



# अखिल भारतीय आयुर्विज्ञान संस्थान, नागपुर

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES, NAGPUR**

Address: Plot No. 2, Sector-20, MIHAN, Nagpur- 441108

Email: - [library@aiimsnagpur.edu.in](mailto:library@aiimsnagpur.edu.in)

Ph.No.0710-3295709

## Notice Inviting Tender

For

**Supply of Books (Medical and Nursing) for LRC**

At

**All India Institute of Medical Sciences (AIIMS), Nagpur**

<b>NIT No.</b>	<b>:</b>	<b>AIIMS/NAG/LRC/Books/OTE/2025-26/01</b>
<b>Published Date</b>	<b>:</b>	<b>09/10/2025 at 05.00PM</b>
<b>Bid Document Download / Sale Start Date</b>	<b>:</b>	<b>09/10/2025 at 05.05 PM</b>
<b>Bid Submission Start Date</b>	<b>:</b>	<b>10/10/2025 at 09:00 AM</b>
<b>Bid Submission End Date</b>	<b>:</b>	<b>06/11/2025 at 3.00PM</b>
<b>Bid Opening Date</b>	<b>:</b>	<b>07/11/2025 at 3.00 PM</b>

Tender documents may be downloaded from institute's web site [www.aiimsnagpur.edu.in](http://www.aiimsnagpur.edu.in) (for reference only) and CPPP site <https://eprocure.gov.in/eprocure/app>

All India Institute of Medical Sciences (AIIMS), Nagpur, an apex healthcare institute established by an Act of Parliament of India under aegis of Ministry of Health & Family Welfare, Government of India, invites Online bids in two bid system for Tender for Supply of medical books for the Learning Resource Center at the Institute. You are requested to quote your best offer along with the complete details of specifications, terms & conditions.

## Chapter I- Instruction to bidders

1. Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>.
2. The complete bidding process is online. Bidders should be in possession of valid digital Signature Certificate (DSC) of class II or III for online submission of bids. Prior to bidding DSC need to be registered on the website mentioned above. In case the supplier requires any elucidation regarding the tender documents, they are requested to contact to AIIMS Nagpur through e-mail: [library@aiimsnagpur.edu.in](mailto:library@aiimsnagpur.edu.in) on or before end date of clarification as per critical date sheet.
3. **Tenderer/Contractor/Bidders are advised to follow the instructions provided in the 'Instructions to the Contractors/Tenderer/Bidders for the e-submission of the bids online through the Central Public Procurement Portal for e Procurement at <https://eprocure.gov.in/eprocure/app>.**
4. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 5 Bid Validity- 90 Days from the date of opening of Bid.

### 6. EARNEST MONEY DEPOSIT [EMD]:-

Earnest Money Deposit (i.e. **Rs.2,10,000.00**) to be deposited in the form of **Account Payee Demand Draft/ FDR/Banker's Cheque or BG (including e-Bank Guarantee)**. **In the case of EMD is submitted in the form BG the same need to be essentially linked to SFMS by issuing bank for verification.** Scanned copy to be enclosed with technical bid. It is also clarified that the bids submitted without earnest money will be summarily rejected. **The Account Payee Demand Draft/FDR/Banker's Cheque or BG (including e-Bank Guarantee) may be prepared in the name of "The Director, AIIMS, Nagpur"**. The EMD (Original Demand Draft/ FDR/Banker's Cheque or BG (including e-Bank Guarantee) or any exemption certificate) must reach at Learning Resource Center Building, AIIMS, Plot No. 2, Sector- 20, MIHAN, Nagpur - 441108 prior to opening of tender.

- No request for transfer of any previous deposit of earnest money or security deposit or payment of any pending bill held by the AIIMS Nagpur in respect of any previous supply will be entertained. Tenderer shall not be permitted to withdraw his bid or modify the terms and conditions thereof. In case the tenderer fails to observe and comply with stipulations made herein or backs out after quoting the rates, the aforesaid amount of earnest money will be forfeited

- Tenders without Earnest Money will be summarily rejected.

- No claim shall lie against the AIIMS Nagpur in respect of erosion in the value or interest on the amount of EMD.

- If MSME firm (only Micro and Small Enterprises) is registered for above tendered item, then the firm will be exempted for submission of EMD amount. Firm must upload scanned copy of following documents in support of exemption.

- a) District Industries Centers (DIC)
- b) Khadi and Village Industries Commission (KVIC)
- c) Khadi and Village Industries Board
- d) Coir Board
- e) National Small Industries Corporation (NSIC)
- f) Directorate of Handicraft and Handloom
- g) Any other body specified by Ministry of MSME (MoMSME)
- h) Udyog Aadhaar Acknowledgment/Udyog Aadhaar Memorandum/Udyam issued by MoMSME.

i) Startups firms as recognized by Department of Industrial Policy & Promotion (DIPP) is also exempted for depositing of EMD amount. Valid documents should be uploaded.

- The earnest money will be returned/refund to the unsuccessful tenderers after the tender is decided.

- EMD should remain valid for a period of 45 days beyond the final bid validity period. When the tenderer agrees to extend the validity of bid, he shall also extend the validity of EMD suitably.

#### **7. Purchase Preference to Local Suppliers**

In pursuance of Government of India Order No. P-45021/2/2017-B.E.-II dated 16<sup>th</sup> September 2020 (as amended from time to time) and F.No. Z.28018/67/2017-EPW dated 12<sup>th</sup> June 2018 purchase preference shall be given to local suppliers in all procurements undertaken in the manner specified hereunder and the procurement shall be made as per terms and conditions contained in the said order.

**(i) Minimum local content:** The minimum local content shall as per Government of India Order No. P-45021/2/2017-B.E.-II dated 16<sup>th</sup> September 2020 (as amended from time to time) and F.No. Z.28018/67/2017-EPW dated 12/06/2018, till the Nodal Ministry prescribes a higher or lower percentage.

**(ii) Margin of Purchase Preference:** The margin of purchase preference shall be 20%. The Local supplier whose quoted price falls in the margin of purchase preference desirous of claiming benefit of the Order No. P-45021/2/2017-B.E.-II dated 16<sup>th</sup> September 2020 shall submit an undertaking within 7 days of opening of financial bid, that he would be ready to supply the product at L1 price. In case of non-receipt of the same, he would not be given purchase preference.

(ii) The bidders are required to submit the following annexure in compliance of public procument (Preference to Make in India) order, 2017: Affidavit of self-certification regarding local content (to be provided on Rs. 100/- stamp paper as per **Chapter-VIII**).

**(iv) All other terms & conditions will be as per the Department of Industrial Policy and Promotion (DIPP) order No. P-45021/2/2017-B.E.-II dated 16<sup>th</sup> September 2020 (as amended from time to time).**

**8. Land Border Sharing** – as per Certificate regarding compliance Rule-144 (xi), any bidder from such countries sharing a land border with India will be eligible to bid in any procurement whether of goods, services (including consultancy services and non-consultancy services) or works (including turnkey projects) only if the bidder is registered with the Competent Authority. Bidders to submit self declaration on their letter head as per **Chapter-IX**.

## Chapter-II- Conditions of Contract

### General Terms and Conditions

Subject: - **Notice inviting bids for Tender of Books for the Learning Resource Center at All India Institute of Medical Sciences, Nagpur**

#### **1. Parties:**

The parties to the contract are the contractor (the tenderer to whom the work have been awarded) and the AIIMS through Administrative Officer, All India Institute of Medical Sciences, Nagpur for and on behalf of the Director, AIIMS, Nagpur.

2. Proposal for rate contract may be submitted in the prescribed format and all columns may be filled up. Incomplete proposals and tenders received after due date shall not be entertained. The Institute shall not be responsible for any postal delay and delay in receipt of the offer. Any bids received by the Institute which does not fulfill the desired terms and conditions shall be rejected out rightly and no communication in this regard shall be sent. Delayed / Late Bids will not be accepted, at any circumstances.
3. Quotations qualified by such vague and indefinite expression such as “Subject to prior confirmation”, Subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional tender shall be rejected summarily.
4. The Publisher’s/ principals offering for the Rate Contract may furnish the name and address of their local authorized distributor / dealer, so that the copies of orders can be endorsed to them for expeditious supply. In such cases where local dealers/stockiest has been nominated by the principal, the bills raised by them against our purchase order will be accepted.
5. Any addition and deletion of authorized dealership / distributorship shall be intimated to the undersigned immediately on authorization of a new party.
6. At any time prior to date of submission of tender, Tender Inviting Authority may, for any reason or decision, modify the terms & conditions of the tender document by a corrigendum displayed on the website of AIIMS Nagpur (<http://www.aiimsnagpur.edu.in>). In order to provide reasonable time to take the amendment into account in preparing their bid, Tender Inviting Authority may or may not, at his discretion, extend the date and time for submission of tenders.
7. The bidders are required to mention tax rate applicable on each category otherwise rates will be treated as inclusive of all taxes.
8. In case of discrepancy between unit price & total price, the unit price shall prevail.
9. The rate quoted by each firm in tenders be given both in words and figures failing which the same is liable to be rejected. Tenderer is at liberty to be present or to authorize a representative to be present at the time of opening of the tenders.
10. In case of supply of books made through valid authorized dealer, their name & mail address may be declared / indicated in the tender.
11. Authorization certificate in respect of foreign firms duly self-attested and showing validity period may be submitted.

#### **12. DOCUMENTS COMPRISING THE BID:**

The bids prepared by the bidder shall comprise of (1) Technical Bid and (2) Financial Bid:

**Technical Bid:-**To qualify in the Technical Bid the firm should have the minimum eligibility criteria

as under and the firm in this regard must submit the following documents in support of their eligibility criteria:-

- (a) Valid registration certificate of the firm of the Govt. /StateGovt.
- (b) Duly filled format of Technical Bid as per **Chapter –IV**.
- (c) Copy of constitution or legal status of the bidder manufacturer / Sole proprietorship / firm / agency etc.
- (d) Price list of the items from the Principal.
- (e) Authorization Certificate from the principal must be attached by Local Authorized Dealer.
- (f) PAN number with document
- (g) GST No.with document
- (h) The bidder shall be a publisher/ Distributers /Agents (Certificate of authorization must be attached).
- (i) Financial Status: - The average annual turnover from similar jobs, of the quoting firm should not be less than 20 Lakh in the last three financial years (2021-22, 2022-23, 2023-24) Copies of profit & loss account and balance sheets duly authenticate by a Chartered Accountant for the last three financial years should be enclosed.
- (j) Copy of Income Tax Return Acknowledgement for last Three financial years.
- (k) Copy of PAN Card / Service Tax Registration.
- (l) Copy of GST registration certificate.
- (m) Details of clients where similar services are presently provided by the tenderer separately for govt. and private clients.
- (n) The bidder must have experience of execution of similar work in at least 3 Govt. Medical College for last three years. Necessary supporting documents like work orders, work completion certificate, payment certificate etc. for last three years from 03 institutions to this effect must be submitted along with the offer.
- (o) The concerned firm/company whose product has been declared as of spurious or plagiarized quality and any criminal cases is filled and is pending in any court shall not be eligible to participate in the bidding process. Convicted firms/company shall also not be eligible to participate in the bid. Similarly, blacklisted / banned / debarred firms / company by any central / state govt. or its organization or autonomous bodies or central drug procurement agency is not eligible to participate in the bid.
- (p) **Brochure, original book catalogue** with detailed specification of the product offered, if relevant.

**Financial Bid:** The financial bid shall contain:

- (a) (a) **Price bid in the form of BOQ\_XXXX .xls**

### **13. Signing of Tender:**

Individual signing the tender or other documents connected with contract must specify whether he sign as:

- (a) A sole proprietor of the concern or constituted attorney of such sole proprietor;
- (b) A partner of the firm, if it is a partnership firm in which case he must have authority to execute the contracts on behalf of the firm and to refer to arbitration disputes concerning the business of the partnership either by virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firm.
- (c) Director or a principal officer duly authorized by the Board of Directors of the Company, if it is a company.

**14.** A person signing the tender form or any document forming part of the tender on behalf of another person should have an authority to bind such other person and if, on enquiry it appears that the person so signing had no authority to do so, AIIMS, Nagpur may without prejudice, cancel the contract and hold the signatory liable for all costs, consequences and damages under the civil and criminal remedies available.

**15.** The tenderer should sign and affix his firm's stamp at each page of the tender and all its annexure as the acceptance of the offer made by tenderer will be deemed as a contract and no separate formal contract will be drawn. **NO PAGE SHOULD BE REMOVED/ DETACHED FROM THIS NOTICE INVITING TENDER.**

**16. BID PRICES:**

- (a) It should be submitted in form given in **Annexure VII**. The price quoted will be exclusive of taxes and inclusive of all applicable charges (i.e. packing, forwarding, postage and transportation) at F.O.R. AIIMS, Nagpur and shall be fixed and final. Taxes, as applicable will be extra, which will be separately quoted in the bid, at the time of payment Income Tax or any other Tax payable shall be deducted at source.
- (b) The offer shall be firm and in Indian Rupees only. No foreign exchange will be made available by the Institute.
- (c) The rate quoted by the bidder shall remain fixed during the entire period of contract and shall not be subject to variation on any account. A bid submitted with an adjustable price quotation will be treated as non-responsive and rejected.

**24. TECHNICAL EVALUATION:**

- (a) Detailed technical evaluation shall be carried out by Purchase Committee pursuant to conditions in the tender document to determine the substantial responsiveness of each tender. For this clause, the substantially responsive bid is one that conforms to all the eligibility and terms and condition of the tender without any material deviation. The Institute's determination of bid's responsiveness is to be based on the contents of the bid itself without recourse to extrinsic evidence. The Institute shall evaluate the technical bids also to determine whether they are complete, whether required sureties have been furnished, whether the documents have been properly signed and whether the bids are in order.
- (b) The technical evaluation committee may call the responsive bidders for discussion or presentation to facilitate and assess their understanding of the scope of work and its execution. However, the committee shall have sole discretion to call for discussion / presentation.
- (c) Financial bids of only those bidders who qualify the technical criteria will be opened provided all other requirements are fulfilled.
- (d) AIIMS Nagpur shall have right to accept or reject any or all tenders without assigning any reasons thereof.

**25. FINANCIAL EVALUATION:**

- (a) The financial bid shall be opened of only those bidders who are found to be technically eligible. The financial bids shall be opened in presence of representatives of technically eligible bidders, who may like to be present. The Institute shall inform the date, place and time for opening of financial bid.
- (b) Arithmetical errors shall be rectified on the following basis. If there is a discrepancy between the unit price and total price that is, the unit price shall prevail and the total price shall be corrected by the Institute. If there is a discrepancy between words and figures, amount in words shall be considered as valid. If the Supplier does not accept the correction of the errors, his bid shall be rejected.
- (c) The AIIMS Nagpur does not bind itself to accept the lowest bid or any bid and reserves the right of accepting the whole or any part of the bid or portion of the job offered; and the bidder shall provide the same at the rates quoted. AIIMS Nagpur, reserves the right to reject any or all offers received in response to tender or cancel or withdraw the tender notice without assigning any reason, whatsoever.

**26. AWARD OF CONTRACT: PLACEMENT OF ORDER:**

The Institute shall consider placement of orders for jobs on those bidders whose offers have been found technical, commercially and financially acceptable. The Institute reserves the right to counter offer price(s) against price(s) quoted by any bidder. L1 will be decided on individual item basis.

**27. Opening of Tender:**

The tenderer is at liberty either himself for authorizes not more than one representative to be present at the opening of the tender. The representative at tending the opening of the tender on behalf of the tender should bring with him a letter of authority from the tenderer and proof of identification.

