



अखिल भारतीय आयुर्विज्ञान संस्थान, नागपुर

ALL INDIA INSTITUTE OF MEDICAL SCIENCES, NAGPUR

Plot No - 2, Sector - 20, MIHAN, Nagpur- 441108

ENGINEERING DEPARTMENT



No: AIIMS/NAG/GeM Forward Auction/Cafeteria/23-24/2nd/IT

Date: 15/09/2023

Subject: - Publishing of GeM Forward auction for Renting out Space for built/ setup and run the café kiosk/ outlet near IPD parking lawn (opposite to Emergency) in the premises at AIIMS Nagpur

With reference to the above subject it is brought out that Engineering Department, AIIMS Nagpur had uploaded/floated GeM FA on GeM portal having details as follows

Gem FA auction No	7504
Pre-qualification document submission start date	16/09/2023 (10:00 hrs)
PQ document submission end date	23/09/2023 (10:00 hrs)
EMD submission start date	03/10/2023 (13:00 hrs)
EMD submission end date	05/10/2023 (16:00 hrs)
Auction Start Date	06/10/2023 (10:00 hrs)
Auction End Date	10/10/2023 (10:00 hrs)

1. Interested Vendor/ Firms/ Parties may participate on GeM portal as per above details.
2. For technical details/ specifications please refer GeM forward auction on GeM portal.
3. For any clarifications/ issues / requirement please contact Engineering Department, AIIMS Nagpur.

Executive Engineer (Civil)
AIIMS, Nagpur

15/09/23

Scope of Work & Additional Terms & Conditions (ATC)

The Institute AIIMS Nagpur is looking for famous coffee/ Tea brands/ outlets (having PAN INDIA presence having at least 50-60 outlets/franchise) **for renting out the space to built/ setup and run the Café Kiosk / outlet near IPD Parking (opposite to Emergency) in the premises of AIIMS Nagpur on leave and license basis** for the students, employees, staff and visitors of the Institute.

Information pertaining to the aforementioned is as under:-

S/N	Description	Details
1	Location & Area of the proposed services	IPD Parking area lawn (opposite to emergency)
2	Size & Specification of cafe	café kiosk to be setup and built by the H1 firm (Size - 10' x 12') *To be constructed by the service provider, design and structure shall be approved by AIIMS Nagpur *Sitting arrangements shall be made by outlet
2	Reserve price or Base Rate of the Monthly license fee	₹ 66.29 per sq. ft. (Including GST)
3	Annual Increment in the monthly license fee	First year – rates quoted by H1 bidder Second year – 7.5 % increment than first year Third year – 5 % increment than second year
4	EMD amount	₹ 5,000
5	Duration of Contract	3 Years (Extendable up to additional 1+1 years)

Note:

- 1) H1 Firm shall be responsible for obtaining all statutory permission for running of cafeteria, if any.
- 2) Any permission for local authorities required to be taken up by H1 bidder.
- 3) Electricity / Water source and drain outlet is available at proposed location, firm to make connection and provision as per requirement with prior permission of AIIMS Nagpur. No provision shall be made by AIIMS Nagpur in this regard. If the drainage choke up happens by improper disposal then it shall be responsibility of firm to get it clear.
- 4) The firm will make sure that all garbage/ wastage/ leftover are disposed off in proper manner.
- 5) The Firm needs to provide sitting arrangements to its customer with modern furniture or canopy types with prior approval.

