



# अखिल भारतीय आयुर्विज्ञान संस्थान, नागपुर

## ALL INDIA INSTITUTE OF MEDICAL SCIENCES, NAGPUR

Address: Plot No. 2, Sector-20, MIHAN, Nagpur- 441124

E-mail: [procurement@aiimsnagpur.edu.in](mailto:procurement@aiimsnagpur.edu.in)

File No. AIIMS-NAG/PROC/Cent-Store/25-26/88/NIQ/ 33

Dt 27/03/2026

### NOTICE INVITING QUOTATIONS

The Executive Director, All India Institute of Medical Sciences, Nagpur invites quotations from the reputed service provider for providing Food Catering & Arrangement Services for 2<sup>nd</sup> Convocation program-2026 at AIIMS, Nagpur details are given below:

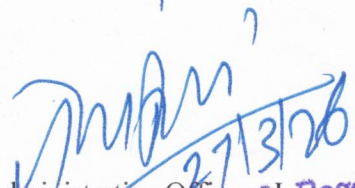
Sr. No.	Item Description	QTY.	Unit Cost (Excluding GST)	Total Cost (Excluding GST)	GST %	Total Cost with GST
1	Food Catering & Arrangement Services for 2 <sup>nd</sup> Convocation program-2026	650 (Buffet Lunch)				
		250 Nos (Packed Meal)				
<b>Total -----</b>						

**Note: -**

- The technical specification of the item is attached as Annexure-I.
- Refer Service Execution is attached as annexure-II
- A compiled statement of technical specification against the item needs to be submitted along with quotation.

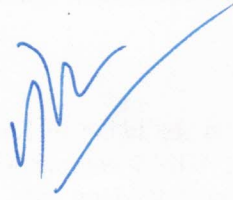
### TERMS OF CONDITIONS:

- 1) All quotations to be submitted in the name of **Executive Director, AIIMS Nagpur** only. Quotations not addressed to Executive Director, AIIMS, Nagpur will not be opened and rejected summarily.
- 2) L1 will be decided based on the cost of Menu only.
- 3) Price of Consumables should be quoted separately.
- 4) **Copy of NIQ duly signed and stamped by the vendor to be submitted along with quotation by accepting all the terms and conditions of NIQ.**
- 5) HSN Code of the product needs to be mentioned.
- 6) Rates of articles should be quoted per unit item without including GST.
- 7) Taxes livable should be quoted separately.
- 8) Delivery Period: - As per Work Order.
- 9) Delivery should be FOR O/o Central Store, AIIMS, Nagpur.
- 10) **A declaration by vendor is required to be submitted along with quotation station that vendor is not debarred by Department of Commerce or Ministry/ Department concerned. The date of declaration should not be before the date of NIQ and after the last date of submitted of quotation.**
- 11) **Liquidated Damages charges:** - In the event of the Seller's failure supply, Liquidated Damages charges will be deducted to the sum of 0.5% of the contract price of the delayed/undelivered, stores/services mentioned above for every week of delay or part them of a week, subject to the maximum value of the Liquidated Damages being not higher that 10% of the value of delayed stores.
- 12) Payment will be released on inspection of supplied material found satisfactory by the concerned department as regard to quality, quantity etc. Broken articles will have to be replaced before payment.
- 13) Bank details such as Account Number, IFSC Code etc. should be furnished so as to facilitate payment on line, if any.
- 14) Interested parties should submit their quotations in **sealed envelope in store office, super scribing "QUOTATION FOR SUPPLY OF Food Catering & Arrangement Services for 2nd Convocation program-2026 at AIIMS, NAGPUR WITH NUMBER OF NIQ"** on or before 01/04/2026 before 17.00 hrs which will be opened on 02/04/2026 at 11.00 hrs.
- 15) Rights to accept/reject any quotation rests with the AIIMS Nagpur.

  
Administrative Officer  
AIIMS Nagpur  
रोहन ज. बागडे / Rohan J. Bagde  
प्रशासनिक अधिकारी / Administrative Officer  
AIIMS, Nagpur

**Service Execution**

- Vendors are requested to submit a detailed menu description, portion size per person, service style (buffet/thali), manpower deployment plan, and arrangement details along with quotation.
- In addition to the above-mentioned quantity, the vendor should be ready to provide an extra 10% at same cost, if required, with prior intimation.
- The catering services shall be provided strictly on the date of the 2nd Convocation Programme-2026 as per the schedule communicated by the Dean's Office. All arrangements must be completed **at least three (03) hours before the commencement of the event.**
- **Hygiene & Food Safety:** Vendor must comply with FSSAI guidelines and maintain high standards of hygiene. Service staff must wear clean uniforms, gloves, caps, and follow sanitation protocols.
- The cutlery provided for **buffet lunch** should be of good quality and hygienic.
- The packed lunch thali should include disposable cutlery.
- Vendor should bring the sample food of each items for test and quality to be verified by committee before finalization.
- Payment shall be released after successful completion of services and certification by the Catering Committee regarding satisfactory quality, quantity, hygiene, and timely service.



**Annexure 1- Technical Specifications Items Of Food Catering & Arrangement Services**

**Features:**

Sr. No	Items Name	Quantity
1.	Buffet Lunch- <ul style="list-style-type: none"><li>● Paneer Tikka Masala</li><li>● Aloo Gobi Mutter</li><li>● Fulka</li><li>● Dal Tadka</li><li>● Veg Pulao</li><li>● Sambar wadi</li><li>● Dahi wada</li><li>● Ice Cream</li><li>● Salad</li><li>● Achar, Papad</li><li>● Mineral Water bottle (250 ml)</li></ul>	650
2.	Packed Meal Thali- <ul style="list-style-type: none"><li>● Paneer Tikka Masala</li><li>● Aloo Gobi Mutter</li><li>● Fulka</li><li>● Dal Tadka</li><li>● Veg Pulao</li><li>● Sambar wadi</li><li>● Dahi wada</li><li>● Ice Cream</li><li>● Salad</li><li>● Achar, Papad</li><li>● Mineral Water bottle (250 ml)</li></ul>	250



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