**28. Right of acceptance:**

The AIIMS, Nagpur reserve the right to accepting the whole or any part or portion of the bid; and the bidder shall provide the same at the rates quoted. The AIIMS Nagpur reserve the right to reject any or all tenders/quotations or all offers received in response to the tender or cancel or withdraw the tender notice without assigning any reason there of and also does not bind itself to accept the lowest quotation or any tender and no claim in this regard shall be entertained.

**29. Delivery:**

Delivery of books shall be made by the supplier within 90 Days from date of purchase order.

**30. Liquidated Damages**

Supply of material will have to be completed within specified period in the purchased order. The liquidated damages charges @ 0.5% per week of the value of that part of the goods that, as a consequence of the delay, shall be imposed if supply made after expiry of delivery period subject to maximum 10% of the total value of goods/contract value. Quantum of liquidated damages assessed and levied by the purchaser shall be final and not challengeable by the supplier.

**31. Risk Purchase**

If successful tenderer fails to supply books within the stipulated delivery date or books supplied other than specification specified in our NIT, AIIMS Nagpur reserves the right procure same or equivalent books from alternative sources at the vendor's risk, responsibility and cost. Any extra cost incurred in the procurement of the books from alternative source will be recovered from the Security Deposit / Bank Guarantee and Pending Bills and if the value of the materials under risk purchase exceeds, the amount of Security Deposit and / or Bank Guarantee and Pending Bills, the same may be recovered if necessary by due legal process.

**32. The Payment clause: 100% payment after supply and acceptance by the user subject to following-**

The bill in triplicate may be sent to this office for settlement after satisfactorily delivery of the material. The bill should have full particulars of the items(s).

No payment shall be made in advance nor shall the loan from any bank or financial institutions be recommended on the basis of the order of award of work.

The contractor shall submit the bill only after supply of the books to the satisfaction of the AIIMS Nagpur, on receipt of a pre-receipted bill invoice from the Contractor the case of issuing sanction and passing of bill for payment will be initiated. No payment will be made for books rejected.

**33. Performance Security Deposit:**

The successful Contractor will be required to furnish a equivalent to an amount @5% of contract value as a performance security in the form of Insurance Surety Bonds, Account payee **Demand Draft, Fixed Deposit Receipt from a commercial bank, Bank Guarantee (including e-Bank Guarantee)** from a Commercial Bank or online payment in an acceptable form safeguarding the purchaser's interest in all respect duly pledged in the name of the **"The Director, AIIMS Nagpur"** payable at Nagpur within **15 days** from the award of contract. **In case of Performance Security deposit is submitted in the form Bank Guarantee the same need to be essentially linked to SFMS by issuing bank for verification.** Security Deposit shall be kept valid for a period of 60 days beyond completion of all the contractual obligations. The security deposit can be forfeited by order of this Institute in the event of any breach or negligence or non-observance of any condition of contract or for unsatisfactory performance or non-observance of any condition of the contract. In case, the successful bidder shows inability at any stage, after the contract is finalized and awarded for whatsoever reason(s), to honor the contract, the EMD/Performance security would be forfeited. Performance Security will be discharged after 60 days from the completion of contractor's performance obligations under the contract.

The Performance Security Deposit shall be initially valid for the period of 14 Months. In case the time for completion of work gets enlarged, the contractor shall get the validity of Performance Security Deposit shall be extended to cover such extended time for completion of work. After recording of the completion certificate for the work by the Competent Authority, the Performance Security Deposit shall

be returned to the contractor, without any interest.

In the event of the contract being terminated or rescinded under provision of any of the Clause/Condition of the agreement, the Performance Security Deposit shall stand forfeited in full and shall be absolutely at the disposal of the Executive Director, AIIMS Nagpur.

No interest on security deposit and earnest money deposit shall be paid by the Institute to the tenderer.

**34. The technically qualified Bidder who submits the lowest rate in financial bid shall be declared as successful bidder (L1) and communication to that effect shall be made subject to approval and as decided by the competent Authority.**

**35. Breach of Terms and Conditions:**

In case of breach of any terms and conditions as mentioned above, the Competent Authority, will have the right to cancel the work order/job without assigning any reason there of and nothing will be payable by AIIMS, Nagpur in that event the security deposit shall also stand forfeited.

**36. Subletting of Work:**

The firm shall not assign or sublet the work/job or any part of it to any other person or party without having first obtained permission in writing of AIIMS, Nagpur, which will be at liberty or effuse if it thinks fit. The tender is not transferable. Only one tender shall be submitted by one tenderer.

**37. Arbitration:**

If any conflict or difference arises concerning this agreement, its interpretation on payment to be made there-under, the same shall be settled out by mutual consultation and negotiation. If attempts for conciliation do not yield any result within a period of 30 days, either of the parties may make a request to the other party for submission of the dispute for decision by an Arbitral Tribunal containing Sole Arbitrator to be appointed by the Director, AIIMS Nagpur. Such requests shall be accompanied with a panel of names of three persons to act as the sole arbitrator. In case of such arbitrator refusing, unwilling or becoming incapable to act or his mandate having been terminated under law, another arbitrator shall be appointed in the same manner from among the panel of three persons to be submitted by the claimant. The provision of Arbitration and Conciliation Act, 1990 and the rule framed there under and in force shall be applicable to such proceedings.

**38. Legal Jurisdiction:**

The agreement shall be deemed to have been concluded in Nagpur, Maharashtra and all obligations here under shall be deemed to be located at Nagpur, Maharashtra and Court within Nagpur, Maharashtra will have Jurisdiction to the exclusion of other courts.

**39. Fall clause**

If at any time during the period of contract, the prices of tendered items is reduced or brought down by any law or Act of the Central or State government, the supplier shall be bound to inform Purchasing Authority immediately about such reduction in the contracted prices, in case the supplier fails to notify or fails to agree for such reduction of rates, the Purchasing authority will revise the rates on lower side. If there is a price increase for any product after quoting the rates, the bidder will have to supply the item as per quoted rates. This office will not accept any higher rates afterwards.

ii. If at any time during the period of contract, the supplier quotes the sale price of such goods to any other State Govt./DGS&D and Public Undertakings at a price lower than the price chargeable under the rate contract he shall forthwith notify such reduction to Purchasing Authority and the prices payable under the rate contract for the consumable/equipment's supplied from the date of coming into force of such price stands correspondingly reduced as per above stipulation.

Any deviation in the material and the specifications from the accepted terms may be liable to be rejected and the suppliers need to supply all the goods in the specified form to the satisfaction/ specifications specified in the Purchase order and demonstrate at their own cost.

40. GD will be deducted 10% for non-supplied of books.

### **Chapter - III**

#### **Other terms & conditions of the Contract**

1. The successful firm will be required to do the work / job for the period of contract from the date of award the contract. AIIMS, Nagpur shall however reserve the right to terminate the contract at any time without assigning any reason.
2. The items will have to be supplied at AIIMS, Nagpur. No transportation/ cartage charges will be provided for the same.
3. The firm may supply the required books as per unit price mentioned in the price list.
4. The books should be securely packed to avoid damages etc. in transit.
5. All India Institute of Medical Sciences (AIIMS), Nagpur shall be the sole authority to cancel or amend the order, as per requirement, and also to place order for supply of item beyond office hours/holidays/place of supply for which, no additional payment shall be made.
6. In case a proposal is accepted the supplier/principal will have to sign an agreement deed with us on a non-judicial stamp of appropriate value while entering into rate contract.
7. The firm should have availability of a responsible person on call on all working days between 09:00 Hrs to 18.00Hrs.
8. The books shall be delivered at the AIIMS, Nagpur should be the latest Ed. of it available and if due for reEd. need to be mentioned at time of delivery.
9. Order shall be issued for tentative annual requirement on actual need basis. Bills in triplicate for the books supplied by the selected firm(s), should be raised for payment. Payment shall be released after it is ensured that the quantity and quality of books supplied are to the entire satisfaction of this office and accepted. If any book is found to be defective or misprinted or missing pages, the same shall be replaced immediately, for which no extra payment shall be made by AIIMS, Nagpur.
10. The selected tendering Firm/Agency/Company shall also provide the name and mobile number of a key person, who can be contacted at any time, even beyond the office hours on holidays. The person should be capable of taking orders and making arrangement for supply of the desired books even on short notice to AIIMS, Nagpur.
11. In case the print of books supplied are not in conformity with the standard given in tender or the supplies are found defective at any stage the books shall immediately will be taken back by the supplier and will be replaced with the tender quality books, without any delay. The Purchase Committee reserves all right to reject the books if the same are not found in accordance with the required description / specifications and liquidates damages shall be charged.
12. Each page of the Tender Notice to be signed and stamped by the bidder in token of having accepted the same.
13. **Discount:** The Discount which will be offered by the publisher/authorized distributors on the publisher's price list for the contract year may be mentioned. Firms must offer a flat discount rate on all books instead of separate discount on different books. Discount rates offered by the firms shall not be linked with the quantum of the purchase order.
14. **GST:** The rate of GST should be mentioned clearly.

15. **Authorization Letter:** Authorization letter from the publisher for the current financial year should be submitted along-with quotation, failing which quotations will not be considered.
16. The AIIMS, Nagpur reserves the right to place an order for supply of any book mentioned in the Financial Bid or otherwise, to any other firm(s) in emergency/unavoidable situation.
17. The all Books should be good condition and latest Ed. and original copy published by the publisher (not pirated).
18. The Supplier shall supply all the ordered books within 90 days from the date as specified in the purchase order. If the supply is not received within the stipulated time, the Executive Director, AIIMS, Nagpur reserves the right to cancel either the entire order or part thereof without any further notice/reminder. In case, the supplier needs some more time for supply, he/she should seek in writing on sound grounds, further time from the concerned officer at least four days before supply date expires.
19. All Books/Annual Reviews/ Monographs shall be supplied with an authentic price proof.
20. The Supplier shall append the declaration on the bill that - Only the latest Ed.s of the books etc. have been supplied.
21. The actual prices of Publications have been charged without any handling/postage charges.
22. These are not remaindered titles/ damaged books with missing pages.
23. The Indian/Low priced Ed.s of these publications (if foreign) are not available in India.
24. Damaged books, books with missing pages shall have to accept back by the supplier even after they have been stamped for accessioning.
25. Any Supplier found to have cheated by supplying old and remaindered books and defaulted in supplying books even on extended time limit without reasonable grounds, will be liable for blacklisting besides imposition of penalty that may deem fit.
26. In case of cheating by charging more than actual Publisher's Price, the Firm can be punished by blacklisting/forfeiting the Performance Security deposit or both.
27. All books carry a discount as per the agreed terms.
28. If a book is ordered from abroad, we should be informed accordingly before sourcing it.
29. The latest paperback Ed.s should always be supplied unless otherwise mentioned. Indian reprints/Ed.s, if available should be supplied. Librarian of AIIMS, Nagpur should be consulted beforehand if vendors intend to supply hardback Ed.s, if the ordered paperback Ed. is not available.
30. This order would be treated as cancelled, if the books are not supplied or no report as to availability or otherwise is received within this period.
31. Librarian should certify on the invoice that the prices quoted there in are the publisher's current prices. And, enclose the stamped price proof along with the invoice.
32. Payment will be made within 45 days from date of receipt of the invoice (based on the satisfaction of supplied books).

**Disclaimer:**

The near relatives of employees of AIIMS, Nagpur are prohibited from participation in this tender.

The near relative for this purpose are defined as:

- (a) Members of a Hindu undivided Family.

- (b) Their spouses
- (c) The one related to the other in the manner as father, son(s), Son's wife (daughter-in-law), daughter(s) and daughter's husband (sons-in-law) brother (s) and brother's wife, sister(s) and
- (d) Sister's husband, brother(s)-in-law.

**Special Conditions:**

- (a) Freight, insurance charges, if any will be borne by the supplier, similarly shortage, pilferage in transit will be sole responsibility of the supplier and the same will be intimated to the supplier on receipt of books by the purchaser for resupply. The defective supply will have to be replaced by the supplier within 10 days without additional freight / transport charge.
- (b) GST and other Govt. levies will be paid extra as applicable by the supplier.
- (c) Delivery of goods will be taken at the risk and cost of the supplier and on F.O.R. basis to the Institute from railway / road transport.
- (d) Payment of the bill will be made preferably after receipt of the books in satisfactory condition.
- (e) No revision in rate (on higher side) will be accepted during contract period.
- (f) Order will be placed as per requirement, irrespective of value of the order.
- (g) Supply should be made in full against the order and shortage will be procured from other publisher/dealer on the risk and cost of the original supplier.
- (h) Supply should be made from of the latest available Ed. in the market.
- (i) While submitting the tender document, the tenderer should sign on each page of the tender document.
- (j) The tenderer should enclose a signed copy of the terms & conditions stipulated for award of the contract, conveying his acceptance of the same.

**Inspection:**

- (a) AIIMS, Nagpur shall have the right to inspect to confirm their conformity to the NIT Specifications at no extra cost to the AIIMS, Nagpur.
- (b) AIIMS, Nagpur right to inspect, where necessary, reject the books after the arrival at the final destination shall in no way be limited or waived by reason of the books having previously been inspected, and passed by AIIMS, Nagpur prior to the goods shipment.
- (c) The Director, AIIMS Nagpur shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.
- (d) No payment shall be made for rejected Stores. Rejected items must be removed by the Bidders within two (02) weeks of the date of rejection at their own cost and replaced immediately. In case these are not removed, these will be auctioned at the risk and responsibility of the suppliers without any further notice.

**Faculty In-charge Library  
AIIMS, Nagpur**

**Chapter - IV****TENDER FORM - 1 - TECHNICAL INFORMATION AND UNDERTAKING.**

(Tenderer may use separate sheet wherever required)

Following mandatory documents should be uploaded to qualify in technical bids

Sr.No	Details of the Firm / Bidder	Page No.	Remarks
1.	Name & Address of the Publisher/Authorized Distributor		
2.	State clearly whether it is Sole proprietor or Partnership firm or a company or a Government Department or a Public Sector Organization		
3.	EMD of Rs. 2,10,000.00/- or MSEs certificate, if EMD exempted		
4.	Copy of Registration of firm		
5.	Copy of GST Registration		
6.	Copy of PAN/TAN Card		
7.	Non Blacklisting Certificate (Annexure-I)		
8.	Certificate for Price Justification (Annexure-II)		
9.	Certificate for No Deviation (Annexure-III)		
10.	Authorization certificate from the Publisher/principal (Annexure-IV)		
11.	Authorization certificate for Distributors/Dealer (Annexure-V)		
12.	Copy of Income Tax Return for last 3 financial years (2021-22, 2022-23 & 2023-24)		
13.	Each page of NIT and its annexure should be signed and stamped		
14.	List of Major Customer should be given on a separate sheet and proof of satisfactory supply, if any		
15.	List of quoted companies and category as mentioned in (Annexure-VI)		
16.	Have you previously supplied these items to any government / private organization? If yes, attach the relevant proof. (Also provide an affidavit that you have not quoted the price higher than previously supplied any government institute)		
17.	Proof of average annual turnover of the quoting firm which should not be less than Rs. 20 Lakh in last three financial years (2021-22, 2022-23 & 2023-24)		
18.	Whether copies of authenticated balance sheet by CA for the past three financial years (2021-22, 2022-23 & 2023-24) enclosed		
19.	Name and Mobile Number of a Key person, who can be contacted at any time. The person should be capable of taking orders and making arrangement for supply of the desired items.		
20.	Declaration of local content on 100/ stamp paper as per (vendor required to mention the % of local content, else		

	bid will be rejected)Annexure-VIII		
21.	Declaration on letter head as per (Annexure-IX)		
22.	Integrity Pact (Annexure-X)		

- Page number/serial number may be given to each and every page of Tender Documents and photocopies of the documents attached. Mention Page number, wherever the copy (ies) of the document(s) is kept.
- In case of non-fulfillment of any of the above information/ document(s), the Tender will be summarily rejected without giving any notice.