Terms & Conditions

1. AIIMS Nagpur is looking for brands such as café coffee day, Nescafe, MacDonald's, Costa coffee, Indian Coffee House, Barista Coffee, Café Mocha, Chaayos, Chai Point, Go for Chai, the coffee club, Dunking Donuts, brewberrys café etc.
2. Franchise / outlets shall have to submit authorization from relevant brand.
3. The Service provider may be allocated one additional area for operation on the same terms and condition, if considered appropriate by the Institute authorities.
4. The café kiosk (approx. size 10ft x 12ft) services are also required to be extended during the examinations seminars, workshops, farewell tea, annual events, orientation courses and any other event as directed by the AIIMS Nagpur.
5. Food/ Snacks item menu shall be finalized in consultation with the delegated Committee of the Institute (Food menu is attached later in the document). The Service provider to supply Tea/Coffee/Cold Drinks, other ready-made beverages and snacks as and when required.
6. The contract period shall start on the date of commencement and shall remain for valid for 3 year (further extendable up to 1+1 years), which shall be renewed annually based on satisfactory performance (certified by committee designated by AIIMS Nagpur) on the same terms conditions and the rates at which the contract is awarded at the discretion of the Institute authorities. Any escalation/de-escalation indicated in the financial bid shall be taken for the purpose of price evaluation prior to award of contract. Claims after the e-bidding process, whatsoever, on account of increase in the rate of material to be used and other factors such as statutory payments, etc., shall not be entertained and it will be the responsibility of the Firm/Service provider to bear such expenses. However, if there is any downward revision of all the rates due to revision of govt. taxes etc. or any other reasons, the same shall be passed on to the AIIMS Nagpur through appropriate reduction of the contracted rates.
7. The bidder must visit the campus and the area designated to run the services to see the infrastructure before bidding. Kitchen furniture, kitchen utensils, serving plates, LPG, microwave etc. will be in the scope of bidder.
8. The Allocation of space will through forward auction on GeM, Bids will be scrutinized by the committee constituted by the Director, AIIMS Nagpur. The committee to check all relevant documents for bidder's authenticity and technical eligibility as per rule applicable.
9. Earnest Money **Deposit (EMD) of ₹ 5,000/- in the form of Fixed deposit or Demand draft or Bank Guarantee in favour of "The Director, AIIMS Nagpur" is to be** enclosed online and hardcopy to be submitted to office of tender issuing authority and shall be valid for 90 days or extendable till finalization of the bid whichever, is later and submitted to the Tender Inviting Authority within the closing date and time of bid. No EMD exemption is applicable. After finalization and award of the contract EMD of all **unsuccessful bidders will be returned. The successful bidder has to submit performance guarantee of 3 times of monthly license fees quoted by H1 bidder, which shall be valid for a period of 38 months.**
10. In case the successful Service provider declines the offer of contract, for whatsoever reason(s), his EMD will be forfeited.
11. The Firm shall take at its own cost, if required, necessary insurance cover in respect of staff and other personnel to be employed or engaged by him in connection with the afore mentioned services to AIIMS Nagpur and shall indemnify AIIMS Nagpur against all acts of omissions, fault, breaches and or any claim or demand, loss injury and expenses to which AIIMS Nagpur may be party or involved as a result of the Firm failure to comply and of the obligation under the relevant act law which the Firm is to follow.

12. The successful bidder/Firm will be required to enter into an Agreement/ Contract. The Service provider has to undertake to sign the rate contract agreement within 15 (fifteen)days from the issue of the letter of acceptance, failing which EMD/security deposit may be forfeited and name may be removed from the list of Firm/supplier at AIIMS Nagpur. The cost incurred in this connection, shall be borne by the Firm/bidder/Service provider.

13. The services will be provided to the Institute at the fixed rate. The timings and working days of the café kiosk will be regulated by the committee appointed by the Director AIIMS Nagpur. The Firm shall display the list of items & rates in the premises. The prices of the items to be sold shall not be more than the MRP / local market rate (whichever is lower) and shall be approved and reviewed by committee designated of AIIMS Nagpur officials.

14. The Firm shall have to construct /make his own modular /fabricated structure /furniture set up, at their own cost and risk, for the café kiosk corner without destroying /alteration of the Institute premises. Area for sitting purpose for customers/ users near kiosk shall be developed by the service provider only (however no charges will be recovered from service provider for arrangement of sitting area). This sitting area/shed/structure/fabrication shall be as per modern cafeteria practices and shall be good with aesthetic requirement of nearby area of the AIIMS Nagpur.

15. The Firm will use only the commercial cylinder and ISI marked gas stove / microwave etc. for the purpose of cooking, if applicable. Electronic billing machine for token system will be necessary.

16. The Institute committee members shall have free access to inspect the kitchen and service counters at any time.

17. The Service provider shall not keep the snacks centre closed without prior permission from the AIIMS Nagpur authority. Any such incident shall be treated as breach of contract and suitable action including penalty shall be taken for the same by AIIMS Nagpur, as it may deem fit.

18. Any attempt at negotiation direct or indirect on the part of the Service provider with the authority to whom he has submitted the tender or the authority who is competent finally to accept it after he has submitted his tender or any endeavor to secure any interest for an actual or prospective Service provider or to influence by any means the acceptance of a particular tender will render the tender liable to exclusion from consideration.

