read the terms and conditions of the contract and are agreed to abide by these in later and spirit.

Date:

Signature _____

Name & Address of the Firm _____

Telephone No. _____

Mobile No. _____

Chapter - VIII

Format for Affidavit of Self Certification regarding Local Content in a Medical Devices to be purchase on Rs. 100/- Stamp Paper.

I _____ S/o, D/o, W/o _____ Resident
of _____ do hereby

solemnly affirm and declare as under:

That I will agree to abide by the terms and conditions of the policy of Government of India issued vide Notification No:

That the information furnished hereinafter is correct to best of my knowledge and belief and I undertake to produce relevant records before the procuring entity or any authority so nominated by the Department of Pharmaceuticals. Government of India for the purpose of assessing the local content.

That the local content for all inputs which constitute the said medical device has been verified by me and I am responsible for the correctness of the claims made therein.

That in the event of the domestic value addition of the product mentioned herein is found to be incorrect and not meeting the prescribed value-addition norms based on the assessment of an authority so nominated by the Department of Pharmaceutical. Government of India for the purpose of assessing the local content, action will be taken against me as per Oder No. P-45021/2/2017-B.E-II dated 15.06.2017 and Guidelines issued vide letter no. 31026/36/2016- MD dated – 18.05.2018.

I agree to maintain the following information in the company's record for a period of 8 years and shall make this available for verification to any statutory authority.

- i i. Name and details of the Domestic Manufacturer (Registered Office, Manufacturing unit location, nature of legal entity).
- ii ii. Date on which this certificate is issued.
- iii iii. Medical devices for which the certificate is produced
- iv iv. Procuring entity to whom the certificate is furnished
- v v. Percentage of local content claimed
- vi vi. Name and contact details of the unit of the manufacturer
- vii vii. Sale Price of the product
- viii viii. Ex-Factory Price of the product
- ix ix. Freight, insurance and handling
- x x. Total Bill of Material
- xi xi. List and total cost value of inputs used for manufacture of the medical device.
- xii xii. List and total cost of inputs which are domestically sourced Value addition certificates from suppliers.
If the input is not in use attached.
- xiii xiii. List and cost of inputs which are imported, directly or indirectly.

For and on behalf of (Name of firm/entity)

Authorized signatory

Chapter - IX

The bidder should submit related undertaking for Restrictions on procurement from bidders from a county or countries, or a class of countries under Rule 144 (XI) of the General Financial Rules 2017 in compliance of office OM no. 6/18/2019-PPD dated 23rd July 2020. Ministry of Finance Department of Expenditure, Public Procurement Division on the basis of following Certificate given below, on the company letter head duly signed by authorised signatory for this tender.

Certificate for Tender

Tender no.:- _____

Equipment name: - _____

"We have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; and solemnly certify that we are not from such a county or, if from such a country, we are registered with the Competent Authority (copy enclosed). We hereby certify that we fulfil' all requirement in this regard and are eligible to be considered."

AND

We have read the clause regarding restrictions on procurement from a bidder of a county which shares a land border with India and on sub-contracting to contractors from such a country; and solemnly certify that we are not from such a county or, if from such a country, we are registered with the Competent Authority (copy enclosed) and we shall not subcontract any work to a contractor from such countries unless such contractor is registered with the Comps eat Authority. We hereby certify that we fulfil all requirement in this regard and are eligible to be considered."

It is to declare that if, our bid/offer is accepted by the purchaser, as per undertaking given by us as per aforementioned points on the basis of certificate are found to be false, in such case this would be a ground for immediate termination of our bid/offer and further legal action in accordance with the law to be initiating on us by the procuring entity i.e. AIIMS, Nagpur.

[Signature with date, name and designation]
for and on behalf of Messrs _____

[Name & address of the manufacturers]

Instructions for Online Bid Submission:

1. The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using **valid Digital Signature Certificates**. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.
2. More information useful for submitting online bids on the CPP Portal may be obtained at: **<https://eprocure.gov.in/eprocure/app>**.

REGISTRATION

1. Bidders are required to enrol on the e-Procurement module of the **Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>)** by clicking on the link “Online bidder Enrolment” on the CPP Portal which is free of charge.
2. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
5. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
6. Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

1. There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
2. Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
3. The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

1. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid.
3. Number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
4. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
5. To avoid the time and effort required in uploading the same set of standard documents which are

NIT No- AIIMS/NAG/LRC/Nur_Books/OTE/2023/02 Date-13/02/2023

required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “MySpace” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

1. Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
2. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
3. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
4. The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
5. The documents being submitted by the bidders would be encrypted using PKI encryption all techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key.
6. Further this key is subjected to asymmetric encryption using buyers/bid opener’s public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
7. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
8. Upon the successful and timely submission of bids (i.e. after Clicking “Freeze Bid Submission” in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
9. The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

1. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
2. Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal. Helpdesk number 0120- 4200462, 0120-4001002.