(Dated Signature of the Tenderer with stamp of firm)

Dated:

Place:

**Undertaking**

1. That I/we have carefully studied all the terms & conditions of NIT and shall abide by it.
2. That I/We shall supply the items of requisite equality.
3. That I/We undertake that the information given in this tender are true and correct in all respect and I/We hold the responsibility for the same.
4. That I/We undertake that sample of items will be kept ready for inspections by the AIIMS, Nagpur. I/We shall be responsible for the cancellation of tender if samples are not up to mark.

(Dated Signature of the Tenderer with stamp of firm)

Date:

Place



**Annexure-II**

**CERTIFICATE OF PRICE JUSTIFICATION**

*[To be given on letter head]*

**NIT No.:**

I/We,M/s. \_\_\_\_\_ certify that the rates provided are our best rates and we have not given these books to any Government Department/PSU/Institution for lesser than quoted rates in this tender in last one year.

SIGNATURE AND STAMP OF THE BIDDER

**Annexure-III**  
**CERTIFICATE OF NO DEVIATION**  
*[To be given on letter head]*

**NIT No.:**

I/We, M/s \_\_\_\_\_ here by certify that not with standing any Contrary indication/conditions elsewhere in our offer documents, I/We have neither set any terms and conditions nor there is any deviation taken from the conditions of AIIMS Nagpur's tender specification either technical or commercial and I/We agree to all the terms and conditions mentioned in AIIMS Nagpur's tender specification with associated amendments & clarification.

*[Signatures of the Bidder with Name, Designation & Company's Seal]*

**Annexure-IV**  
**FORMAT FOR PUBLISHER'S AUTHORISATION**

Dated:

**To,  
The Director,  
All India Institute of Medical Sciences (AIIMS) Nagpur  
Nagpur, Maharashtra**

**Reference: NIT No. ....Dated..... for Supply  
of Medical Books for the Learning Resource Center**

**Subject: Manufacturer's Authorization Letter**

Dear Sir,

Ref. Your NIT No \_\_\_\_\_, dated \_\_\_\_\_

We, \_\_\_\_\_ who are proven and reputable publisher's of \_\_\_\_\_ (name and description of the Items/ category offered in the Quotation) having office at \_\_\_\_\_, here by authorize Messrs. \_\_\_\_\_ (name and address of the agent) to submit a Quotation, process the same further and enter into a Rate Contract with you against your requirement as contained in the above referred Quotation Form for the above books published by us.

We also hereby confirm that we would be responsible for the satisfactory execution of supply contract placed on the authorized dealer.

We also confirm that the price quoted by our dealer shall not exceed than that which we would have quoted directly.

Yours faithfully,

[Signature with date, name and designation]

For and on behalf of Messrs. \_\_\_\_\_

[Name & address of the manufacturers]

**Note:-**

1. This letter of authorization should be on the letter head of the publishing firm and should be signed by a person competent and having the power of attorney to legally bind the publisher.
2. Original letter may be enclosed with Quotation Form during submission in the sealed cover.

**Annexure-V**

**FORMAT FOR DISTRIBUTOR'S AUTHORIZATION**

Dated:

**To,  
The Director,  
All India Institute of Medical Sciences (AIIMS) Nagpur  
Nagpur, Maharashtra**

**Reference: AIIMS/NAG/LRC/Books/OTE/2025/01Date- 00/00/2025 for Tender for Supply of  
Medical books for the Learning Resource Center.**

**Subject: Distributor's Authorization Letter**

Dear Sir,

With reference to above mentioned Rate Contract, we wish to inform you that our below mentioned distributor is authorized to receive orders, to make the supplies, to raise the invoices for products manufactured/ marketed by **[Name of Manufacturer]** and collect the payments thereof on our behalf.

1. Name of the firm :
2. Complete Address :
3. Contact Person :
4. Contact No.: :
5. Email ID: :

You are kindly requested to place your valuable orders and to make payment directly to our authorized distributor for prompt supply.

This authorization will remain valid for whole contract period.

*[Signature with date, name and designation]*

For and on behalf of Messrs. \_\_\_\_\_

[Name and address of Manufacturer]

**Note:-**

1. This letter of authorization should be on the letter head of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.
2. Original letter may be enclosed with Quotation Form during submission in the sealed cover.

## Chapter – V

**SubjectWise List of Books Required****Medical Books****BIOCHEMISTRY**

Sr. No.	Author	Title	Publisher	Ed.& Year	ISBN	Copies
1	Robert K Murray, et al	Harper's Illustrated Biochemistry	McGraw-Hill	31 <sup>st</sup> Ed.,2018	9781259837937	2
2	Charles Scriver et al	The Metabolic & Molecular Bases of Inherited Disease	McGraw-Hill	8 <sup>th</sup> Ed.,2001	9780079130358	1
3	Maurice E Shils	Modern Nutrition in Health & Disease	Jones & Bartlett Learning	10 <sup>th</sup> Ed.,2005	9780781741330	1
4	Maxine A Papadakis et al	Current Medical Diagnosis & Treatment	McGraw Hill	61 <sup>st</sup> Ed.,2022	9781264269372	2

6

**PATHOLOGY**

Sr. No.	Author	Title	Publisher	Ed.& Year	ISBN	Copies
5	Jurgen Ludwig	Handbook of Autopsy practice	Humana Press	3rd Ed. 2002	978-1588291691	2
6	william C Faquin	The Milan System for reporting salivary gland cytopathology	Springer	1st Ed. 2018	978-3319712840	2
7	Richard Mac Demay	The Art & Science of Cytopathology ( includes 4 volumes)	American Society of clinical pathology Press	2011(2e)	978-0891894087	2
8	Harold Fox	Haines and Taylor Obstetrical &Gynaecological Pathology	Churchill Livingston	5th Ed. 2002	978-0443063855	2
9	Douglas Fullen, May P. Chan, Aleodor A. Andea, David P. Arps	Handbook of Direct Immunofluorescence: A Pattern-Based Approach to Skin and Mucosal Biopsies	Jaypee UK	1st Ed. 2018	978-1907816901	2
10	Suster S	Biopsy Interpretation of the Lung	Wolters Kluwer Health	2nd Ed. 2013	978-1975136581	2
11	Nicole A. Cipriani	Biopsy Interpretation: The Frozen Section	LWW	3rd Ed. 2022	978-1975170073	2
12	Doyen T Nguyen	Flow Cytometry in Hematopathology: A Visual Approach to Data Analysis and Interpretation (Current Clinical Pathology)	Humana Press	1st Ed. 2002	978-1588292124	2
13	W. Gorczyza	Atlas of Differential Diagnosis in Neoplastic Hematopathology	Crc press	4th Ed. 2021	978-0367637248	2

18

**PHARMACOLOGY**

Sr. No.	Author	Title	Publisher	Ed.& Year	ISBN	Copies
14	SK gupta,sushmasrivastava	Drug discovery & clinical research	Jaypee Brothers	2nd Ed.),2019	9789352705771	2
15	YS Tanwar,A Sharma	Pharmaceutical dosage form design	Jaypee Brothers	2016	9789385999857	2
16	PL Madan	Biopharmaceutics & pharmacokinetics	Jaypee Brothers	(2nd Ed.), 2014	9789350909393	2

17	C venugopalasamy & K ambabai	Practical aids to dispensing pharmacy & experimental pharmacology	Jaypee Brothers	2013	9789350901700	2
18	mirmisbahuddin & MA jalilChoudhary	Community pharmacology a problem based approach	Jaypee Brothers	2010	9788171797080	2
19	Singhal KC	pharmacology laboratory manual volume 1 : experimental	CBS Publisher	2019	9788123905549	2
20	Singhal KC	pharmacology laboratory manual volume 2 : pharmacy & clinical pharmacology	CBS Publisher	2020	9788123905532	2
21	HL Sharma, KK Sharma	Sharma &sharma's principles of pharmacology	paras	3rd Ed.,2017	9788181914644	2

16

**RADIOTHERAPY**

Sr. No.	Author	Title	Publisher	Ed.& Year	ISBN	Copies
22	Richard Hoppe, Theodore L. Phillips, Mack Roach III	Leibel And Phillips Textbook Of Radiation Oncology	Elsevier	3 <sup>rd</sup> Ed.& 2010	978- 1416058977	2
23	W. J. Meredith, J. B. Massey	Fundamental Physics of Radiology	Butterworth- Heinemann	3 <sup>rd</sup> Ed.& 2013	B00IR7LCFU( ASIN)	2
24	Eric J. Hall, Amato J. Giaccia	Radiobiology for the Radiologist	Wolters Kluwer	8 <sup>th</sup> Ed.&2018	1496335414	2

6

**SURGERY**

Sr. No.	Author	Title	Publisher	Ed.& Year	ISBN	Copies
25	Sadashiv Patil	Basic Laparoscopy Instrumentation	Jaypee	1 <sup>st</sup> Ed., 2016	B086WGH82H	2
26	S K Kochar	Common Surgical Emergencies	Jp Medical Ltd	2 <sup>nd</sup> Ed., 2009	978- 8184486537	2
27	SR Johrapurkar	Instruments in Surgery, Orthopaedics and ENT	JPB	4 <sup>th</sup> Ed., 2010	8184488181	4
28	Robert J Fitzgibbons	Nyhus& Condon's Hernia	Lippincott Williams and Wilkins	5 <sup>th</sup> Ed., 2001	978- 0781719629	1
29	Andrew B Peitzman Donald M Yealy, Michael Rhodes, Timothy C Fabian, C W Schwab	The Trauma Manual:Trauma And Acute Care Surgery	Lippincott Williams and Wilkins	4 <sup>th</sup> Ed., 2012	978- 1451116793	2

11

**COMMUNITY MEDICINE**

Sr. No.	Author	Title	Publisher	Ed.& Year	ISBN	Copies
30	RajvirBhalwar	Textbook of Public Health and Community Medicine	WHO India office New Delhi	1;2009		1

31	Jeremy Farrar & Peter Hotez & Thomas Junghanss & Gagandeep Kang & David Laloo & Nicholas J. White	Manson's Tropical Diseases	Saunders	23;2013	9780702051012	1
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2

**PEDIATRIC SURGERY**

Sr. No.	Author	Title	Publisher	Ed.& Year	ISBN	Copies
32	James A. O'Neill. Jr., Jay L Grossfield, Eric W. Fonkalsrud, Arnold G. Coran, Anthony A. Caldamone	Principles Of Pediatric Surgery Ed.	Mosby	2 <sup>nd</sup> Ed., 2004	978-0323018272	3
33	Moritz M Ziegler, Richard G Azizkhan, Daniel Von Allmen, Thomas R Webwer	Operative Pediatric Surgery	Mc Graw Hill Education	2 <sup>nd</sup> Ed., 2014	978-0071627238	2
34	Keith T Oldham, Paul M Colombani, Robert P Foglia	Principles And Practice Of Pediatric Surgery	Lippincott Williams and Wilkins	2 <sup>nd</sup> Ed., 2004	978-0781742900	2
35	Mark D.Stringer, Keith Oldham,	Pediatric Surgery And Urology Long-Term Outcomes	Cambridge University Press	2 <sup>nd</sup> Ed., 2006	978-0521839020	2
36	Zacharias Zachariou	Pediatric Surgery Digest	Springer	2 <sup>nd</sup> Ed., 2022	978-3-030-80410-7	2
37	Jacob C. Langer, Craig T. Albanese	Pediatric Minimal Access Surgery	Taylor & Francis	1st Ed.	9780824754471	2
38	Hermes C.Grillo	Surgery Of The Trachea And Bronchi	BC Decker	1 <sup>st</sup> Ed., 2003	978-1550090581	2
39	F. Schreiter, G.H. Jordan	Urethral Reconstructive Surgery	Springer	1 <sup>st</sup> Ed., 2006	978-3540412267	2
40	R M Kirk	Basic Surgical Technique	Elsevier	7 <sup>th</sup> Ed., 2018	978-0702073229	2
41	PremPuri	Newborn Surgery	CRC Press	4 <sup>th</sup> Ed., 2017	9781482247701	3
42	Ahmad Hadidi, A. Azmi	Hypospadias Surgery	Springer	1 <sup>st</sup> Ed., 2019	978-3662078433	3

25

**MICROBIOLOGY**

Sr. No.	Author	Title	Publisher	Ed.& Year	ISBN	Copies
43	Gerard J. Tortora , Berdell R. Funke, Christine L. Case, Derek Weber, Warner Bair	Microbiology: An Introduction	Pearson College Div	13th Ed./ Jan, 2018	134720385/ 978-0134720388	1

44	W. John Spicer (Author)	Clinical Bacteriology, Mycology and Parasitology: An Illustrated Colour Text	Churchill Livingstone	1 <sup>st</sup> Ed./ July, 2000		1
45	World Health Organization (Author)	Laboratory Biosafety Manual	World Health Organization	3 <sup>rd</sup> Ed./ 2004	9241546506/ 978- 9241546508	1
46	Basv Raj Nagoba, Parslow	Clinical Microbiology	BI Publications Pvt Ltd,	2009		1
47	Subhash Chandra Parija	Practical Microbiology	Ahuja Publishing House			1
48	Christine Stevens	Clinical Immunology and Serology: A Laboratory Perspective	F.A. Davis Company	3 Ed./ August, 2009	978- 0803618145	1
49	J. H. L. Playfair, B.M. Chain	Immunology at a Glance	Wiley- Blackwell	10 <sup>th</sup> Ed./ 2012	978- 0470673034	1
50	Fran Fisher (Author), Norma B. Cook(Author)	Fundamentals of Diagnostic Mycology	Saunders	1 <sup>st</sup> Ed./ January, 1998	721650066/ 978- 0721650067	1
51	Elias J. Anaissie, Michael R. McGinnis , Michael A. Pfaller(Authors)	Clinical Mycology with CD- ROM	Churchill Livingstone	2 <sup>nd</sup> Ed./ Feb, 2009	1416056807/ 978- 1416056805	1
52	Carmen V. Sciortino Jr. (Author)	Atlas of Clinical Fungi	Wiley- Blackwell	1 <sup>st</sup> Ed./ 2017	9781119069669	1
53	Ruth Leventhal , Russell Cheadle	Medical Parasitology: A Self- Instructional Text	F.A. Davis Company	7 <sup>th</sup> Ed./ Oct 2019	803675798/ 978- 0803675797	1
54	Lynne Shore García,	Diagnostic medical parasitology	ASM Press,	6 <sup>th</sup> Ed./ Feb, 2016	1555818994/ 978- 1555818999	1
55	D. Peter Snustad , Michae l J. Simmons	Principles of Genetics	John Wiley and Sons;	7 <sup>th</sup> Ed./ 1997	471311960/ 978- 0471311966	1