19. The Service provider shall comply with all existing labour legislations and Acts, Provisions, such as Contract Labour Regulation Act, Workmen's' Compensation Act, Minimum Wages Act, Payment of Wages Act, Provident Fund Act, ESI Act, etc. For any lapse or breach on the part of the Service provider in respect of non-compliance of any Labour legislation in force during the validity of the Contract, the Service provider would be fully responsible and would indemnify the Institute, in case the Institute is held liable for the lapse if any, in this regard.

20. The Service provider shall submit undertaking that any act of omission or commission including theft, by his staff shall be his sole responsibility and further that he would compensate the Institute immediately, any loss or damage or theft occurring on account of his staff individually or collectively.

21. AIIMS Nagpur would have the right to terminate the contract without notice before the expiry of the term, in case the work performance is not up to the standard, or in case there is any violation of AIIMS Nagpur rules & regulations, or if there is any lapse in compliance of any labour legislation, or if there is any incident of indiscipline on the part of the Service provider or his staff. The decision of the Director, AIIMS Nagpur in this regard would be final and binding on the Service provider. In such an event, AIIMS Nagpur shall have the right to engage any other Service provider to carry out the task.

22. The Service provider and his staff shall comply with all instructions and directions of AIIMS Nagpur authorities given from time to time. In the event of any emergent situation, the staff of the Service provider shall comply with instructions given by the AIIMS Nagpur authorities, without waiting for confirmation by the Service provider.

23. The Service provider/Firm shall keep and maintain complaint register/ book in a prominent place in the premises and in such a way that it is easily accessible to any person who wishes to record any complaint/feedback and the said book shall be open for inspection by the concerned officer of AIIMS Nagpur.

24. Service provider or its franchise shall have three years of experience in the related field, having necessary license/ clearance certificate of the State Food inspector/food authorities and should produce certified copies of certificate fulfilling the requirements. Prequalification /Post Qualification shall be entirely upon the capability and resources of prospective Service provider to perform the particular contract satisfactorily.

25. The participating agencies should offer all of the items or 90 % of items (foodstuff/menu) as indicated by the Institute as attached.

26. The Service provider will have to pay the License Fees and electricity, water charges as applicable for the facilities to be used within 10 days of receipt / generation of bills by the AIIMS Nagpur.

27. The decision to award the café kiosk services contract will be taken on the basis of prices quoted and qualification criteria.

28. The Service provider while submitting their tender form shall enclose certified copies of experience, license essential for carrying out the activities under reference, license and any other documents in support of carrying out the activities under reference from Competent Authority.

29. The Service provider must possess the requisite valid license issued by the competent authority for carrying out the business and shall be responsible for complying with all laws pertaining to the services in question as well as those pertaining to engagement of manpower under him and should obtain necessary license/ clearance certificate of the State Food inspector/ health authorities and should produce certified copies of certificate fulfilling the requirements.

30. The Service provider has to abide by all statutory rules and regulation of the Government of India and will be responsible for complying of all payment of minimum wages and other social security benefits (ESI, PF, leave /holiday, etc) as per manpower law, in force from time to time for the manpower engaged by the Service provider and deployed in the hospital.

31. The Service provider will be responsible for such conduct of the persons engaged by him, which will be conducive for maintaining the harmonious atmosphere and will be responsible for any act commission & omission of such persons.

32. The rates for different types of snacks /food /beverages, etc, once accepted, will remain the same for the entire period of contract or extended period, if any. Rates can be revised only after approval of the competent authority, if required.

33. Only purified water (purified by Aqua guard/ Modiguard /Aqua sure or other purifier of similar standard) has to be served in the premises, if applicable.

34. The Service provider should keep the outlet clean. If, at any point the area allotted and its premises are found to be unclean, the Service provider shall be held responsible and action deemed fit shall be taken by the competent authority. All floors and counter tops are to be scrubbed regularly and non-corrosive detergents or soap, and all vertical surfaces/wall are to be dusted /cleaned regularly. The standard of cleaning should be such that there is no visible dirt or marks at any point of time.

35. The Service provider shall not be allowed to prepare food in the Institute's premises other than area allotted at AIIMS Nagpur. The Service provider shall not utilize the premises and facilities of the Institute to cater any other client, other than AIIMS Nagpur students, faculty, staff and visiting faculties/guests.

36. The Service provider shall bear at the expenses for running the outlet and the Institute shall not in any manner be liable for any damage caused on incidents like theft, burn, fire, electric shock or bear any compensation for damage or injury caused to its workmen during discharging their duty.

