



अखिल भारतीय आयुर्विज्ञान संस्थान नागपुर  
ALL INDIA INSTITUTE OF MEDICAL SCIENCES, NAGPUR

Plot No. 02, Sector 20, MIHAN, Nagpur - 441108.

Website : [www.aiimsnagpur.edu.in](http://www.aiimsnagpur.edu.in)

Application for Academic Leaves (AL)

1.	Name		
2.	Designation		
3.	Department		
4.	Purpose of Academic leave (Paper Accepted/ Invitation to deliver lecture/Acceptance to attend workshop, CME, Symposium/ Invitation to chair or co-chair session/acceptance to participate as delegate ( Attach evidence )		
5.	Number of Leaves applied		
6.	Dates of Leaves applied		
7.	Financial support applied for	Full/Reg/TA-DA/Not required	
8.	No of events previous AL availed/ applied in the current financial year	To be cross-checked and signed with remarks by admin section	
	With full financial support		
	With split financial support	Reg:	TA/DA:
	Without financial support		
	Total		
9.	No of days previous AL availed/ applied in the current financial year	To be cross-checked and signed with remarks by admin section	
	With full financial support		
	With split financial support		
	Without financial support		
	Total		
10.	Completed six months of service? (For AL in India/SAARC)		
11.	Completed probation & One year of service remaining? (For AL in Abroad)		
12.	Any suffix/ prefix holidays		
13.	Signature of Reliever		

Signature of applicant

Recommendation & Signature of HOD