13

**FMT**

Sr. No.	Author	Title	Publisher	Ed.& Year	ISBN	Copies
56	Guy N. Ruty	Essentials Of Autopsy Practice: Recent Advances, Topics And Developments	Springer Nature	2014		1
57	Levene	MRCPCH Mastercourse (2 Vols)	Elsevier	2007, 1st Ed.		1
58	Lissauer	Self-Assessment in Paediatrics: MCQS AND EMQS, IE	Elsevier	2017, 1st Ed.		1
59	Memahon	Pediatrics a Competency Based Companion with Students Consult	Elsevier	2011, 1st Ed.		1
60	Park	How to Read Pediatric ECGS	Elsevier	2006, 4th Ed.		1
61	Wolraich	Development-Behavioral Pediatrics:Evidence and Practice Include CD	Elsevier	2008, 1st Ed.		1
62	Rennie	Rennie & Robertson's Textbook of Neonatology	Elsevier	2012, 5th Ed.		1
63	Kanchan Kapoor	Inderbir Singh's Textbook of Clinical Neuroanatomy	JPB	2023, 11th Ed. RP		1
64	HAY	Current Diagnosis & Treatment Pediatrics	MGH	2022, 26th Ed.		1

**OB-GY**

Sr. No.	Author	Title	Publisher	Ed.& Year	ISBN	Copies
65	BHIDE	ARIA'S PRACTICAL GUIDE TO HIGH-RISK PREGNANCY AND DELIVERY(SAE)	ELSEVIER	5th, 2019		2
66	Berek	Berek& Novak's Gynecology	Wolters Kluwer India Pvt. Ltd.			2
67	Phillip Bennett & Catherine Williamson	Basic Science in Obstetrics and Gynaecology	Churchill Livingstone	5th, 2022		2
68	Alan Decherney	Current Diagnosis & Treatment Obstetrics & Gynecology, LANGE CURRENT Series	McGraw-Hill Education	12 <sup>th</sup> , 2019		2
69	Pacheco Luis D., Foley Michael R., Saade George R., Dildy Gary A., Belfort Michael A.	Critical Care Obstetrics	Wiley-Blackwell	6th, 2018		2
70	Michael de Swiet	Medical Disorders in Obstetric Practice	Blackwell	5 <sup>th</sup> ,2017		2
71	Daniel B Jones	Operative Endoscopy and Minimally invasive Surgery	CRC Press	1st,2019		2
72	Richa Saxena	An evidence based clinical textbook in Obstetrics and Gynaecology for MRCOG-2	Jaypee	2 <sup>nd</sup> Ed. 2021		2
73	Nidhi Gupta	Colposcopy Made Easy	Jaypee	1 <sup>st</sup> Ed.		2
74	Shailesh Puntambekar	Atlas of Laparoscopic Surgery in Gynaecologic Oncology	Jaypee	1 <sup>st</sup> Ed. 2007		2
75	M C Patel	Manual of Medicolegal Issues	Jaypee	1st 2020		2
76	Catherine Nelson Piercy	Handbook of Obstetric Medicine	CRC press	6 <sup>th</sup> Ed.		2

24

**OPHTHALMOLOGY**

Sr. No.	Author	Title	Publisher	Ed.& Year	ISBN	Copies
77	Von Noorden	Binocular Vision and ocular Motility	Mosby	6 <sup>th</sup> Ed	0-323-01129-2	1
78	Kenneth Wright	Pediatric Ophthalmology and Strabismus	Oxford	3 <sup>rd</sup> Ed	978-019985702	1

2

**PHYSIOLOGY**

Sr. No.	Author	Title	Publisher	Ed.& Year	ISBN	Copies
79	Lauralee Sherwood	Human Physiology: From Cells to Systems	Publisher : ;Cole/Brooks	9th Ed. (1 January 2015)	ISBN-10 : ,1285866932 : 13-ISBN 978-1285866932	3
80	Kaufman	Adlers Physiology OfThe Eye, 10 Ed, Clinical Application	Publisher : Elsevier Exclusive	10 Ed (1 January 2009)	ISBN-10 : 9788131218488 : 13-ISBN , 978-8131218488	2

5

**NUCLEAR MEDICINE**

Sr. No.	Author	Title	Publisher	Ed.& Year	ISBN	Copies
81	Fred A. Mettler, Milton J. Guiberteau	Essentials of Nuclear medicine Imaging	Elsevier	7th Ed., 2018	978-0323483193	2
82	Simon R. Cherry PhD, James A. Sorenson PhD, Michael E. Phelps	Physics in Nuclear Medicine	Saunders	4th Ed., 2012	978-1416051985	2
83	Pete Shackett	Nuclear medicine technology: procedures and quick reference	Wolters Kluwer Health	3th Ed., 2020	978-1975119836	2
84	Paige Bennett MD	Diagnostic imaging: nuclear medicine	Elsevier -	3th Ed., 2020	978-0323765305	1

7

**ENDOCRINOLOGY & METABOLISM**

Sr. No.	Author	Title	Publisher	Ed. and Year	ISBN	Copies
85	Elliott Proctor Joslin	Joslin's Diabetes Mellitus	Lippincott Williams and Wilkins	14 thEd., 2007	978-0781727969	1
86	Lewis E. Braverman	Werner & Ingbar's The Thyroid	Wolters Kluwer Health;	11th Ed., 2020	978-1975112967	1
87	Shlomo Melmed	The Pituitary	Academic Press Inc	5 <sup>th</sup> Ed., 2022	978-0323998994	1
88	Mark A. Sperling	Sperling Pediatric Endocrinology	Elsevier	5 <sup>th</sup> Ed., 2020	978-0323625203	1
89	Frank H. Wians Jr., Robert F. Dons	Endocrine and Metabolic Disorders: Clinical Lab Testing Manual	CRC Press	4 <sup>th</sup> Ed., 2009	978-1420079326	1
90	John P. Bilezikian	Primer on the Metabolic Bone Diseases and Disorders of Mineral Metabolism	Wiley-Blackwell	9 <sup>th</sup> Ed., 2018	978-1119266563	1
91	Richard I. G. Holt	Textbook of Diabetes	Wiley-Blackwell	5 <sup>th</sup> Ed., 2017	978-1118912027	1

7

**RADIO DIAGNOSIS**

Sr. No.	Author	Title	Publisher	Ed. and Year	ISBN	Copies
92	Albert L. Abrams	Abrams Angiography, Vascular and Interventional Radiology Volume I, II and III	Medical Education and Research Inc.	Latest Ed.	978-1609137922	1
93	Annie G Osborn	Diagnostic cerebral angiography	Lippincott Publication	Latest Ed.	978-0397584048	1
94	Curry, Thomas S.	Christensen's Physics of Diagnostic Radiology	Wolters Kluwer (India) Pvt. Ltd.	Latest Ed.	978-0812113105	1
95	Haaga, John R.	CT And MRI of The Whole Body Vol-1 and II	Elsevier	Latest Ed.	978-0323113281	1
96	Whitler, A. Stewart	Clark's positioning in Radiography	CRC Press	Latest Ed.	978-1498756938	1
97	Adam, Andreas	Grainger & Allison's Diagnostic Radiology Vol-I and II	Churchill Livingstone (Elsevier)	Latest Ed.	978-0702075247	1
98	Osborn, Anne.G	Diagnostic Imaging Brain	Elsevier	Latest Ed.	978-0323377546	1
99	Rumack, Carol M.	Diagnostic Ultrasound vol-I and II	Elsevier	Latest Ed.	978-0323877954	1
100	Coley, Brain D.	Diagnostic Imaging Brain	Elsevier	Latest Ed.	978-0323497480	1

101	Atlas, Scott W.	Magnetic Resonance Imaging of the Brain And Spine	Wolters Kluwer	Latest Ed.	978-1469873206	1
102	Norton Mary E	Callen's Ultrasonography in Obstetrics & Gyneacology	Elsevier Rlex India Pvt. Ltd	Latest Ed.	978-0323328340	1
103	Barkovich, A. James	Pediatric Nueroimaging	Wolters Kluwer	Latest Ed.	978-1496337207	1
104	Zwiebel	Introduction to Vascular	Elsevier	Latest Ed.	978-0808917816	1
105	Richard M. Gore, Marc S. Levine	Gastrointestinal Radiology Vol-I & II	Elsevier	Latest Ed.	978-1455751174	1
106	Webb, Muller and Naidich's	High Resolution CT of the Lung	Wolters Kluwer Health	Latest Ed.	978-1451176018	1
107	Ramaiah Rajeshkannan, and Vimal Ra.	CT and MRI in Congenital Heart Diseases	Springer	Latest Ed.	978-9811567544	1
108	Stephen Wilmot Miller, Lawrance M. Buxt.	Cardiac Imaging	Mosby Elsevier	Latest Ed.	978-0323055277	1
109	Alfred Z Abuhamad, Alfred Z Abuhamad, RabihChaoui	First Trimester Ultrasound Diagnosis of Fetal Abnormalities	Lww	Latest Ed.	978-1451193725	1
110	Daniel B, Kopans.	Breast Imaging	Lww	Latest Ed.	978-0781747684	1
111	Nick Watson Hefin Jones	Chapman & Nakielny's Guide to Radiological Procedures	Elsevier	Latest Ed.	978-0702054792	1
112	Hugh D. Curtin, Peter M. Som	HEAD and NECK IMAGING Vol-I and II	Elsevier Health Sciences	Latest Ed.	978-0323087926	1
113	An Silverman F. N. Kuhn J.P	Caffeys Pediatric X-Ray Diagnosis: Vol-I and II	Saunders	Latest Ed.	978-0815114628	1
114	Sutton D	A Text book of Radiology And Imaging, Vol-I and II	Churchill Livingstone	Latest Ed.	978-0443071089	1
115	BERQUIST,	MRI of The Musculoskeletal System	Wolters Kluwer	Latest Ed.	978-9389702576	1
116	Danhert	Radiology Review Manual	Wolters Kluwer	Latest Ed.	978-9389859980	1
117	Anne G. Osborn MD FACR, Luke L. Linscott MD, Karen L. Salzman	OSBORNS BRAIN IMAGING PATHOLOGY AND ANATOM	Churchill Livingstone	Latest Ed.	978-0443109379	1
118	Micheal P. Federle, R. Brooke Jeffrey Paula J. Woodward, Amir Borhani	Diagnostic Imaging Abdomen	Amirsys, Inc	Latest Ed.	978-1931884716	1
119	Jefferey S. Ross MD, Kevin R. Moore MD	Diagnostic Imaging Spine	Elsevier	Latest Ed.	978-0323377058	1
120	Benjamin Felson	Chest Roentgenology	Atbs Publisher	Latest Ed.	978-9374734872	1
121	Bianchi S. Martinoli C.	Ultrasound of The Musculoskeletal System	Springer	Latest Ed.	978-8181287038	1
122	Allisy P.	Farr's Physics for Medical Imaging	Elsevier India	Latest Ed.	978-8131240571	1

123	Nick Watson MBChB MRCP FRCR (Editor) Hefin Jones MBBS BSc FRCR (Editor)	A Guide To Radiological Procedures Chapman & Nakielny Ss	Elsevier	Latest Ed.	978- 0702071669	1
124	Chavhan G.B.	MRI Made Easy (For Beginners)	Jaypee Brothers Medical Publishers	Latest Ed.	978- 9354655593	1
125	Amarnath C	Comprehensive TEXTBOOK Of Clinical Radiology- Vol-I, II, III, VI, V and IV	Elsevier	Latest Ed.	978- 8131263631	1
126	Donald L. Rensick MD, Mark J. Kransdorf MD	Bone and Joint Imaging	Saunders	Latest Ed.	978- 0721602707	1

35

**SURGICAL ONCOLOGY**

Sr. No.	Author	Title	Publisher	Ed. and Year	ISBN - 13	Copies
127	James D Brierley	UICC- TNM Classification of Malignant Tumors	Wiley	8 <sup>th</sup> / 2016	978- 1119263579	1
128	Vincent DeVita	Cancer Principles & Practice of oncology	Wolters Kluwer	12 <sup>th</sup> / 2023	978- 1975184742	2
129	Jatin P Shah	Head & Neck Surgery and Oncology	Elsevier	5 <sup>th</sup> / 2019	978- 0323415187	1
130	John Niederhuber	Abeloff's Clinical Oncology	Elsevier	6 <sup>th</sup> / 2019	978- 0323476744	1
131	Michael Zinner	Maingot's Abdominal Operations	McGraw-Hill Education/ Medical	13 <sup>th</sup> / 2018	978- 0071843072	1
132	Frank Sellke	Sabiston and Spencer Surgery of the Chest: 2-Volume Set	Elsevier	9 <sup>th</sup> / 2015	978- 0323241267	1
						7

**CTVS**

Sr. No.	Author	Title	Publisher	Ed. and Year	ISBN - 13	Copies
133	Graham	Glenn's Urologic Surgery	Wolter			1
134	Anton N Sidawy MD MPH	Rutherford's Vascular Surgery And Endovascular Therapy		9 <sup>th</sup>		1
135	Sabiston & Spencer	Surgery of the Chest	Saunders	8th		1
136	Pearson	Pearson's Thoarcic and Esophageal Surgery	Churchill Livingston	3rd		1
137	Moss & Adams	Heart Disease in infant's children and adolescents	William & Wilkins			1

5

**BURN AND PLASTIC SURGERY**

Sr. No.	Author	Title	Publisher	Ed. and Year	ISBN	Copies
138	Neligan, Peter C	The Book of Plastic Surgery	Elsevier	6 Volumes		1
139	Karoon Agrawal	The Book of Plastic, Reconstructive and Aesthetic Surgery	Thieme	6 Volumes		1
140	Kevin C. Chung	Grabb And Smith's Plastic Surgery	Lippincott, Williams and Wilkins			1

141	Alan D McGregor, Ian A. Mc Gregor	Fundamental Techniques of Plastic Surgery	Elsevier			1
142	Berish Strauch, Luis Vasconez, Charles K. Herman, Bernard T. Lee	Grabb's Encyclopedia of flaps		(2 Vol)		1
143	Fu-Chan, Wei, Samir Mardini	Flaps and Reconstructive Surgery	Elsevier			1
144	Scott W. Wolfe, William C. Pederson, Scott H. Kozin, Mark S. Cohen	Green's Operative Hand Surgery		(2 Vol)		1
145	Dvid N. Herndon	Total Burn Care	Elsevier			1
146	Sujatha Sarabhai	Principles and Practice of Burn Care	JP Bros			1
147	Raymond Fonseca	Oral And Maxillofacial Surgery	Elsevier			1
148	JIN	Aesthetic Plastic Surgery	S.J. Astone			1
149	M.A.Shemak	Body Contouring				1
150	S. Wolf	Green's Operative Hand Surgery		7 <sup>th</sup>		1
151	Mark L. Urken	Regional and Free Flaps for Head and Neck Reconstruction		2 <sup>nd</sup>		1
152	S.J. Astone	Aesthetic Plastic Surgery				1
153	Elizabeth J. Hall Findly	Aesthetic and Reconstructive Surgery of the Breast				1
154	Alan D McGregor	Fundamental Techniques of Plastic Surgery		10 <sup>th</sup>		1
155	Berish Strauch	Encyclopedia of Body Sculpting After Massive Weight Loss		3 <sup>rd</sup>		1
156	Berish Strauch	Grabb's Encyclopedia of flaps Head and Neck		3 <sup>rd</sup>		1
157	Berish Strauch	Grabb's Encyclopedia of flaps Upper Extemites		3 <sup>rd</sup>		1
158	John Langdon	Operative Oral And Maxillofacial Surgery		2 <sup>nd</sup>		1
159	HikoHyakusoku	Color Allas of Burn Reconstructive Surgery				1
160	Prema Dhanraj	Plastic Surgery Made Easy				1
161	BahmanGururon	Aesthetic Plastic Surgery Video Atlas				1
162	Rod J. Rohrich, Williams P. Adams JR, Jamil Ahmad, Jack P. Gunter	Dallas Rhinoplasty Nasal Surgery by the Master (2 Vols)		3 <sup>rd</sup>		1
163	Shan R. Baker	Baker Local flap in facial Reconstruction		3 <sup>rd</sup>		1
164	Deepak Kademani& Paul Tiwana	Atlas of Oral And Maxillofacial Surgery (2 Volume Set)				1
165	Sydney Coleman	Structural Fat Grafting				1