37. The Service provider shall not be entitled to use the area allotted for any other purpose or business other than the specified services. In the event of loss/theft/damage of property caused due to negligence of any of the manpower of the Service provider, the Institute shall be entitled to get compensation from the Service provider as decided by Director, AIIMS Nagpur or authorized representative.

38. AIIMS Nagpur would not be liable for any compensation due to stoppage/change in scope of work due to local disturbance, change of Govt. policy, Law and any other Judiciary, obstruction of delay by any outside elements Service provider.

39. The Service provider should not permit to sublease the building or any part of the building or premises to anyone.

40. The Service provider shall not sell cigarette, bidi, pan, gutka, tobacco items, alcohol or any other prohibited items. If anyone is found indulging in these businesses, the Service provider shall be asked to leave the campus immediately and the Service provider shall be liable to lose the service for breach of this condition.

41. If the Service provider gives wrong information in their tender and creates circumstances for acceptance of the bid, the Institute reserves the right to reject such tender or rescind contract at any stage.

42. The Service provider shall use the water–supply and electricity economically. Electricity & Water Charges shall be paid by Firm as per actual consumption on the prevailing rates of MSEB or at such higher rates as may be decided by the Institute from time to time. Electricity charges will be charged as per actual consumption through a meter to be installed in the premises/ Cafeteria as per actual consumption to be calculated as per the load. Electricity will be charged only for kitchen area which is being used by the service provider. Water charges will be charged on monthly basis as per readings of water metre to be installed by the Firm, metre shall be approved by Engineering Dept AIIMS Nagpur.

43. Noncompliance of any terms and conditions enumerated in the contract shall be treated as breach of contract.

44. The Firm shall not be blacklisted from any govt/ semi govt/ PSU/autonomous body/ state govt/ Colleges/ corporate sectors in last 3 years.

SPECIAL TERMS & CONDITIONS (STC)

1. Operational: The Service provider shall not cook anything which creates disturbance to the area in the café kiosk and all food /items provided should be ready made, packed and fresh. The food /snacks item must be stored properly to avoid contamination and infestation with pests. Sample of the food materials in the store will be checked by the hospital representative from time to time. The Food safety checklist prescribed by the Food Safety and Standards Authority of India, New Delhi (www.fssai.gov.in) as amended from time to time, should be signed and adhered to by the bidders/Service provider. Vegetarian and non-vegetarian items should be segregated properly at all stages; storage, preparation and serving. The Service provider will be responsible for collection, serving trays/utensils/bottles etc (in case of non-disposable) with safe and standard quality of cleaning material. The Service provider shall ensure that:

- (a) Food ingredients, additives and materials must be of best quality available in the market
- (b) Vegetables, bread and other such perishable items should be fresh from the market on daily basis
- (c) The Service provider shall take meticulous care to provide clean and quality food in all preparations
- (d) The raw materials procured will be of the highest quality, (FPO, AGMARK, or ISI marked should be adhered to as far as possible) fresh and fit for human consumption
- (e) The menu decided by the Institute Committee should be invariably followed. Additional item on menu can be added by the firm only after approval of the Institute committee.

The Service provider will be responsible for safe disposal of the leftover food/vegetable peels/and other garbage hygienically so that it does not pollute the environment etc. If disposables are used in any of the snacks centre, they should be disposed off as per Civil/Municipal Authorities requirement from time to time.

There shall be no compromise on the quality of food supplied by the Service provider and if any such incidence or food adulteration is found, action deemed fit, including black listing of the firm, shall be taken by the Competent Authority. Prevention of Food Adulteration Act (PFA Act), The Food Safety and Standards Authority of India, New Delhi notification/ rules as amended from time to time, should be signed and adhered by the Service provider.

2. Manpower: The Service provider shall engage adequate number of well-trained manpower (cooks and bearers) at his own expense for the proper discharge of the responsibility entrusted to him under the agreement and such manpower shall be experienced. The Service provider shall submit to AIIMS Nagpur a list of all manpower to be engaged to carry out the food/ snacks in café kiosk services. The Service provider shall not at any time engage any minor to carry out the work under the contract. All manpower deployed /engaged should be police verified and PVR shall be responsibility of the Service provider.