Sr. No.	Author	Title	Publisher	Ed. and Year	ISBN	Copies
166	Kristin L. Reiter (Author), Paula H. Song (Author)	Gapenski's Healthcare Finance: An Introduction to Accounting and Financial Management	Health Administration Press;	7th Ed. (30 July 2020)	ISBN-10 1640551867 -978 13-ISBN 1640551862	2
167	Erwin Loh (Editor), Paul W. Long (Editor), Peter Spurgeon (Editor)	Textbook of Medical Administration and Leadership	Springer; 1st ed. 2019 Ed. (19 December 2018)	1st ed. 2019 Ed. (19 December 2018)	ISBN-10 9811054533 -978 13-ISBN 9811054532	2
168	Shakti Kumar Gupta (Author)	Planning & Designing of Specialty Health Care Facilities	Jaypee Brothers Medical Publishers	First Ed. 2021	ISBN-10 9389188989 ISBN-13 978- 9389188981	2
169	Shakti Kumar Gupta (Author)	Modern Trends in Planning and Designing of Hospitals: Principles and Practice	Jaypee Brothers Medical Publishers (P) Ltd.	1 <sup>st</sup> Ed.	ISBN-13 978- 8180619120	2
170	D. K. Sharma (Author), R. C. Goyal (Author)	Hospital Administration And Human Resource Management	PHI Learning	7th		2
171	William T. Choctaw (Author)	Transforming the Patient Experience: A New Paradigm for Hospital and Physician Leadership	Springer Verlag	1st ed. 2016	ISBN-10 9783319169279 , ISBN-13 978- 3319169279	2
172	QiangSu (Author)	Healthcare Operations Management: A Holistic Care Chain Perspective (Springer Briefs in Service Science)	Springer International Publishing AG	14-Sep-22	ISBN-10 303113396X, ISBN-13 978- 3031133961	2
173	Rose T. Dunn (Author)	Dunn and Haimann's Healthcare Management	AUPHA/HAP Book	11-Jan-21		2
174	Carla Jackie Sampson (Editor), Bruce J. Fried (Editor)	Human Resources in Healthcare: Managing for Success	AUPHA/HAP Book	Fifth Ed. 2021	ISBN-13 978- 1640552456	2
175	Stefano Villa (Author)	Operations Management for Healthcare Organizations: Theory, Models and Tools (Routledge-Giappichelli Studies in Business and Management)	Taylor & Francis Ltd	1st Ed. 2021	ISBN-10 1032129581, ISBN-13 978- 1032129587	2
176	Patrice Spath (Author)	Introduction to Healthcare Quality Management, Third Ed. (Gateway to Healthcare Management)	Health Administration Press	Third Ed.	ISBN-10 1567939856, ISBN-13 978- 1567939859	2
177	Dr. Hokey Min (Author)	HEALTHCARE SUPPLY CHAIN MANAGE: Basic Concepts and Principles (UK PROFESSIONAL BUSINESS Management / Business)	McGraw Hill / Europe, Middle East & Africa (16 October 2014)		ISBN-10 ,1606498940 -978 13-ISBN 1606498941	2
178	Neil Gopee (Author), Jo Galloway (Author)	Leadership and Management in Healthcare	SAGE Publications Ltd; Third Ed. (8 April 2017)	Third Ed. 2017	ISBN-10 ,1473965020 -978 13-ISBN 1473965027	2
179	Judith J. Baker (Author), R. W. Baker (Author), Neil R. Dworkin (Author)	Health Care Finance: Basic Tools for Nonfinancial Managers	Jones and Bartlett Publishers, Inc; 5th Ed. (23 February 2017)	Fifth Ed. 2017	ISBN-10 9781284118216 -978 13-ISBN , 1284118216	2

180	Louis Gapenski (Author)	Understanding Healthcare Financial Management (AUPHA/HAP Book)	Health Administration Press	7th Ed.	ISBN-10 ,1567937063 13-ISBN978-1567937060	2
181	Jon-arildJohannessen (Author)	Artificial Intelligence and the Future of Healthcare	Routledge; 1st Ed. (19 July 2024)	1st Ed. 2024	ISBN-10 ,1032803681 -978 13-ISBN 1032803685	2
182	Ankur Saxena (Editor), Nicolas Brault (Editor), Shazia Rashid (Editor)	Big Data and Artificial Intelligence for Healthcare Applications (Big Data for Industry 4.0)	CRC Press; 1st Ed. (15 June 2021)	1st Ed. 2021	ISBN-10 ,X036755495 -978 13-ISBN 0367554958	2
183	AshleshaVaidya (Editor), CharuMahorkar (Editor), Chee-Peng Lim (Editor), Lakhmi C. Jain (Editor), Yen-Wei Chen (Editor)	Handbook of Artificial Intelligence in Healthcare: Vol 2: Practicalities and Prospects: 212 (Intelligent Systems Reference Library)	Springer Nature Switzerland AG; 1st ed. 2022 Ed. (27 November 2021)	1st Ed. 2022 Ed.	ISBN-10 ,3030836193 -978 13-ISBN 3030836191	2
184	Alex Cahana (Author), David Metcalf (Author), John Bass (Author), Max Hooper (Author), Vikram Dhillon (Author)	Blockchain in Healthcare	Taylor & Francis Ltd; 1st Ed. (30 June 2021)	1st Ed. 2021	ISBN-10 ,103209388 -978 13-ISBN 1032093888	2
185	Bikesh Kumar Singh (Author), G.R. Sinha (Author)	Machine Learning in Healthcare: Fundamentals and Recent Applications	CRC Press; 1st Ed. (18 February 2022)	1st Ed. 2022	ISBN-10 ,0367564424 -978 13-ISBN 0367564421	2
186	Sandeep Reddy (Editor)	ARTIFICIAL INTELLIGENCE	Productivity Press; 1st Ed. (3 December 2020)	1st Ed. 2020	ISBN-10 0367321513, ISBN-13 -978 0367321512	2
187	Roman A. Lewandowski (Author)	Management Control in Hospitals: A Breakthrough Approach to Improving Performance and Efficiency	Productivity Press; 1st Ed. (24 August 2023)	1st Ed. 2023	ISBN-10 1032432713, ISBN-13 978-1032432717	2
188	Patrice L. Spath (Author)	Applying Quality Management in Healthcare: A Systems Approach	Health Administration Press; 5th Ed. (1 August 2021)	5th Ed. 2021	ISBN-10 ,1640552774 -978 13-ISBN 1640552777	2
189	Patrice Spath (Author)	Applying Quality Management in Healthcare: A Systems Approach (AUPHA/HAP Book)	Health Administration Press; 4th Ed. (30 April 2017)	4th Ed. 2017	ISBN-10 1567938817, ISBN-13 978-1567938814	2
190	Charles R. McConnell (Author)	Human Resource Management In Health Care: Principles and Practice	Jones and Bartlett Publishers, Inc; 3rd Ed. (24 October 2019)	3rd Ed. 2019	ISBN-10 ,1284155137 -978 13-ISBN 1284155136	2
191		Medico-Legal Handbook				2
192	M.D. Singh, V. P. (Editor), S.M. Kantikar (Foreword)	Legal Issues in Medical Practice Medicolegal Guidelines for Safe Practice	Jaypee Brothers Medical Pub; 2nd Ed. (30 April 2020)	2nd Ed. 2020	ISBN-10 ,9389776058 -978 13-ISBN 9389776058	2

193	MD Dr. MilloTabin (Author)	A Physician's Guide to Good Medicolegal Practice	Selective & Scientific Books; First Ed. (1 January 2024)	First Ed. 2024	ISBN-10 ,9392787340 -978 13-ISBN 9392787348	2
194	Satish Tiwari (Author)	Textbook of Medicolegal Issues: Related to Various Medical Specialities: Related to Various Medical Specialties	Jaypee Brothers Medical Publishers; Second Ed. (1 January 2018)	Second Ed. 2018	ISBN-10 9789352705153 -13978-ISBN , 9352705153	2
195	Dr. Gigi P.V. (Author)	MEDICO-LEGAL ISSUES IN CLINICAL PRACTICE: INTERNATIONAL PERSPECTIVE	Media House & SahithyaPravarthaka Co-operative society ltd. (1 January 2020)	2020	ISBN-10 ,9388989376 -978 13-ISBN 9388989374	2
196	Dr. Arun K. Agarwal (Author)	Checklists for Hospitals	Notion Press Media Pvt Ltd	1st Ed. 2017	ISBN-10 ,1948146290 13-ISBN 978-1948146296	2
197	Edited By Dr Alok Kumar Mathur (Author)	Hospital and Health Management - Case studies	SGSH Publication	2024		2
198	Gupta Shakti (Author)	MCQS IN MANAGEMENT & HOSPITAL ADMINISTRATION	Jaypee Brothers Medical Publishers	First Ed. 2010	ISBN-10 ,9380704410 -978 13-ISBN 9380704418	2
199	D. K. Sharma (Author), R.C. Goyal (Author)	Hospital Administration And Human Resource Management	PHI Learning	7th Revised Ed. (30 September 2017)	ISBN-10 9788120353657 -978 13-ISBN , 8120353657	2
200	Dutta Shuvendu Bikash (Author)	Health Economics for Hospital Management	Jaypee Brothers Medical Publishers Private Limited	1st Ed. (1 January 2013)	ISBN-10 9789350907429 -978 13-ISBN , 9350907429	2
201	Sakharkar (Author)	Principles of Hospital Administration and Planning	JPB	second Ed. (1 January 2009)	ISBN-10 9788184486322 -978 13-ISBN , 8184486322	2
202	Book My Assignment's Expert Panel (Author)	MHH 011 Hospital Planning and Administration 📖   Comprehensive Guide for IGNOU Students 🎓   Key Concepts in Hospital Management & Healthcare Administration 🏥   Facility Planning, HR Management & Quality Control 🔑   Ideal for Exams & Quick Revision 📚📅	BOOK MY ASSIGNMENT S.COM	Special Ed. (31 August 2024)		2
203	Dr. Arun K. Agarwal (Author)	How To Set Up A Hospital Along With Sops	Atlantic Publishers and Distributors (P) Ltd	26-Sep-22	ISBN-10 9788126920952 , ISBN-13 978-8126920952	2
204	MogliGd (Author)	Medical Records Organisation and Management	Jaypee Brothers Medical Publishers	second Ed. (27 February 2017)	ISBN-10 ,9385891820 -978 13-ISBN 9385891823	2
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206	Dr. Arun K. Agarwal (Author)	Standard Operating Procedures SOP For Hospitals 2nd Ed.	Notion Press Media Pvt Ltd	1st Ed. (12 February 2019)	ISBN-10 ,1684666783 -978 13-SBN 1684666782	2
207	SK Joshi (Author)	Quality Management in Hospitals	Jaypee Brothers Medical Publishers	2nd Ed. (12 January 2014)	ISBN-10 ,9351521044 13-ISBN978-9351521044	2
208	Joshi (Author)	Safety Management in Hospitals (POD)	Jaypee Brothers Medical Publishers	First Ed. (31 July 2011)	ISBN-10 ,9350255022 -978 13-ISBN 9350255025	2
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210	BrajkishoreRajoriya (Author)	Hospital and Healthcare: Accreditation: (As Per the Guidelines of NABH, NABL, JCI)	Jaypee Brothers Medical Publishers	1/e Ed. (30 December 2017)	ISBN-10 ,9352703669 -978 13-ISBN 9352703661	2
211	Harold Koontz (Author), HeinzWeirich (Author), Mark V. Cannice (Author)	Essentials Of Management 11th Ed.	McGraw Hill Education (India) Private Limited	Eleventh Ed. (15 July 2020)	ISBN-10 9353168147, ISBN-13 978-9353168148	2
212	Alexander Thomas (Author), Girdha J Gyani (Author)	Handbook of Healthcare Quality & Patient Safety	Jaypee Brothers Medical Publishers	3rd Ed. (31 October 2021)	ISBN-10 ,9354652468 -978 13-ISBN 9354652462	2
213	Sharon Ann Myers (Author)	Patient Safety and Hospital Accreditation: A Model for Ensuring Success	Springer Publishing Co Inc	1st Ed. (30 December 2011)	ISBN-10 IS,0826106390 -978 13-BN 0826106391	2
214	Maimie Mead, Elaine   Stark, Cameron   Thompson (Author, Contributor)	International examples of lean in healthcare	Taylor & Francis Ltd	1st Ed. (14 December 2022)	ISBN-10 ,1032398469 -978 13-ISBN 1032398464	2
215	David Shirley (Author)	PROJECT MANAGEMENT FOR HEALTHCARE	CRC Press	2nd Ed. (12 February 2020)	ISBN-10 ,0367252015 -978 13-ISBN 0367252014	2
216	Kerrie L. Holley (Author), M.D.Siupo Becker (Author)	AI-First Healthcare: AI Applications in the Business and Clinical Management of Health (Grayscale Indian Ed.)	Shroff Publishers & Distributors Pvt. Ltd	First Ed. (22 May 2021)	ISBN-10 ,9391043194 -978 13-ISBN 9391043193	2
217	Cindy Jimmerson (Editor), AmyJimmerson (Illustrator), HermanRanpurni a (Illustrator)	Value Stream Mapping for Healthcare Made Easy	Productivity Pr	1st Ed. (25 August 2009)	ISBN-10 ,1420078526 -978 13-ISBN 1420078527	2
218	Lawton Robert Burns (Author)	The U.S. Healthcare Ecosystem: Payers, Providers, Producers	McGraw Hill Education (India) Private Limited	22-Mar-21	ISBN-10 ,X126426447 -978 13-ISBN 1264264476	2

219	Louis Gapenski (Author)	Understanding Healthcare Financial Management (AUPHA/HAP Book)	Health Administration Press	7th Ed. (30 March 2015)	ISBN-10 ,1567937063 -978 13-ISBN 1567937060	2
220	Vibrant Publishers; Ashley McDonough (Author)	Operations and Supply Chain Management Essentials You Always Wanted To Know (Self-Learning Management Series)	Vibrant Publishers	First Ed. (1 January 2020)	ISBN-10 ,1949395243 -978 13-ISBN 1949395242	2
221	Daniel McLaughlin (Author)	Healthcare Operations Management (AUPHA/HAP Book)	Health Administration Press	3rd Ed. (30 March 2017)	ISBN-10 1567938515, ISBN-13 978-1567938517	2
222	Ajith Abraham (Editor), Albert Zomaya (Editor), Anand J. Kulkarni (Editor), FazleBaki (Editor), Mengjie Zhang (Editor), Patrick Siarry (Editor), Pramod Kumar Singh (Editor)	Big Data Analytics in Healthcare: 66 (Studies in Big Data)	Springer Nature Switzerland AG	1st ed. 2020 Ed. (15 October 2020)	ISBN-10 ,3030316742 -978 13-ISBN 3030316747	2
223	Cindy Jimmerson (Editor), Amy Jimmerson (Illustrator), Herman Ranpurnia (Illustrator)	Value Stream Mapping for Healthcare Made Easy	Productivity Pr	1st Ed. (25 August 2009)	ISBN-10 ,1420078526 -978 13-ISBN 1420078527	2
224	Clay Clark (Author), Timothy Johnson (Author)	Doctorpreneur: The Best Business & Marketing Book in the World for Healthcare Providers	Thrive Edutainment	27-Feb-20	ISBN-10 ,1734229624 -978 13-ISBN 1734229622	2