The manpower engaged by the Service provider should wear the uniforms, aprons, headgears, etc., be free from any contagious diseases and should obtain the Medical Fitness Certificate from the AIIMS Nagpur hospital. The Service provider and its manpower should not cause any disturbance, obstruction & hospital unrest in and around the hospital premises or within the said building or around the area allocated at any time for any reason. Manpower of the Service provider shall be provided with Identity Card that will be issued by Service provider with countersigned by security officer or official authorized by AIIMS Nagpur.

The Service provider shall be responsible for complete job of running and maintenance of the above premises and shall include house-keeping, cleanliness, room services, and catering services. All manpower required for the jobs shall be provided by the successful Service provider at its own cost.

3. Space and Accommodation: Space will be provided by AIIMS Nagpur to the Service provider for a specified period of the contract. At the time of termination of the contract/ closure of agreement period/ early termination due to any reasons, the Service provider will have to hand over the area in same condition it was provided by AIIMS Nagpur (if construction or structure is built). In case during the period of contract, the Service provider decides to terminate the contract, a notice for a period of not less than three months must be given to the AIIMS Nagpur administration.

Area allotted and its Premises shall not be used for residential purposes even for the manpower deployed to run the services. No additions or alterations of the premises will be made without permission of the Institute. No bathing and washing of clothes etc. will be allowed in the allotted area to run the services.

The Service provider shall be responsible for ensuring safety and maintenance of all the equipment/fixtures installed/provided by the Institute, during the entire period of the contract. If any damage/loss of equipment/fixtures found then the same will be recovered from the Firm. The Firm shall take adequate fire pre-cautions. It will be the responsibility of the Firm/ firm to obtain FIRE NOC & Fire fitness certificate from appropriate authority /Fire Dept., MADC to run the services at AIIMS Nagpur, if applicable.

The Service provider shall keep the area scrupulously clean and in a sanitary condition to the satisfaction of the dietary department and administration. It shall be the responsibility of the Service provider to engage adequate number of cleaners and waste handlers and to provide them with adequate and necessary equipments/chemicals for keeping the area scrupulously clean. Anti-rodent and pest control measures are to be strictly followed which will be the responsibility of the Service provider.

4. Security and Safety: AIIMS Nagpur shall not be held responsible for any loss or damage due to any reasons whatsoever to any type of inventory that maybe kept in the area store by the Service provider. The premises provided to the Service provider should only be used for the purpose as mentioned in the contract. Under no circumstances, should the premises be used for any other purpose, than what has been mentioned in the contract. Service provider will not store any hazardous and/or inflammable/ combustible goods or substances or articles in or around the area.

5. AIIMS Nagpur MANAGEMENT SHALL HAVE THE RIGHT

- A. To stop the supply of or to destroy any article of food or drinks sold if found adulterated, contaminated, and unfit for human consumption or of unsatisfactory quality.
- B. To stop the service rendered by the Service provider, if detected not of the requisite standard.
- C. To inspect any article of food or drinks being used by the service provider.
- D. To enter the area in order to inspect and execute, any structural additions and alterations or repairs to the said area premises, repairs to electric, water and sanitary installation necessary from time to time.
- E. The food analysts and Public Health Authority of the Government will have the right to inspect the premises and to collect the food sample as per the law. The Service provider will be solely responsible of any shortfall/deficiency in this regard.

6. Arbitration & Jurisdiction: Director, AIIMS Nagpur shall be the final authority in all disputes and decision will be binding on all concerned. All disputes arising between the parties shall be referred to and settled through Arbitration conducted in accordance with the provisions of the Arbitration & Conciliation Act, 1996 or as amended and the rules framed there under. Such Disputes shall be adjudicated by an arbitral tribunal comprising of three arbitrators, one to be engaged by each party and the two engaged arbitrators shall jointly appoint the third arbitrator for the purposes of constituting the arbitration tribunal. The arbitrators shall have powers to award only such remedy as is contemplated by this Agreement, including as appropriate, injunctive relief. The venue of arbitration shall be the place from where the contract has been issued, i.e., AIIMS Nagpur. The language of arbitration shall be English or Hindi.

Notwithstanding any other court or courts having jurisdiction to decide the questions(s) forming the subject matter of the reference if the same had been the subject matter of suit, any and all actions and proceedings arising out of or relating to the contract (including any arbitration in terms thereof) shall lie only in the court of competent civil jurisdiction in this behalf at Nagpur and only the said courts shall have jurisdiction to entertain and try such action(s) and /or proceedings to the exclusion of all the other courts.