**NURSING BOOKS****ADVANCED NURSING PRACTICE**

S No	Author	Title	ed.	Publisher	COPIES
1	Jyoti Chakrabarty	Theoretical Basis for Advanced Practice Nursing	1st	Elsevier	5
2	Brar Navdeep Kaur	Textbook of Advanced Nursing Practice	1st	Jaypee Brothers	4
3	shebeer P Basheer, S Yaseen Khan	A Concise Text Book of Advanced Nursing Practice	3rd ed.	EMMESS MEDICAL	4
4	Julia B George	Nursing Theories: The Base for Professional Nursing Practice	6th ed.	PEARSON	2
5	Marilyn E. Parker	Nursing Theories and Nursing Practice	3rd	F.A. Davis Company	2
6	Wilkinson, Judith M	Fundamentals of Nursing: Theory, Concepts, and Applications (2 vols)	4th	Jaypee	4
7	Suresh K Sharma (Author), Asha P Shetty	Professionalism, Professional Values and Ethics in Nursing	1/E, 2023	Jaypee Brothers	4
8	Doli D.	Professionalism, Professional values and Ethics Including Bioethics : Based on Revised Indian Nursing Council Syllabus	1st ed.	Notion Press	4
9	Harish Basavaiah	Nursing health Economics	1st	Jaypee	4
10	woodruff	Critical care nursing	5th	Lippincott	4
11	Mary fran Tracy eileent.ogrady	Advanced practice nursing	7th	Elsevier	4
12	Meg gulanickjudith l. Myers	Nursing care plans diagnosis, interventions & outcomes	10th	Mosby	4
13	Martha raillealligood	Nursing theory utilization and application	9th	Elsevier	4
14	Ajesh Kumar, Soumya Chandan	Application of Nursing theories	1st	Jaypee	5
15	Reddamma GG	Advance Concepts of Nursing Practice	1st	Jaypee	5
16	Brar & Rawat	Textbook of Advanced Nursing Practice	1st	Jaypee	5

**Total****64****BIOCHEMISTRY**

17	Ambika Shanmugam	Fundamentals of Biochemistry	8th	Wolters Kluwer	4
18	Sheila John	Basic and applied Biochemistry, Nutrition and Dietetics	3rd ed.	Wolters Kluwer	4

**Total****8****CHILD HEALTH NURSING**

19	Lucille F. Whaley, Donna L. Wong	Whaley & wong's essentials of pediatric nursing SA ed. Judie arulappan	2rd SA	Elsevier	4
20	OP Ghai	Essential pediatrics	10th	CBS Publishers	2
21	Marlow,kalia	Marlow's textbook of pediatric nursing (adapted for south asian ed.)	1st SA ed.	Reed elsevierindia	4
22	Piyush Gupta	Essential of pediatric nursing5	5th	Jaypee	4
23	IAP, Editor vinayakphatki	IAP Textbook of Pediatric ICU Protocols	3rd	Jaypee	2
24	IAP, Parthsarathy	IAP Textbook of pediatrics	7th	Jaypee	2
25	Kliegman	Nelson Textbook of pediatricsVOL1,2	21st	Elsevier	2
26	Agrawal et al	AIIMS Protocols in neonatology vol1,2	3rd	CBS	1
27	IAP, Soans	IAP textbook on Pediatric and neonatal emergencies	1st	Jaypee	4
28	Illingworth,JainRussel	The development of infant and young child Normal and abnormal	11th	Elsevier	1

29	Bajaj Kumar	Manual of Neonatal Nursing	2nd	Jaypee	1
30	A Padmaja	Pediatric Nursing Procedure Manual	2nd ed.	Jaypee	1
31	AssumaBeevi	Pediatric nursing care plans	1st		4
32	Rimple Sharma	Essentials of Pediatric Nursing	3rd		4
33	Raman Kalia	Pediatric Nursing Procedures	2nd		4
34	Suraj Gupte	The Short Textbook of Pediatrics	13th		3
35	Goel & Gupta	Hutchison's Paediatrics	2nd		3
36	AssumaBeevi	Concise Textbook of Pediatric Nursing	2nd	Elsevier	4
37	Smriti Arora	Child Health Nursing	1st SA	Elsevier	2
38	Mukeshchandrasharma	Essentials of Pediatric Nursing	1st SA	Wolters Kluwer	2
39	Cicilia Correia	Pediatric Nursing Procedures	1st	CBS	1
<b>Total</b>					<b>55</b>
<b>COMMUNITY HEALTH NURSING</b>					
40	Shincygeorge	A comprehensive procedure manual of community health nursing	Latest ed.	Emmess medical	2
41	Marcia Stanhope, Jeanette Lancaster	Community and Public Health Nursing	6 TH	Elsevier	2
42	Bratati Banerjee	Health Policies and Programmes in India	16th ed.	Jaypee	4
43	Veerabhadrapa	A short textbook of community health nursing	2 nd ed.	Jaypee	2
44	AH Suryakantha	Community medicine with recent advances	6 th ed.	Jaypee	2
45	AM Khadri	IAPSM's Textbook of community medicine	2 nd ed.	Jaypee	3
46	Kalamam	Essentials in community health nursing practice	4 th ed.	Jaypee	4
47	Sonia sharma	Environmental hygiene for nursing students	1 st ed.	Jaypee	2
48	Asma Rahim	Principles and practice of community medicine	2 nd ed.	Jaypee	2
49	Jacintha d souza	Manual of community health nursing practice	1 st	Jaypee	2
50	Poornima Tiwari	Mastering practicals- community medicine	2nd	Wolters Kluwer	4
51	RajvirBhalwar et al	Textbook of community medicine	4th	Wolters Kluwer	2
52	Gowri, grace	Community Health Nursing	1st	CBS	1
<b>Total</b>					<b>32</b>
<b>COMPETITIVE EXAM PREPARATION</b>					
53	Nugent	Mosby's comprehensive review of nursing for the NCLEX RN examination	20th	Mosby	6
54	Brazis, Billings	Lippincott Q and A review for NCLEX RN	12th	Wolters Kluwer	2
55	Muthuvenkatachalam, Ambili	Target High	7th	CBS	1
<b>Total</b>					<b>9</b>
<b>NURSING MANAGEMENT AND ADMINISTRATION</b>					
56	Jean Barrett	Ward Management and Teaching	First	Konark Publishers	6
57	JogindraVati	Principle and Practice of Nursing Management and Administration: For BSc and MSc Nursing	2nd ed.	Jaypee	5
58	Jacqueline A Diennemann	Nursing Administration: managing patient care	2nd ed.	Medical · Appleton & Lange	1
59	Lillian, Silvia, Naomi	Professional Practice Of Nursing Administration	3rd ed.	Delmar - Thomson Learning	4
60	sharadpandit, Rahul Pandit	Nursing Administration And Management	Latest ed.	Paras medical publisher	2
61	Sukhbir Kaur	Textbook of Nursing Management and	2nd	Jaypee	2

		Services			
62	Nisha Clement	Essentials of Management of Nursing Service and Education	2nd	Jaypee	2
63	Carol Huston, Bessie	Leadership roles and Management functions in Nursing	9th	Wolters Kluwer	4
64	Dharitri Swain	Nursing administration and management for nurses	1st ed.	CBS nursing	2
65	Sigamany	Nursing Service Administration	1st	Wolters Kluwer	2
<b>Total</b>					<b>30</b>
<b>MENTAL HEALTH NURSING</b>					
66	Stuart W G	Principles and Practice of Psychiatric Nursing	10th ed.	Mosby publications	1
67	Burgess Ann Wolbert	Psychiatric nursing promoting mental health	Latest ed.	Appleton & Lange	2
68	Kaplan H.J &Sadock B .J	Comprehensive Textbook psychiatry	10th ed.	William and Wilkins	1
69	Varcarolis E.M	Foundations of Psychiatric Mental Health Nursing	9th editon	W.B. Saunders	1
70	Frisch N.C & Frisch L.E	Psychiatric Mental Health Nursing	Latest ediiton	Sanatprinters,Haryana	1
71	Benjamin James Sadock&VirginaSadock	Synopsis of psychiatry	Latest ed.	Lippincott.	1
72	Gelder M, Harrison P and Cowen P,	Shorter Oxford Textbook of Psychiatry	4th ed.	OUP	2
73	Krupnick Susan L.W. and Wade Andrew	Psychiatric Care Planning-Now with Clinical Pathways	Latest ed.	Springhouse Corpn,	1
74	O' Brien& Davis	Mental Health & Psychiatric Nursing a caring approach	Latest ed.	Jones and Bartlett.	1
75	Carson & Arnold	Mental Health Nursing-The Nurse Patient Journey	Latest ed.	W.B.Saunders Company. Philadelphia.	1
76	Andrew Sims	Symptoms in the Mind: An Introduction to Descriptive Psychopathology	Latest ed.	W. B. Saunders Company. Philadelphia	1
77	Schultz, videbeckC.S	Lippincott Manual of Psychiatric Nursing careplans	7th ed.	Philadelphia,Lippincott William & Wilkins Company.	1
78	Videbeck L.S	Psychiatric Mental Health Nursing	Latest ediiton	Lippincott William & Wilkins Company.	1
79	Fontaine Karen Lee	Mental Health Nursing	Latest ediiton	Pearson Education	1
80	J N Vyas	Post Graduate text book of psychiatry	Latest ediiton	Jay Pee Publishers Pvt Ltd New Delhi	1
81	Otong Deborah Antai	Psychiatric Nursing : Biological &Behavioral concepts	2nd ed.	Thomson Delmere Learning, Canada.	1
82	Burgess Wolbert Ann	Advanced Practice, Psychiatric Nursing	Latest ediiton	Appleton & Large, Stanford, Connecticut.Pearson publisher	1
83	Carson & Arnold	Mental Health Nursing-The Nurse Patient Journey	Latest ed.,	W.B.Saunders Company. Philadelphia.	1
84	Stuart &Lararia	Stuart&Sundeen's Principles & Practice of Psychiatric Nursing	Latest ed.	Mosby publications	1
85	Barbara Schoen Johnson	Adaptation &Growth- Psychiatric Mental Health Nursing	Latest ed.,	Lippincott	2
86	Shaffer David R	Developmental Psychology: Childhood & Adolescence	Latest ed.,	Brookes/Cole publishing Co, Pacific Grove.	1

87	Wiener Jerry M(Editor	T.B of Child & Adolescent Psychiatry,American academy of child & adolescent Psychiatry	Latest ed.,	American Psychiatric Press.	1
88	Boyd Mary Ann	Psychiatric Nursing: Contemporary Practice	Latest ed.	Lippincott Williams &Wilkins, New York.	1
89	Redfern Sally J & Ross Fiona M (Editors),	Nursing Older People	Latest ed.	Churchill Livingstone, Edinburgh	1
90	Lego Suzanne	Psychiatric Nursing: A Comprehensive Reference	Latest ediiton	Lippincott,Philadelphia	1
91	Shea A etal,	Advanced Practice Nursing: Psychiatric & Mental health care	Latest ed.	Mosby, St:Louis	1
92	Lueckenotte AG	Gerontologic nursing	Latest ed.	Mosby St: Louis	2
93	Virginia A. Lynch MSN RN FAAN FAAFS (Author), Janet Barber Duval	Forensic Nursing Science	2nd ed.	Mosby	2
94	Andrés J. Consoli, Larry E. Beutler, and Bruce Bongar	Comprehensive Textbook of Psychotherapy Theory and Practice	second ed.	Oxford University Press	1
95	William O'Donohue,Akihiko Masuda	Behavior Therapy First, Second, and Third Waves	Latest ed.	Springerlink	1
96	Helen Kennerley,JoanKirk,David Westbrook	An Introduction to Cognitive Behaviour Therapy Skills and Applications	Third ed.	Sage India	1
97	Dr. Bimla Kapoor	Text Book of Psychiatric Nursing	Latest ed.	Kumar publishing house	2
98	S.N.Nambi	Psychiatry for Nurses	Latest ed.	Jaypee	2
99	Gail w stuart and michele t laraia	Principles and practice of psychiatric nursing	Latest ed.	Mosby	1
100	Marry c townsend	Psychiatric mental health nursing, conceptual of care in evidence based practice	Latest ed.	Jaypee brothers publications	1
101	Niraj Ahuja	A short textbook of psychiatry	7th	Jaypee	4
102	PK singh, Omprakash Singh, Vinay	IPS Textbook of postgraduate psychiatry	1st	Jaypee	4
103	JN Vyas, Shreeram Ghimire	Textbook of Postgraduate psychiatry	3rd	Jaypee	4
104	Sailaxmi Gandhi	Textbook of Mental Health and Psychiatric Nursing	1st	Elsevier	6
105	Dorothy D. Theodre	Textbook Of Mental Health Nursing Vol I & II	1st	Elsevier	6
106	Sandeep Goyal	Essentials of Psychiatry	1st	Wolters Kluwer	4
<b>Total</b>					<b>70</b>
<b>MSN- CARDIOLOGY/CTVS</b>					
107	Reena George	Textbook of Cardiac Nursing	1st	Jaypee	4
108	B Venkatesan	Textbook of Cardiothoracic Nursing	1st	Jaypee	4
109	P Hariprasath	Textbook of Cardiovascular and thoracic nursing	2nd ed.	Jaypee	4
110	Susan L Woods	Cardiac Nursing	6th	LWW	1
<b>Total</b>					<b>13</b>
<b>MEDICAL SURGICAL NURSING</b>					
111	Suresh K Sharma	Brunner and Suddarth's Textbook of Medical surgical Nursing	2nd SA	Wolters Kluwer	5
112	Prakash Shastri	ICU Manual for nurses	1st	Jaypee	6
113	Nancymarie Philips	Operating room techniques	1st SA	Elsevier	5
114	Rimple Sharma, Dolly dominic	Nursing Drug Book	2nd	Jaypee	2

115	Madhavi	Clinical Handbook for Brunner &Suddarth's Textbook of Medical-Surgical Nursing	1st SAE	Wolters Kluwer	4
116	Kapoor	Accident And Emergency Etiology,DiagnosisAnd Management	2nd	CBS	1
<b>Total</b>					<b>23</b>
<b>MSN- NEURO NURSING</b>					
117	ellen m barker	Neuroscience nursing	3rd	mosby	1
118	Joanne V. Hickey	clinical practice of neurosurgical nursing	8th ed.	Wolters Kluwer Health	1
119	Navneet Kumar	Handbook Of Neurological Examination	2 ND	Phi Learning	2
120	Kumar, Navneet	Textbook Of Neurology	Latest ed.	PHI Learning Private Ltd	2
121	Marshall S B etal	Neuroscience Critical care- Pathophysiology and Patient Management	7th ed.	W.B.Saunders	1
122	Michael Donaghy	Brain Diseases of the Nervous system	10th ed.	OXFORD	1
123	Marshall.S.Randolph and Mayer	On call Neurology	4th ed.	Harcourt Brace & Company	1
124	Kaye.H.Andrew,	Essential NeuroSurgery	2nd ed.	,Churchill Livingstone Company	1
125	Hopkins Anthony	Clinical Neurology-A ModernApproach	1st ed.	Oxford University Publications	1
126	Loren.A.Rolak.	Neurology Secrets.	1st ed.	Mosby	1
127	Christopher.M.Brammer	Manual of Physical Medicine & Rehabilitation	1st ed.	Mosby	2
128	Charis StewartAnidei, Joyce A Kunkel.	Hann's Neuroscience Nursing: Human · Response to Neurologic Dysfunction	2nd ed.	Saunders	4
129	Sue Wood Ward, Catheryne Waterhouse.	Oxford handbook of neuroscience Nursing	1st ed.	Oxford University Press.	2
<b>Total</b>					<b>20</b>
<b>NURSING EDUCATION</b>					
130	JaspreetkaurSodhi	Comprehensive textbook of nursing education	2nd	Jaypee	1
131	R Sudha	Nursing Education: Principles and concepts	2nd	Jaypee	2
132	Sankaranarayanan&Gopinathan	Learning and Teaching Nursing	5th	Jaypee	5
133	JogindraVati	Communication and Education Technology	1st	Jaypee	2
134	JaspreetkaurSodhi	Educational Technology in Nursing Education	1st	Jaypee	2
135	KP Neeraja	Textbook of Communication and educational technology for nurses	1st	Jaypee	2
136	Suresh K Sharma	Communication and Education Technology	2nd	Jaypee	5
137	Latha Venkatesan, Poonam Joshi	Textbook of Nursing Education	1st	Elsevier	5
138	PunithaEzhilarasu	Educational Technology for Nurses	1st	Wolters Kluwer	4
139	Alexander Thomas	Communicate, care, cure	3rd	Wolters Kluwer	1
140	Ezhilarasu	Educational technology- Integrating Innovations	1st	Wolters Kluwer	1
141	C Caballero	Nursing OSCEs- A complete guide to exam success	1st	Oxford	1
<b>Total</b>					<b>31</b>
<b>NURSING FOUNDATIONS</b>					

142	Suresh K Sharma	Lippincott manual of nursing practice	1st SA	Wolters Kluwer	1
143	OmayalachiCoN	Manual of Nursing Procedures and Practice	3rd	Wolters Kluwer	4
144	Annu Kaushik, Jyoti Sarin	Fundamentals of Nursing 2 volumes	1st	Wolters Kluwer	4
145	Malarvizhi S, Pamela	Nursing care planning resource	1st SA	Elsevier	4
146	Pushpa Biswas	Florence Nightingale- she dared to be different	1st	Jaypee	3
147	Hugh small	A brief History of Florence Nightingale	3rd	Robinson, UK	6
148	Tanya Macferran	Oxford dictionary of nursing	8TH	Oxford	4
<b>Total</b>					<b>26</b>
<b>NUTRITION</b>					
149	Dr. M Sawaminathan	Advanced textbook on food and nutrition Vol I & II	Latest	The bangalore press	3
<b>Total</b>					<b>3</b>
<b>OBSTETRICAL AND GYNAECOLOGICAL NURSING</b>					
150	Adele Pilliteri	Maternal and child health nursing	7th ed.	Springhouse publishing co, us	2
151	HiralalKonar	DC Dutta's Textbook of Obstetrics Including Perinatology & Contraception	10 th ed.	Jaypee	8
152	Julia Phillippi, Ira Kantrowitz-Gordon	Varney's Midwifery	7 th ed.	Jones & Bartlett Learning	1
153	Barbara L Hoffman, John O Schorge, Karen D Bradshaw, Lisa M Halvorson,	Williams Gynecology	4th ed.	McGraw Hill Medical	1
154	Howkins AND BOURNE, kumar	Shaw's Textbook of Gynaecology	18TH ed.	Elsevier	2
155	Amarnath G. Bhide	A Text book of Obstetrics for Nurses and Midwives	1st	Jaypee	1
156	HiralalKonar	DC Dutta's Text book of Gynecology	8th	Jaypee	4
157	Susan ricci	Essentials of maternity, newborn, and women's health nursing,	4e (hb)	Lippincott	1
158	Pearson Mercia l london, patricia w ladewig, michele c davidson	Maternal & child health care nursing	11 TH	Pearson	1
159	Rashmipatil	Instruments, operations and drugs in obstetrics & gynecology	3 RD	Vora medical publications	2
160	Lowdermilk	Maternity & women's health care	8 TH	Mosby publication/ elsevier	1
161	Wallis	Textbook of women's health	Latest ed.	Lippincott wiliams and wilkins	1
162	Shirish N Daftary Sudip Chakravarty	Manual of obstetrics	Latest ed.		2
163	SHARON reeder	Maternity Nursing Family, Newborn, and Women's Health Care	Latest ed.	lippincott	1
164	Carol J. Green; Judith M. Wilkinson	Maternal Newborn Nursing Care Plans - Softcover	Latest ed.	MOSBY	1
165	By F. Gary Cunningham, Kenneth J. Leveno, Jodi S. Dashe, Barbara L. Hoffman, Catherine Y. Spong, Brian M. Casey	Williams Obstetrics	26 ed.(2022)	MCGRAW HILL LLC	1
166	Jonathan S Berek	Berek& Novak's Gynecology	16th	Wolter Kluwer	1
167	Roger P. Smith	Netter's obstetrics and gynaecology	4th	Elsevier	1
168	Rosamund M. Bryar	Theory for Midwifery Practice	2nd	Palgrave Macmillan	2

169	y Carolyn Hastie , Kathleen Fahy ,MaralynFoureur	Birth Territory and Midwifery Guardianship: Theory for Practice, Education and Research Paperback	1st	Book for midwives	1
170	Gail Johnson	Mayes' Midwifery	16th	Elsevier	1
171	Bhide	Arias' Practical Guide to High-Risk Pregnancy and Delivery: A South Asian Perspective, 5e	5th ed.	elsevier	1
172	Podder	Fundamentals of Midwifery & Obstetrical Nursing, 1e	1st ed.	elsevier	2
173	Daftary	Holland and Brews Manual of Obstetrics, 4e	4th ed.	elsevier	4
174	SudhaSalhan	Textbook of Obstetrics	2nd	Jaypee	2
175	SudhaSalhan	Textbook of Gynaecology	1st	Jaypee	2
176	Berghella et al	Evidence based labour and delivery management	1st	Jaypee	2
177	Kiran Agarwal	Instruments and Procedures in Obstetrics and gynaecology	2nd	Jaypee	4
178	Debdas	Drug Handbook in Obstetrics &Gynaecology	4th	Jaypee	2
179	Arulkumaran et al	Essentials of Obstetrics	3rd	Jaypee	2
180	Arulkumaran et al	Essentials of Gynaecology	3rd	Jaypee	3
181	Jayne E Marshall, Maureen D Raynor	Myles Textbook for midwives	17th	Elsevier	5
182	Shobha Naidu	Clinical skills manual Obstetrics and Gynaecology Nursing	1st SA	Elsevier	2
183	Tamrakar	Textbook of gynaecology for nurses	1st	Jaypee	4
184	Annamma Jacob	Maternal and neonatal nursing care plans	2nd	Jaypee	3
185	Betty Chou	The Johns Hopkins Manual of Gynecology and Obstetrics	6th	Wolters Kluwer	2
<b>Total</b>					<b>76</b>
<b>PHARMACOLOGY</b>					
186	Mckenna &Mirkov	Mckenna's drug handbook for nursing and Midwifery	1st	Wolters Kluwer	1
187	Linda Lane Lilley, Shelly Rainforth Collins	Pharmacology and the Nursing Process	9th	Mosby	2
<b>Total</b>					<b>3</b>
<b>PSYCHOLOGY</b>					
188	Basavanna	Psychology for nurses	1st	Jaypee	2
189	Debra O'Kane	Psychology: An Introduction for Health Professionals	2nd	Elsevier	1
<b>Total</b>					<b>3</b>
<b>RESEARCH</b>					
190	Susan K. Grove, Jennifer R. Gray Nancy Burns	Understanding Nursing Research,6e: Building an Evidence-Based Practice	6th	Elsevier	4
191	Rajeswarivaidyanathan	Overview of nursing research including biostatistics	Latest ed.	Jaypee publication	1
192	Nancy burns	The practice of nursing research: appraisal synthesis and generation of evidences	Latest ed.	Elsevier	2
193	Stacey plichtakellar ,elizabeth a kalvin	Munro's statistical methods for health care research	Latest ed.	Lww	1
194	Douglas g altman	Practical statistics for medical research	Latest ed.	Chapman & hall / crc	1
195	Mamitadey	A guide to nursing research and biostatistics (as per inc syllabus)	Latest ed.	Jaypee publication	2
196	Sundarrao	Introduction to biostatistics & research	Latest	Phi learning private ltd	2

		methods	ed.		
197	Suresh K Sharma	Nursing Research and Statistics	4th	Elsevier	8
198	A. Indrayan, L. Satyanarayana	Biostatistics For Medical, Nursing And Pharmacy Students	first	PHI learning private ltd	1
199	Veer Bala Rastogi	Biostatistics	3rd	Medtech	2
200	Susan K Grove	Statistics for nursing Research	4th	Elsevier	2
201	Suresh K Sharma	Research methodology and biostatistics	1st	Elsevier	2
202	SreevaniRentala	Basics in Nursing Research and Biostatistics	1st	Jaypee	6
203	Rajesh Kumar	Nursing Research and Statistics	2nd	Jaypee	4
204	R Sudha	Research and Biostatistics for Nurses	1st	Jaypee	2
205	Polit and Beck	Nursing Research	11th	Wolters Kluwer	3
206	S.J. NaliniSujithaElavally	Essentials Of Nursing Research Appraising Evidence For Nursing Practice	1st	Wolters Kluwer	3
207	Walia	Exercise book of nursing research (For BSc, MSc and post basic BSc students)	1st	Jaypee	3
<b>Total</b>					<b>49</b>
<b>SOCIOLOGY</b>					
208	Rebecca Shailesh Jhadav	Textbook of sociology for nurses as per INC syllabus	Latest	Jain publications	4
<b>Total</b>					<b>4</b>

**Annexure-VI**

**List of quoted publishers**

<b>Sr. No.</b>	<b>Books</b>	<b>Publishers</b>
1.		

**Note:**

- 1. Authorization(s) for quoted company (ies) must be attached by the distributor with the technical bid.**
- 2. Publishers are required to mentioned on Authorizations for which a distributor is authorized to supply.**

**Annexure-VII**

**Financial Bid**

**Books for library:**

Sr. No.	Library Books with Details (Author, Title, Publisher, Ed. & Year, ISBN)	Qty.	Unit Price	GST Price	Price With GST
1					
2					
3					

**L1 will be decided on composite basis of basic rate. Bidders are advised to quote for all the items. Bidders not quoting for all the items will be rejected summarily.**

**The Financial Bids must be submitted in the prescribed BOQ format on CPP Portal.**

**(a) Price bid in the form of BOQ\_XXXX .xls**

I/We agree to forfeit of the earnest money if I/we fail to comply with any of the terms and conditions in whole or in part laid down in the contract form.

We have carefully read the terms and conditions of the contract and are agreed to abide by these in later and spirit.

Date:

Place:

**Annexure-VIII**

Format for Affidavit of Self Certification regarding Local Content in a Medical Devices/Books/Items to be purchase on Rs. 100/- Stamp Paper.

I \_\_\_\_\_ S/o, D/o, W/o \_\_\_\_\_ Resident  
of \_\_\_\_\_ do hereby

solemnly affirm and declare as under:

That I will agree to abide by the terms and conditions of the policy of Government of India issued vide Notification No:

That the information furnished hereinafter is correct to best of my knowledge and belief and I undertake to produce relevant records before the procuring entity or any authority so nominated by the Department of Pharmaceuticals. Government of India for the purpose of assessing the local content.

That the local content for all inputs which constitute the said medical device has been verified by me and I am responsible for the correctness of the claims made therein.

That in the event of the domestic value addition of the product mentioned herein is found to be incorrect and not meeting the prescribed value-addition norms based on the assessment of an authority so nominated by the Department of Pharmaceutical. Government of India for the purpose of assessing the local content, action will be taken against me as per Oder No. P-45021/2/2017-B.E-II dated 15.06.2017 and Guidelines issued vide letter no. 31026/36/2016- MD dated – 18.05.2018.

I agree to maintain the following information in the company's record for a period of 8 years and shall make this available for verification to any statutory authority.

i. Name and details of the Domestic Manufacturer (Registered Office, Manufacturing unit location, nature of legal entity).

ii. Date on which this certificate is issued.

iii. Medical devices for which the certificate is produced.

iv. Procuring entity to whom the certificate is furnished.

v. Percentage of local content claimed (**should be mentioned in percentage \_\_\_ %**).

vi. Name and contact details of the unit of the manufacturer.

vii. Sale Price of the product.

viii. Ex-Factory Price of the product.

ix. Freight, insurance and handling.

x. Total Bill of Material.

xi. List and total cost value of inputs used for manufacture of the medical device.

xii. List and total cost of inputs which are domestically sourced Value addition certificates from suppliers. If the input is not in use attached.

xiii. List and cost of inputs which are imported, directly or indirectly.

**For and on behalf of (Name of firm/entity)**

Authorized signatory

**Annexure-IX**

The bidder should submit related undertaking for Restrictions on procurement from bidders from a county or countries, or a class of countries under Rule 144 (XI) of the General Financial Rules 2017 in compliance of office OM no. 6/18/2019-PPD dated 23<sup>rd</sup> July 2020. Ministry of Finance Department of Expenditure, Public Procurement Division on the basis of following Certificate given below, on the company letter head duly signed by authorised signatory for this tender.

**Certificate for Tender**

**Tender no.:-** \_\_\_\_\_

**Equipment name: -** \_\_\_\_\_

'We have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; and solemnly certify that we are not from such a county or, if from such a country, we are registered with the Competent Authority (copy enclosed). We hereby certify that we fulfill' all requirement in this regard and are eligible to be considered."

**AND**

We have read the clause regarding restrictions on procurement from a bidder of a county which shares a land border with India and on sub-contracting to contractors from such a country; and solemnly certify that we are not from such a county or, if from such a country, we are registered with the Competent Authority (copy enclosed) and we shall not subcontract any work to a contractor from such countries unless such contractor is registered with the Comps eat Authority. We hereby certify that we fulfill all requirement in this regard and are eligible to be considered."

It is to declare that if, our bid/offer is accepted by the purchaser, as per undertaking given by us as per aforementioned points on the basis of certificate are found to be false, in such case this would be a ground for immediate termination of our bid/offer and further legal action in accordance with the law to be initiating on us by the procuring entity i.e. AIIMS, Nagpur.

[Signature with date, name and designation]  
for and on behalf of Messrs \_\_\_\_\_

[Name & address of the manufacturers]

**Annexure-X**

**INTEGRITY PACT**

**PRE-CONTRACT INTEGRITY PACT**

This Pre-Contract Integrity Pact (here in after called the Integrity Pact) is made on \_\_\_\_\_  
\_\_\_\_\_ Day of the month of \_\_\_\_\_ 20

Between

ALL INDIA INSTITUTE MEDICAL SCIENCE NAGPUR having its office at AIIMS NAGPUR-441108, (Here in after called which expression unless repugnant to the context or meaning there of be deemed to mean and include its successors, legal representatives and assigns) of the First Party.

And

M/s.,.....with office at \_\_\_\_\_  
represented by Shri \_\_\_\_\_, Chief Executive Officer (here in after called the "BIDDER/Seller"/Contractor which expression shall mean and include, unless the context otherwise requires, his successors and permitted assigns) of the Second Party.

Preamble

[Both AIIMS NAGPUR and BIDDER referred above are jointly referred to as the Parties]

AIIMS NAGPUR intends to award, under laid down organizational procedures, Purchase orders/contract/s against Tender/Work Order/Purchase Order No.

AIIMS NAGPUR desires full compliance with all relevant laws and regulations, and the principles of economic use of resources, and of fairness and transparency in its relations with its Bidder/s and Contractor/s.