***In case of following quality issues/ complaints of customers / committee responsible may impose penalty to the service provider**

1.	Complaint regarding Food Quality from students or staff.	Replacement of food and ₹ 100 per complaints there after
2.	Not using apron, cap while serving and not removing nails of cooks employed.	₹ 100 per occasion
3.	Not covering utensil containing food in place	₹ 100 per occasion
4.	Deficiency of lapse in hygiene at preparation site	₹ 100 per occasion
5.	Uniform / conduct of staff – If the staff of the operator is found without prescribed uniform and if an improper conduct of the staff is observed	₹ 100 per occasion. In case of misconduct administration will have the right to remove such staff from the premises.
6.	Shortage of Manpower	₹ 100 per occasion
7.	Noncompliance of environmental friendly disposal of garbage	₹ 500 per occasion
8.	Untimely deposit of monthly license fee, electricity bill, water bill etc beyond the deadline / due date of payment.	Interest @ of 18% will be imposed beyond the due date / deadline

List of Items/ Menu

S/N	Items	Quantity/ One Unit with measures	Fixed Price with taxes (In Rs.)
	Hot Beverages (Regular)		
1.	Hot Coffee		15
2.	Hot Tea (Tea Bag)		15
3.	Hot Lemon Tea		15
4.	Espresso Pure Black		35
5.	Turmeric Milk		35
6.	Plain Milk		20
7.	Green Tea		20
8.	Hot Milo		35
9.	Espresso		35
	Hot Beverages (Large)		
10.	Cappuccino		45
11.	Cafe Latte		45
12.	Café Mocha		45
13.	Hot Chocolate		45
14.	Espresso Macchiato		45
15.	Americano		45
16.	Anna Style		45
17.	Chocochino		45
18.	Tapri Coffee		45
19.	Masala Tea		35
20.	Ginger & Honey Tea		40
21.	Assam/ Darjeeling Tea		40
22.	Hazel Nut Cappuccino		55
23.	Caramel		55
24.	Cappuccino Strong		55
	Cold Beverages (Cold Coffee, Chocolate & Others - Regular/Large) FRAPPE		
25.	Lemon Ice Tea		40
26.	Special Masala Tea		60
27.	Water Melon Ice Tea		60
28.	Mojito		60
29.	Frappe (Cold Coffee)		60
30.	Irish Frappe		75
31.	Hazelnut Frappe		75
32.	Frappe Mocha		60
33.	Cold Chocolate		60

34.	Caramel		75
35.	Honey		75
36.	Hazel Nut Frappe		75
37.	Kit Kat		75
38.	Munch Nuts Frappe		75
39.	Cookie Frappe		75
	Cold Beverages (Thick Shake)		
40.	Kit-Kat Thick Shake		99
41.	Munch Nut Thick Shake		99
42.	Nescafe Fresh Brewed Thick Shake		99
43.	Mango Thick Shake		99
44.	Strawberry Thick Shake		99
	Maggi (Nestle product)		
45.	Aapka Original Masala		40
46.	Green Chilli Maggi		40
47.	Cheese Maggi		50
48.	Corn Masala Maggi		50
49.	Vegetable Soupy maggi		60
50.	Atta Masala Maggi		50
51.	Chilli Cheese Maggi		60
52.	Corn and Cheese Maggi		60
53.	Garlic Butter Maggi		60
54.	Peri Peri Maggi		60
55.	Manchurian Maggi		60
56.	Chilli Paneer Maggi		60
	Italian		
57.	Oregano Cheese Pasta		75
58.	Red Sauce Cheese Tomato Twist Pasta		75
59.	Masala Penne with Tomato		75
	Sweet Corn		
60.	Classic Chinese Sweet Corn		55
61.	Masala-ae-Magic Sweet Corn		55
62.	Chilli Garlic Sweet Corn		55
63.	Biryani Masala Sweet Corn		55
	Chinese		
64.	Tomato Soup		50
65.	Manchow Soup		50
66.	Special Fried Rice		75
67.	Chilli Garlic Fried Rice		90
	Sandwiches (2 Sandwich size bread with choice of Brown/ Normal or multigrain)		
68.	Bread Butter		35
69.	Veg Cheese Sandwich		55
70.	Veg Grill Sandwich		60