NOW, THEREFORE,

To avoid all forms of corruption by following a system that is fair, transparent and free from any influence/prejudiced dealings prior to, during and subsequent to the currency of the contract to be entered into with a view to: -

1. Enable AIIMS NAGPUR to obtain the desired materials/ stores/equipment/ work/ project do neat a competitive price in conformity with the defined specifications by avoiding the high cost and the distortionary impact of corruption on public procurement ;and
2. Enable the BIDDER to abstain from bribing or indulging in any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also abstain from bribing and other corrupt practices and AIIMS NAGPUR will commit to prevent corruption, in any form, by its officials by following transparent procedures.

The parties here to here by agree to enter into this Integrity Pact and agree as follows:

Clause.1. Commitments of AIIMS NAGPUR

1.1 AIIMS NAGPUR undertakes that AIIMS NAGPUR and/or its Associates (i.e.employees,agents, consultants, advisors, etc.) will not demand, take a promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward, favour or any material or immaterial benefit or any other advantage from the BIDDER, either for themselves or for any person, organization or third party related to the contract in exchange for an advantage in the bidding process, bid valuation, contracting or implementation process related to the contract.

1.2 AIIMS NAGPUR will, during the tender process / pre-contract stage, treat all BIDDERS with equity and reason,

**NIT No- AIIMS/NAG/LRC/Books/OTE/2025-26/01 Date-09/10/2025**

and will provide to all BIDDERS the same information and will not provide any such information or additional information, which is confidential in any manner, to any particular BIDDER which could afford an advantage to that particular BIDDER in comparison to other Bidders' in relation to tendering process during the contract execution.

1.3 All the officials of AIIMS NAGPUR regarding this Integrity Pact will report to IEM, any attempted or completed breaches of the above commitments as well as any substantial suspicion of such a breach shall not be permitted.

1.4 If the BIDDER reports to AIIMS NAGPUR with full and verifiable facts any misconduct on the part of AIIMS NAGPUR's Associates (i.e. employees, agents, consultants, advisors, etc.) and the same is prima facie found to be correct by AIIMS NAGPUR, necessary disciplinary proceedings, or any other action as deemed fit, including criminal proceedings may be initiated by AIIMS NAGPUR. Further, such an Associate may be debarred from further dealings related to the contract process. In such a case, while an enquiry is being conducted by AIIMS NAGPUR the proceedings under the contract would not be stalled.

**Clause 2. Commitments of BIDDERS/ CONTRACTORS**

2. The BIDDER commits itself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of its bid or during any pre-contract or post-contract stage in order to secure the contract or in furtherance to secure it and in particular commit itself to the following:

2.1 The BIDDER will not offer, directly or indirectly (i.e. employees, agents, consultants, advisors, etc.) any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of AIIMS NAGPUR, connected directly or indirectly with the bidding process, or to any person, organization or third party related to the contract in exchange for any advantage in the bidding, evaluation, contracting and implementation of the contract.

2.2 The BIDDER further undertakes that it has not given, offered or promised to give, directly or indirectly any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of AIIMS NAGPUR or otherwise in procuring the contract or for bearing to do or having done any act in relation to obtaining or execution of the contractor any other contract with AIIMS NAGPUR for showing or for bearing to show favour or disfavor to any person in relation to the contract or any other contract with AIIMS NAGPUR.

2.3\* BIDDER shall disclose the name and address of agents and representatives and Indian BIDDERS shall disclose their foreign principals or associates.

2.4\* BIDDERS shall disclose the payments to be made by them to agents/brokers or any other intermediary, in connection with this bid/contract.

2.5\* The BIDDER further confirms and declares to AIIMS NAGPUR that the BIDDER is the original manufacturer/integrator/authorized government sponsored export entity of the defences to resand has not engaged any individual or firm or company whether Indian or foreign to intercede, facilitate or in any way to recommend to AIIMS NAGPUR or any of its functionaries, whether officially or unofficially to award the contract to the BIDDER, nor has any amount been paid, promised or intended to be paid to any such individual, firm or company in respect of any such intercession, facilitation or recommendation.

2.6 The BIDDER while presenting the bid or during pre-contract negotiations or before signing the contract, shall disclose any payments he has made, is committed to or intends to make to officials of AIIMS NAGPUR or their family members, agents, brokers or any other intermediaries in connection with the contract and the details of services agreed upon for such payments.

2.7 The BIDDER will not collude with other parties interested in the contract to impair the transparency, fairness and progress of the bidding process, bid evaluation, contracting and implementation of the contract.

2.8 The BIDDER will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.

**NIT No- AIIMS/NAG/LRC/Books/OTE/2025-26/01 Date-09/10/2025**

2.9 The BIDDER shall not use improperly, for purposes of competition or personal gain, or pass on to others, any information provided by the BUYER as part of the business relationship, regarding plans, technical proposals and business details, including information contained in any electronic data carrier. The BIDDER also undertakes to exercise due and adequate care lest any such information is divulged.

2.10 The BIDDER commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable facts.

2.11 The BIDDER shall not instigate or cause to instigate any third person to commit any of the actions mentioned above.

2.12 If the BIDDER or any employee of the BIDDER or any person acting on behalf of the BIDDER, either directly or indirectly, is a relative of any of the officers of AIIMS NAGPUR, or alternatively, if any relative of an officer of AIIMS NAGPUR has financial interest/stake in the BIDDER's firm, the same shall be disclosed by the BIDDER at the time of filing of tender. The term 'relative' for this purpose would be as defined in Section 2(77) of the Companies Act 2013.

2.13 The BIDDER shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee of AIIMS, NAGPUR.

**Clause.3. Previous contravention and Disqualification from tender process and exclusion from future contracts**

a. The BIDDER declares that no previous contravention occurred in the last three years immediately before signing of this Integrity Pact, with any other company in any country in respect of any corrupt practices envisaged here under or with any Public Sector Enterprise in India or any Government Department in India that could justify BIDDER's exclusion from the tender process.

b. The BIDDER agrees that if it makes incorrect statement on this subject, BIDDER can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

If BIDDER before award or during execution has committed a contravention on through a violation of Clause 2, above or in any other form such as to put his reliability or credibility in question, AIIMS NAGPUR is entitled to disqualify the BIDDER from the tender process.

**Clause.4. Earnest Money Deposit (Security Deposit)**

4.1 While submitting commercial bid, the BIDDER shall deposit an amount \_\_\_\_\_ as Earnest Money/Security Deposit, with the BUYER through any of the following instruments:

(i) Bank Draft or a Pay Order in favour of \_\_\_\_\_

(ii) A confirmed guarantee by an Indian Nationalised Bank, promising payment of the guaranteed sum to the BUYER on demand within three working days without any demur whatsoever and without seeking any reasons whatsoever. The demand for payment by the BUYER shall be treated as conclusive proof of payment

(iii) Any other mode or through any other instrument.

4.2 The Earnest Money/Security Deposit shall be valid upto a period of five years or the complete conclusion of the contractual obligations to the complete satisfaction of both the BIDDER and the BUYER, including warranty period, whichever is later.

4.3 In case of the successful BIDDER a clause would also be incorporated in the Article pertaining to Performance Bond in the Purchase Contract that the provisions of Sanctions for Violation shall be applicable for forfeiture of Performance Bond in case of a decision by the BUYER to forfeit the same without assigning any reason for imposing sanction for violation of this Pact.

4.4 No interest shall be payable by the BUYER to the BIDDER on Earnest Money/Security Deposit for the period of its currency.

**Clause.5. Consequences of Violation / Breach**

5.1 Any breach of the aforesaid provision by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER) shall entitle AIIMS NAGPUR to take all or anyone of the following action, wherever required: -

- i. To immediately call off the pre-contract negotiations with out assigning any reason or giving any compensation to the BIDDER. However, the proceedings with the other BIDDER(s) would continue.
- ii. The Earnest Money Deposit (in pre-contract stage) and/or Security Deposit/Performance Bond (after the contract is signed) shall stand forfeited either fully or partially, as decided by the BUYER and the BUYER shall not be required to assign any reason therefore.
- iii. To immediately cancel the contract, if already signed, without giving any compensation to the BIDDER.
- iv. To recover all sums already paid by the BUYER, and in case of an Indian BIDDER with interest there on at 2% higher than the prevailing Prime Lending Rate of State Bank of India, while in case of a BIDDER from a country other than India with interest there on at 2% higher than the UBOR. If any outstanding payment is due to the BIDDER from the BUYER in connection with any other contract for any other stores, such outstanding payment could also be utilized to recover the aforesaid sum and interest.
- v. To encash the advance bank guarantee and performance bond/warranty bond, if furnished by the BIDDER, in order to recover the payments, already made by the AIIMS Nagpur, along with interest.
- vi. To cancel all or any other Contracts with the BIDDER. The BIDDER shall be liable to pay compensation for any loss or damage to the BUYER resulting from such cancellation/rescission and the BUYER shall be entitled to deduct the amount so payable from the money(s) due to the BIDDER.
- vii. To debar the BIDDER from participating in future bidding processes of the Government of India for a minimum period of five years, which may be further extended at the discretion of the BUYER.
- viii. To recover all sums paid in violation of this Pact by BIDDER(s) to any middleman or agent or broker with a view to securing the contract.
- ix. In cases where irrevocable Letters of Credit have been received in respect of any contract signed by the BUYER with the BIDDER, the same shall not be opened.
- x. Forfeiture of Performance Bond in case of a decision by the BUYER to forfeit the same without assigning any reason for imposing sanction for violation of this Pact.

5.2 AIIMS NAGPUR will be entitled to all or any of the actions mentioned in Para 5.1 (i) to (x) of this pact also on the commission by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER), of an offence as defined in Chapter IX of the Indian Penal Code, 1860 or Prevention of Corruption Act, 1988 or any other statute enacted for prevention of corruption.

5.3 The decision of AIIMS NAGPUR to the effect that a breach of the provisions of this Pact has been committed by the BIDDER shall be final and conclusive on the BIDDER. However, the BIDDER can approach the Independent External Monitor(s) appointed for the purposes of this Pact.

#### Clause.6. Fall Clause

The BIDDER undertakes that it has not supplied/is not supplying similar product/systems or subsystems OR providing similar services at a price/charge lower than that offered in the present bid in respect of any other Ministry/Department of the Government of India or PSU and if it is found any stage that similar product/systems or sub systems was supplied by the BIDDER to any to the Ministry/Department of the Government of India or a PSU at a lower price, then that very price, with due allowance for elapsed time will be applicable to the present case and the difference in the cost would be refunded by the BIDDER to AIIMS NAGPUR, if the contract has already been concluded.

**Clause.7. Independent External Monitors**

7.1 The BUYER has appointed Independent Monitors (here in after referred to as Monitors) for this Pact in consultation with the Central Vigilance Commission. Name and address of IEMs are given below: -

1. Shri Rajendra Kalla,  
16, Munirka Enclave,  
Opp. Vasant Vihar Bus Depot.,  
New Delhi-110067,  
M No. 9167839661,  
E-Mail: [rajendra432000@yahoo.co.in](mailto:rajendra432000@yahoo.co.in)

2. Shri Sanjeev Behari,  
A-81, Sector 50,  
Gautam Budh Nagar, Noida,  
U. P.- 201301,  
M No. 9869199464,  
E-Mail: [saloni\\_behari@yahoo.co.in](mailto:saloni_behari@yahoo.co.in)

7.2 The task of the Monitors shall be to review independently and objectively, whether and to what extent the parties comply with the obligations under this Pact.

7.3 The Monitors shall not be subject to instructions by the representatives of the parties and perform their functions neutrally and independently.

7.4 Both the parties accept that the Monitors have the right to access all the documents relating to the project/procurement, including minutes of meetings.

7.5 As soon as the Monitor notices, or has reason to believe, a violation of this Pact, he will so inform the Authority designated by the BUYER.

7.6 The BIDDER(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the BUYER including that provided by the BIDDER. The BIDDER will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor shall be under contractual obligation to treat the information and documents of the BIDDER/ Subcontractor(s) with confidentiality.

7.7 The BUYER will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the parties. The parties will offer to the Monitor the option to participate in such meetings.

7.8 The Monitor will submit a written report to the designated Authority of BUYER/Secretary in the Department! Within 8 to 10 weeks from the date of reference or intimation to him by the BUYER / BIDDER and, should the occasion arise, submit proposals for correcting problematic situations.

**Clause.8. Facilitation of Investigation**

In case of any allegation of violation of any provisions of this Pact or payment of commission, the BUYER or its agencies shall be entitled to examine all the documents including the Books of Accounts of the BIDDER and the BIDDER shall provide necessary information and documents in English and shall extend all possible help for the purpose of such examination.

Clause.9. Law and Place of Jurisdiction

**This Pact is subject to Indian Law. The place of performance and jurisdiction is the seat of the BUYER.**

Clause.10. Other Legal Actions

In case of any allegation of violation of any provisions of this Pact or payment of commission, AIIMS NAGPUR or its agencies shall be entitled to examine all the documents, including the Books of Accounts of the BIDDER and the BIDDER shall provide necessary information and documents in English and shall extend all possible help for the purpose of such examination.

Clause.11. Law and Place of Jurisdiction

Both the Parties agree that this Pact is subject to Indian Law. The place of performance and hence this Pact shall be subject to Nagpur Jurisdiction.

Clause.12. other legal Actions

**The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extant law in force relating to any civil or criminal proceedings.**

Clause.13. Validity and Duration of the Agreement

The validity of this Integrity Pact shall be from date of its signing and extend upto 5 years or the complete execution of the contract to the satisfaction of both the BUYER and the BIDDER/Seller, including warranty period, whichever is later. In case BIDDER is unsuccessful, this Integrity Pact shall expire after six months from the date of the signing of the contract.

Should one or several provisions of this Pact turn out to be invalid; the remainder of this Pact shall remain valid. In this case, the parties will strive to come to an agreement to their original intentions.

14. The parties hereby sign this Integrity Pact at \_\_\_\_\_ on \_\_\_\_\_

AIIMS NAGPUR

Signature

Name and Designation

Bidder

Signature

Name and Designation

Witness

1.....

2.....

Witness

1.....

2.....

\* Provisions of these clauses would be amended/ deleted in line with the policy of the AIIMS NAGPUR in regard to involvement of Indian agents of foreign supplier.

## **Instructions for Online Bid Submission:**

1. The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using **valid Digital Signature Certificates**. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.
2. More information useful for submitting online bids on the CPP Portal may be obtained at: **<https://eprocure.gov.in/eprocure/app>**.

### **REGISTRATION**

1. Bidders are required to enroll on the e-Procurement module of the **Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>)** by clicking on the link "Online bidder Enrolment" on the CPP Portal which is free of charge.
2. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify/nCode/eMudhra etc.), with their profile.
5. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
6. Bidder then logs in to the site through the secured log-in by entering their user ID/password and the password of the DSC /e-Token.

### **SEARCHING FOR TENDER DOCUMENTS**

1. There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
2. Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS/e-mail in case there is any corrigendum issued to the tender document.
3. The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification/help from the Help desk.

### **PREPARATION OF BIDS**

1. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid.
3. Number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
4. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule and generally, they can be in PDF/XLS/RAR/DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

5. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

### **SUBMISSION OF BIDS**

1. Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
2. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
3. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
4. The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
5. The documents being submitted by the bidders would be encrypted using PKI encryption all techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key.
6. Further this key is subjected to asymmetric encryption using buyers/bid opener’s public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
7. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
8. Upon the successful and timely submission of bids (i.e. after Clicking “Freeze Bid Submission” in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
9. The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

### **ASSISTANCE TO BIDDERS**

1. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
2. Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal. Helpdesk number 0120- 4200462, 0120-4001002.