71.	Club Toast Sandwich		70
72.	Peri Peri Sandwich		80
73.	Tandoori Paneer Sandwich		90
74.	Triple Layer Sandwich		100
	Garlic Breads		
75.	Garlic Bread		50
76.	Cheese Chilli Garlic Bread		60
77.	Cheese Open Toast		50
78.	Cheese Chilli Open Toast		60
	Fries		
79.	Salted Fries		50
80.	Peri Peri Fries		60
81.	Masala ae Magic fries		60
82.	Cheezy Fries		80
	Puffs		
83.	Aloo Puff		20
84.	Cheese Puff		30
85.	Paneer Chilly Puff		30
	EGG Preparation		
86.	Masala Omlet with Double Slice Bread		65
87.	Masala Egg Taka Tak		65
88.	Spicy Butter Masala Omlet		70
89.	Fusion Bun Omlet		80
90.	Mineral Water (Bisleri, Aquafina, Kinley)		At MRP

*Service provider shall supply cutlery required to use the meal/item above.

(Additional Cup - 2Rs & Maggi Bowl 5 RS)

***Any alteration/ addition to rates or food item shall be done with prior approval of the Competent Authority.**

Technical Bid (Mandatory documents to be submitted for qualifying criteria)

1	Annexure 'A' (Bidder Details)	
2	List of Organizations/office, where firm/ brand is presently providing cafeteria / cafe services in ANY GOVT organization (self- attested copy of running contracts / work order of similar nature in organization to be attached)	
3	EMD/Bid Security of amount ₹ 5000/- (scanned copy of EMD is to be attached)	
4	Balance sheet/ Turn over/ IT return of last 2 years	
5	Non blacklisting certificate / Undertaking on firm's letter head	
6	Declaration/ Undertaking that no suit/criminal case is pending against its proprietor or any of its Directors (in case of Pvt. Ltd. Company) or having been earlier convicted for violation of PF/ESI/Minimum Wages Act or any other laws in force	
7	PAN details (attach copy of PAN)	
8	GST Number (copy of GST to be attached)	
09	Food License issued by appropriate authority for catering service and processing of food on or before date of issuance of tender. (either for franchise or brand)	
10	Details of Similar services which have done by the Firm or in under process (please attach proof of minimum 03 contracts issued by government / reputed private organization during last 3 Yrs), if applicable	
11	Acceptance certificate Annexure 'B'	
12	Documents showing PAN India Presence of the brand	
13	Annexure 'C' (No Claim Certificate)	

Signature of Firm:-

Name of Authorized Signatory:-

Contact No:-

E-mail ID:-

Date:-

Place:-

ANNEXURE- A (Bidder details)
(To be submitted on Letter Head of bidder)

1. CONTACT DETAILS

1	Name of the Organization Company / Firm	
2	Type of the Organization/ Proprietorship, Partnership, Society/Trust, Private Ltd. etc.)	Enti
3	Name of the Head/owner/partners/ Directors of the Organization	
4	Full Postal Address (Including Telephone no, email id etc.)	
5	Web Site (if any)	
3	Address of Registered Office or Branch office in region	
5	Permanent Income Tax number(PAN)	
6	GSTIN registration number & Date	
10	Labour License (if applicable)	
12	No. of manpower on rolls:	

2. BANK DETAILS

1.	Account Holder Name	
2.	Bank Name with Branch	
3.	Account type	
4.	Account No.	
5.	IFSC Code No.	
6.	MICR No.	
7.	EMD Demand Draft (Rs. 5000/-)	

Note: Certificates of experience/Work orders issued by concerned organization/department must be uploaded

Signature: _____
 In the capacity of: _____
 Duly authorized to sign Proposal for
 And on behalf of: _____

Date: _____
 Place: _____

ACCEPTANCE CERTIFICATE

(To be submitted along with technical bid on letter head)

I..... (On behalf of) (Name of the Company)

Have read and understood and hereby accept the terms and conditions of the tender and agreement for leasing out space for setting up and operation of e-lobby.

Signature: _____

Name: _____

Seal of contracting Agency/firm/company

Date:

Place:

No Claim Certificate

(To be submitted along with technical bid on letter head)

I..... (On behalf of) (Name of the Company)

Have read and understood and hereby accept the terms and conditions of the tender and agreement. I will not claim any rights on property being taken on rented purpose for the period of contract.

I also understand institute reserves the right to cancel the contract any point of time without assigning any reasons thereof.

I agree that after expiry of contract I will vacate the premises/ space immediately.

Signature: _____

Name: _____

Seal of contracting Agency/firm/company

Date:

Place: